

# CCLD REVIEW

Construction Codes and Licensing Division • Minnesota Department of Labor and Industry • Summer 2021

## Save the date: CCLD Fall Seminar planned for October

*Topics include plan review for an R-2 occupancy apartment building*

The 2021 Department of Labor and Industry (DLI), Construction Code and Licensing Division's (CCLD) Fall Seminar will occur in October 2021.

The fall seminar will focus on plan review for an R-2 occupancy apartment building. A complete plan review of an apartment building will be presented over a two-day period. The first day will emphasize the building code and accessibility code requirements when conducting a plan review. The second day will focus on the building code as it relates to fire sprinklers and fire alarms, the mechanical code and fuel gas codes.

A sample project will be used to highlight and identify code sections throughout the plan set. The set of plans will be assumed signed by appropriate registered design professionals but will not include all possible scenarios. The topics, along with the locations and dates for the seminars, conducted as both in-person and live online presentations, will be announced soon. Look for an email with additional information and registration links.



## 2020 Minnesota Plumbing Code is effective Dec. 17, 2021

The Minnesota Plumbing Board completed the adoption of the 2020 Minnesota Plumbing Code, that incorporates by reference the 2018 Uniform Plumbing Code (UPC). The effective date of the code is Dec. 17, 2021. The current Plumbing Code will remain in effect until the new rule's effective date.

DLI and the Plumbing Board are working with the International Association of Plumbing and Mechanical Officials (IAPMO) to produce a custom code book that combines the adopted UPC portions and Minnesota amendments. The 2020 Minnesota Plumbing Code book is anticipated to be available for purchase from IAPMO this summer. At that time, visit [www.dli.mn.gov/business/codes-and-laws/2020-minnesota-state-building-codes](http://www.dli.mn.gov/business/codes-and-laws/2020-minnesota-state-building-codes) for a link to purchase code books. Free online viewing will also be available after the publication the code book.

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# Contractors cannot offer to pay deductible

A law passed by the Minnesota Legislature in 2010 prohibits residential building contractors and remodelers from offering to pay all or part of a homeowner's insurance deductible or offer anything of value to convince a homeowner to enter into a contract (Minn. Stat. § 325E.66). Since that time, the law has undergone changes and CCLD has taken enforcement action against contractors for violations.

While the law makes clear that a contractor can't offer to pay all or part of an insurance deductible, the law also prohibits offering a homeowner anything of value in exchange for providing the contractor's services. This means that contractors cannot offer free materials upgrades, rebates of any kind, sign credits, free meals, or anything else of value to induce a homeowner to sign a contract for repairs funded by insurance proceeds. A contractor can offer these benefits to a customer in a retail transaction, but any advertisement or marketing materials that make this offer must include a clear disclaimer that the offer does not apply to insurance-funded projects.

## Written summary required

The law was recently changed to require contractors to provide a written summary of these prohibitions to a potential customer at the time the contractor provides its "initial estimate." Insurance companies and adjusters are also required to provide homeowners with this same information. These notices are intended to make it clear to homeowners that it is illegal for contractors to offer incentives that are prohibited by law, helping level the playing field for all contractors who engage in insurance-funded home repair work.

## Questions?

Contact CCLD Enforcement Services with questions about this law at 651-284-5069 or [dli.contractor@state.mn.us](mailto:dli.contractor@state.mn.us).

## Schedule of board and council meetings

Below is a schedule of board and council meetings supported by CCLD.

Visit [www.dli.mn.gov/about-department/boards-and-councils](http://www.dli.mn.gov/about-department/boards-and-councils) to view meeting minutes, agendas, rulemaking documents and schedules for these meetings and additional boards and councils.

### Board of Electricity

- July 13, 2021
- Oct. 12, 2021

### Combative Sports Advisory Council

- TBD

### Board of High-Pressure Piping

- July 8, 2021
- Oct. 14, 2021

### Plumbing Board

- July 20, 2021
- Oct. 19, 2021

CCLD Review is a quarterly publication of the Minnesota Department of Labor and Industry.

Receive email notification when an issue is available by [subscribing online](#).

## Contact information

### CCLD main contact info

Phone: 651-284-5012  
Toll-free: 1-800-657-3944  
Fax: 651-284-5746

Visit the [Contact Us](#) page

### Licensing information

[DLI.License@state.mn.us](mailto:DLI.License@state.mn.us)

### Business/contractor licenses and bonds:

651-284-5034  
(Including: electrical, HPP, plumbing, residential, manufactured structures, mechanical bonds, technology system, water conditioning)

### Personal licenses and certificates:

651-284-5031  
(Including: boiler engineers, electricians, plumbers, power limited technicians, pipefitters, unlicensed individuals, building officials)

### Electrical information

Phone: 651-284-5026  
Fax: 651-284-5746  
[DLI.Electricity@state.mn.us](mailto:DLI.Electricity@state.mn.us)

### Boiler, high-pressure piping, boats-for-hire inspection

Phone: 651-284-5544  
Fax: 651-284-5746  
[DLI.Code@state.mn.us](mailto:DLI.Code@state.mn.us)

### Plumbing information

Phone: 651-284-5063  
Fax: 651-284-5746  
[DLI.Plumbing@state.mn.us](mailto:DLI.Plumbing@state.mn.us)

### License enforcement details

Phone: 651-284-5069  
Fax: 651-284-5746  
[DLI.Contractor@state.mn.us](mailto:DLI.Contractor@state.mn.us)

### Contractor registration

Phone: 651-284-5074  
[DLI.register@state.mn.us](mailto:DLI.register@state.mn.us)

# Registered unlicensed plumber renewals due by June 30, 2021

All registered unlicensed plumbers and water conditioners must renew their annual registration by June 30, 2021.

Submit renewals quickly and easily on [DLI's website](#). The renewal fee is \$19. When you renew, you must also upload or send via email ([dli.license@state.mn.us](mailto:dli.license@state.mn.us)) a completed [work experience verification form](#). This form must be signed by the responsible licensed master plumber for your employer's contractor license. If you do not report your work experience, you will not be able to see your accumulated work experience on the DLI license lookup since this lookup only displays the work experience you submit. Your employer does not report your work experience to DLI.

As a reminder, all registered unlicensed plumbers and water conditioners are required to take two hours of DLI-approved continuing education courses related to the Plumbing Code to renew the registration. Registered unlicensed plumbers and water conditioners may take this continuing education in a classroom setting or online. A list of all DLI-approved continuing education courses is at <https://secure.doli.state.mn.us/cldcecourses/>.

## Questions?

- More information about plumber licensing can be [found on DLI's website](#).
- Contact us at 651-284-5031 and leave a message or send an email to [dli.license@state.mn.us](mailto:dli.license@state.mn.us) and a staff member will answer your questions as soon as possible.

## Unlicensed contractor from Illinois fined \$10,000

- An unlicensed Burnsville contractor violated an order of the commissioner by continuing to engage in unlicensed residential building contracting activities. Additionally, the contractor was found to have performed both plumbing and electrical work without being licensed. The contractor was again ordered to cease and desist from the unlicensed activity and fined \$10,000.
- A Browerville contractor was found to have engaged in the work of a plumbing contractor without being licensed. The contractor was ordered to cease and desist from performing plumbing work in Minnesota and fined \$5,000, of which \$4,000 was stayed contingent on future compliance.
- A Mora contractor was found to have violated an order of the commissioner by continuing to perform unlicensed electrical work in Minnesota. The contractor was again ordered to cease and desist from performing electrical work in Minnesota, the stay of a \$5,500 penalty from a previous cease and desist order was lifted, and an additional \$10,000 fine was imposed, which was stayed contingent on future compliance.
- A licensed Park Rapids electrical contractor was found to have allowed registered unlicensed electricians to perform electrical work without being directly supervised by a licensed electrician. The contractor was censured and ordered to ensure that their registered unlicensed electricians are appropriately supervised while engaged in electrical work, to maintain records of their electrical work, and ensure that their vehicles being used for the performance of electrical work includes their name and license number. The contractor was fined \$10,000, of which \$6,000 was stayed contingent on future compliance.
- An unlicensed Round Lake, Illinois, contractor was found to have engaged in unlicensed residential building construction activities, failed to pay a material supplier, and to have breached contracts with multiple homeowners. The contractor was ordered to cease and desist from the unlicensed activity and fined \$10,000.



**Enforcement actions**  
View enforcement and license actions levied against licensees.

## More information

View summaries of enforcement actions at [www.dli.mn.gov/workers/homeowners/file-complaint-and-view-enforcement-actions](http://www.dli.mn.gov/workers/homeowners/file-complaint-and-view-enforcement-actions). Contact us at 651-284-5069 or [dli.contractor@state.mn.us](mailto:dli.contractor@state.mn.us) with questions.

## Municipal Fee and Expense Report due by June 30, 2021

An updated version of the Municipal Fee and Expense Report is now online at [www.dli.mn.gov/workers/licenses-permits-and-plan-reviews/municipal-fee-and-expense-report](http://www.dli.mn.gov/workers/licenses-permits-and-plan-reviews/municipal-fee-and-expense-report). This is the version that must be completed for reporting year 2020.

The Municipal Fee and Expense Report was revised in several areas to improve accuracy and to increase transparency of the information. Revisions were made as a result of input received from representatives of homebuilder associations and municipal officials.

The purpose of the report is to collect municipal construction and development revenue and expense information. It is required to be submitted by all code-enforcing municipalities no later than June 30 of each year.

To improve understanding and enhance accuracy, the department has been providing training to municipal building officials on how to properly complete the form and is evaluating expanding that training to other municipal officials.

Submit a report and subscribe for email updates about Municipal Fee and Expense Report at [www.dli.mn.gov/workers/licenses-permits-and-plan-reviews/municipal-fee-and-expense-report](http://www.dli.mn.gov/workers/licenses-permits-and-plan-reviews/municipal-fee-and-expense-report).

**Questions?** Contact [eileen.mcniff@state.mn.us](mailto:eileen.mcniff@state.mn.us) or 651-284-5859.

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## Jim Lungstrom to retire after career in state service

Jim Lungstrom, assistant director for CCLD, will retire July 7, 2021. Lungstrom began his career with the Pollution Control Agency where he worked for 23 years managing a program that regulated the design and construction of treatment and disposal facilities. In 2008, after the departure of Randy Ellingboe from CCLD, the Department of Labor and Industry was fortunate to hire Lungstrom to manage our Plumbing Plan Review program. Since then, he was promoted to an assistant director for CCLD where he managed the programs of Plumbing Plan Review, Plumbing Inspection, Building Plan Review and Manufactured Structures. As assistant director, Lungstrom served on the leadership team of CCLD and served as the commissioner's representative on the Minnesota Plumbing Board. Lungstrom's experience in many of CCLD's programs will be missed. In retirement, he hopes to play golf whenever and wherever he can as well as continuing work on restoring a classic car. Congratulations – we wish you the best!

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## Cathy Tran joins Minnesota Department of Health

Cathy Tran, supervisor of CCLD's Plumbing Plan Review Unit for 10 years, recently moved from CCLD to the Minnesota Department of Health (MDH). In addition to her supervisory responsibilities for CCLD, she served as the DLI commissioner's designee to the Minnesota Plumbing Board for the past four years. She originally came to DLI in 2005 when state agency construction-related programs consolidated to form DLI's Construction Codes and Licensing Division. Tran joins MDH in a newly created position that oversees and regulates licensed assisted living providers. This program serves to protect, maintain and improve the health of Minnesotans who receive assisted living services. Tran's professionalism and expertise will be missed at DLI. Congratulations and we wish you the best in this new endeavor!