

# Trainer's Inventory

## ***Are you ready to be an on-the-job trainer?***

The following ten characteristics are often true of successful trainers.

Read each statement and check the box that best expresses your opinion.

- ✓ If you are a trainer, give your opinion about yourself.
- ✓ If you are a manager or supervisor, give your opinion about the people who will be your trainers (substitute “*they*” for “*I*”).

	<b>Yes</b>	<b>No</b>	<b>?</b>
1. I get along well with my coworkers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I consistently perform at or above standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. I have the willingness and patience to help others.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Other employees respect me.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. I am concerned about how to increase quality.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. I model the skills and attitudes that the company wants all employees to have.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. I continue to be a learner by finding out how others do my job or by attending training or workshops.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. I want to share my experience and expertise with new hires or coworker.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. I am willing and have the time to be a trainer.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. I am interested in finding ways to increase my own productivity and those around me.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>