

Agenda: Plumbing Board

Date: July 18, 2023

Time: 9:30 a.m.

Location: **In person/WebEx/Phone**

- **In person:** Minnesota Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
 - **Attendees:** Registration is required. Click [Here](#) to register (if joining from a computing device/WebEx Smartphone app)
 - **Board members** (panelists/speakers): Contact Lyndy.logan@state.mn.us or join meeting as attendee and send chat message to host
- **To participate by telephone**, at the date and time listed above, call 1-855-282-6330 (toll free) and enter: **Access code: 2484 556 6151 | Webinar password: 83684482**
- Visit the Department's website for meeting information and materials at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>

1. Call to Order – Chair Becker

- A. Roll call by Secretary
- B. Announcements/Introductions – Chair Becker
 - Everyone present in person and remotely are able to hear all discussions.
 - All votes will be taken by roll call if any member is attending remotely.
 - All handouts discussed and WebEx instructions are posted on the Board's website.
- C. WebEx instructions/procedures
 - Participant and Chat functions – Raise your hand before speaking**
 - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
 - The hand icon can be found next to your name – click to turn on, click again to turn off (*3 by phone).
 - Board member and speakers (Panelists):**
 - Able to mute and unmute their microphones.
 - Click the hand icon next to your name to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon again to turn off.
 - Members of the public (Attendees):**
 - Able to hear everything but can speak **only** if public input is requested.
 - For technical assistance, send the host a chat message or email lyndy.logan@state.mn.us

2. Approval of Meeting Agenda

3. Approval of Previous Meeting Minutes

Plumbing Board regular meeting – April 18, 2023

4. Regular Business

Approval of expense reports

5. Special Business

- A. Bylaw review
- B. 2024 UPC update – Chair Becker
- C. Officer nominations and elections
Election of Officers (Turn meeting over to Mike Westemeier, Commissioner’s Designee)
 1. Chair
 2. Vice-Chair
 3. Secretary(Turn meeting over to Board Chair)
- D. Enforcement & Licensing update – Sean O’Neil
- E. Department updates – Mike Westemeier
- F. Request for Variance – Dodge Nature Center, Cottage Grove
- G. Request for Variance – Father Hennepin State Park, Isle
- H. Construction Codes Advisory Council member/alternate appointments

6. Committee Reports

Construction Codes Advisory Council – Herman (rep) / Becker (alt) – [Presentation June 1, 2023](#)

7. Complaints and Correspondence

Terence Jamison – Backflow prevention inspection

8. Open Forum

If you would like to address the board during open forum, please complete the [Open Forum Request Form](#) and send to lyndy.logan@state.mn.us at least one day prior to the start of the meeting to ensure an opportunity to speak.

9. Board Discussion

10. Announcements

Next regular quarterly meetings – 9:30 a.m., 3rd Tuesday of each quarter – DLI / WebEx

- October 17, 2023
- January 16, 2024

11. Adjournment

Green meeting practices

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.