

# REVISED Agenda: Plumbing Board

Date: April 18, 2023

Time: 9:30 a.m.

Location: **In person/WebEx/Phone**

- **In person:** Minnesota Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
  - **Attendees:** Registration is required. Click [Here](#) to register (if joining from a computing device/WebEx Smartphone app)
  - **Board members** (panelists/speakers): Contact [Lyndy.logan@state.mn.us](mailto:Lyndy.logan@state.mn.us) or join meeting as attendee and send chat message to host
- **To participate by telephone**, at the date and time listed above, call 1-855-282-6330 (toll free) and enter access code: **2482 132 5927# and password 92966358#**
- Visit the Department's website for meeting information and materials at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>

## 1. Call to Order – Chair Becker

- A. Roll call by Secretary
- B. Announcements/Introductions – Chair Becker
  - **New members:**
    - Bruce Pylkas, Comm/Industrial Plumbing Contractor – Metro
  - **Re-appointed members:**
    - Sam Arnold, Scott Stewart, Rick Wahlen, Shane Willis
  - Everyone present in person and remotely are able to hear all discussions.
  - All votes will be taken by roll call if any member is attending remotely.
  - All handouts discussed and WebEx instructions are posted on the Board's website.
- C. WebEx instructions/procedures
  - **Participant and Chat functions – Raise your hand before speaking**
    - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
    - The hand icon can be found next to your name – click to turn on, click again to turn off (\*3 by phone).
  - **Board member and speakers (Panelists):**
    - Able to mute and unmute their microphones.
    - Click the hand icon next to your name to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon again to turn off.
  - **Members of the public (Attendees):**
    - Able to hear everything but can speak **only** if public input is requested.
    - For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

**2. Approval of Meeting Agenda**

**3. Approval of Previous Meeting Minutes**

Plumbing Board special meeting – Feb. 10, 2023

**4. Regular Business**

Approval of expense reports

**5. Special Business**

A. Enforcement & Licensing update – Sean O’Neil

B. Department updates – Mike Westemeier

**6. Committee Reports**

Construction Codes Advisory Council – Herman (rep) / Becker (alt) – [Presentation Feb. 9, 2023](#)

**7. Complaints and Correspondence**

**8. Open Forum**

If you would like to address the board during open forum, please complete the [Open Forum Request Form](#) and send to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) at least one day prior to the start of the meeting to ensure an opportunity to speak.

**9. Board Discussion**

**10. Announcements**

Next regular quarterly meetings – 9:30 a.m., 3<sup>rd</sup> Tuesday of each quarter – DLI / WebEx

- July 18, 2023 (annual meeting – election of officers)
- October 17, 2023
- January 16, 2024

**11. Adjournment**

**Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.