

REVISED agenda: Plumbing Board

Date: Jan. 16, 2024

Time: 9:30 a.m.

Location: **In person/WebEx/Phone**

- **In person:** Minnesota Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
 - **Attendees:** Registration is NOT required. Click [Here](#) if joining from a computing device/WebEx Smartphone app
 - **Board members** (panelists/speakers): Contact Lyndy.logan@state.mn.us or join meeting as attendee and send chat message to host
- **To participate by telephone**, at the date and time listed above, call 1-855-282-6330 (toll free) and enter: **Access code: 2482 760 4758 | Webinar password: 1234**
- Visit the Department's website for meeting information and materials at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>

1. Call to Order – Chair Becker

- A. Roll call by Secretary
- B. Announcements/Introductions – Chair Becker
 - Everyone present in person and remotely are able to hear all discussions.
 - All votes will be taken by roll call if any member is attending remotely.
 - All handouts discussed and WebEx instructions are posted on the Board's website.
- C. WebEx instructions/procedures
 - **Participant and Chat functions – Raise your hand before speaking**
 - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
 - The hand icon can be found next to your name – click to turn on, click again to turn off (*3 by phone).
 - **Board member and speakers (Panelists):**
 - Able to mute and unmute their microphones.
 - Click the hand icon next to your name to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon again to turn off.
 - **Members of the public (Attendees):**
 - Able to hear everything but can speak **only** if public input is requested.
 - For technical assistance, send the host a chat message or email lyndy.logan@state.mn.us

2. Approval of Meeting Agenda

3. Approval of Previous Meeting Minutes

- A. Regular Plumbing Board meeting – Oct. 17, 2023
- B. Special Plumbing Board meeting – Nov. 6, 2023
- C. Special ad hoc Storm Surcharge Committee meeting – Oct. 31, 2023

4. Regular Business

Approval of expense reports

5. Special Business

- A. Plumbing plan review and inspection fees update – Todd Green
- B. 2024 UPC update – Chair Becker
- C. Review 2024 ad hoc Rulemaking Committee’s recommended revisions to the Request for Action form
- D. Enforcement & Licensing update – Sean O’Neil
- E. Department updates – Mike Westemeier

6. Committee Reports

- A. 2024 UPC ad hoc Rulemaking Committee update – Committee Chair Becker
- B. Construction Codes Advisory Council – Abrahamson (rep) / Lemke (alt) – [Presentation Nov. 8, 2023](#)

7. Complaints and Correspondence

8. Open Forum

If you would like to address the board during open forum, please complete the [Open Forum Request Form](#) and send to lyndy.logan@state.mn.us at **least one day prior** to the start of the meeting to ensure an opportunity to speak.

9. Board Discussion

10. Announcements

Next regular quarterly meeting – 9:30 a.m., 3rd Tuesday of each quarter – DLI / WebEx

- April 16, 2024

11. Adjournment

Green meeting practices

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.