Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
Licensing and Certification Services
443 Lafayette Road North
St. Paul, MN 55155

E-mail: dli.license@state.mn.us
Website: www.dli.mn.gov
Phone: 651-284-5034

DEPARTMENT OF LABOR AND INDUSTRY

Contractor Address/Name Change Form

This form can be emailed to dli.license@state.mn.us

YOU MAY BE REQUIRED TO SUBMIT ADDITIONAL DOCUMENTATION TO OUR OFFICE TO COMPLETE THE BUSINESS ADDRESS CHANGE PROCESS DEPENDING ON THE TYPE OF LICENSE HELD.

PRINT IN INK or TYPE

BUSINESS/CONTRACTOR LICENSE TYPE (mandatory)

LICENSE NUMBER (mandatory)

CHECK LIST

- ☐ Business/Contractor Address Change Form
- ☐ Certificate of Liability Insurance, if applicable
- ☐ Certificate of Compliance Minnesota Workers' Comp Law
- ☐ Bond Rider and Power of Attorney, if applicable
- ☐ Secretary of State, if applicable

CONTACT PERSON (PRINT)	CONTACT PHONE NUMBER	CONTACT E-MAIL

OLD BUSINESS NAME/ADDRESS CHANGE INFORMATION	NEW BUSINESS NAME/ADDRESS CHANGE INFORMATION
LEGAL NAME (as licensed, registered, certified)	LEGAL NAME (as licensed, registered, certified)
ASSUMED NAME (doing business as)	ASSUMED NAME (doing business as)
FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN - TAX ID)	FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN – TAX ID)
MINNESOTA IDENTIFICATION NUMBER (if applicable)	MINNESOTA IDENTIFICATION NUMBER (if applicable)
BUSINESS STREET ADDRESS	BUSINESS STREET ADDRESS
CITY STATE ZIP CODE	CITY STATE ZIP CODE
MAILING ADDRESS (if different from above)	MAILING ADDRESS (if different from above)
CITY STATE ZIP CODE	CITY STATE ZIP CODE
PHONE NUMBER / OTHER NUMBER	PHONE NUMBER / OTHER NUMBER

Certification: **I certify that I hold this license, registration, or certificate and that the information provided on this form is correct and accurate. I also understand that all information provided on this form may become publicly available data pursuant to Minnesota's Data Practices Act (Chapter 13) when the license, registration, or certificate is updated.**

PRINT NAME (owner, partner, member, officer)	TITLE
SIGNATURE (owner, partner, member, officer)	DATE SIGNED

This material can be made available in different forms, such as large print, braille oron audio.