

Agenda: Medical Services Review Board

Date: April 15, 2021

Time: 4 to 6 p.m.

Location: Via Webex

To join the meeting

- **Panelist (board member or alternate and speakers):** Registration is not required; join from your panelist invitation. To ensure your ability to connect, attempt to log in at least five minutes before the start of the meeting. If you are unable to connect, contact Gretchen Longbehn at gretchen.longbehn@state.mn.us or 651-284-5116 for assistance.
- **Attendees:** Registration is required if joining by computing device.
 - To join by computing device, register at <https://minnesota.webex.com/minnesota/onstage/g.php?MTID=e95ea1fef6c81b7eb800060cb6bc6d292> or visit the board's webpage for registration, Webex attendee instructions and meeting materials at www.dli.mn.gov/about-department/boards-and-councils/medical-services-review-board.
 - To participate by telephone, call 855-282-6330 and enter access code 187 904 2228.

Remote meeting statement

From Medical Services Review Board chairwoman Beth Baker: Thank you for joining this remote meeting via Webex. As the board chairwoman, I have determined today's meeting is via the Webex platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes section 13D.021 of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under Chapter 12."

- Everyone present on this Webex event can hear all discussions.
- All votes will be taken by roll call.
- All handouts discussed and Webex instructions are posted on the board's webpage at www.dli.mn.gov/about-department/boards-and-councils/medical-services-review-board.
- Journal of votes: Per Minnesota Statutes 13D.01, subdivision 4, the vote of each member will be recorded in a journal available to the public.

Participant and chat functions – Raise your hand before speaking

- Click on “Participants” and “Chat” at the bottom right of your screen. Panels will open on the right side of your screen.
- If you would like to speak, click the hand icon above the “Chat” section; click it again to remove the signal.

DLI staff members, board members and presenters (panelists)

- All are able to mute and unmute their microphones.
- If you wish to speak, click the hand icon. If the host or chairperson calls on you, unmute yourself and state your name before speaking. Note that the use of headphones may impact your microphone.

Members of the public (attendees)

- All are able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
- Only the host can receive chat messages. For technical assistance, send the host a chat or email message. Contact Gretchen Longbehn at gretchen.longbehn@state.mn.us or 651-284-5116 for assistance.
- **Open forum or public input requested:**
 - if you would like to speak, click on the hand icon or press *3 (for phone access) or send a chat message or email to the host;
 - if the host calls on you, unmute yourself when it is your turn to speak; and
 - keep your comments to five minutes or fewer, mute yourself and click the hand icon to turn it off.

Call to order: Chairwoman Beth Baker

- Roll call by Anita Hess, executive secretary
- Approval of agenda
- Approval of Jan. 21, 2021 minutes

DLI announcements and updates: Commissioner Roslyn Robertson

- Medical consultant – position open
- Safety announcements
- Department updates

Business

- Filing medical requests and Motions to Intervene – Brian Mak
- Legislative updates – Ethan Landy
- Fee schedule updates – Lisa Wichterman and Ethan Landy
- Agenda items for the next meeting – Baker and board

Adjournment: Baker and board

The next meetings are July 15 and Oct. 14, 2021.