



MINNESOTA

WORKERS' COMPENSATION
MODERNIZATION PROGRAM

Work Comp Campus: Medical provider stakeholders

Campus puts the workers' compensation claim information you need at your fingertips



**Self-service
online access
to claims, related
documents,
events and
outcomes.**



**Securely send
e-documents
to the parties
to the claim.**



**Securely send
and receive data
among DLI, OAH
and WCCA.**



**Minimize claim
errors through
data accuracy
verification.**

Getting started with Campus

Work Comp Campus dashboard

The **dashboard** is the starting point for users to be able to navigate and perform all necessary job functions.

The screenshot shows the Work Comp Campus dashboard with several callout boxes providing instructions:

- Logo:** Click on the Logo image at any time to return to the Dashboard (Home Page).
- Submit a Filing:** The Submit a Filing drop-down contains a list of common tasks that you can click on depending on the specific action you wish to take.
- User Profile:** Your User Name is listed here along with a drop-down menu with the following options: Edit Profile, My Groups and Log Out.
- Notifications:** The bell icon indicates how many Notifications you have. Notifications can also be found here in list form.
- My Overview:** The My Overview section contains a high-level count regarding Open Claims, Upcoming Events and New Documents.
- My Queues:** The My Queues area includes common tabs for Claims, Disputes, Forms, and Appeals along with the associated details.
- My Events:** My Events is a calendar view of events that have been scheduled.

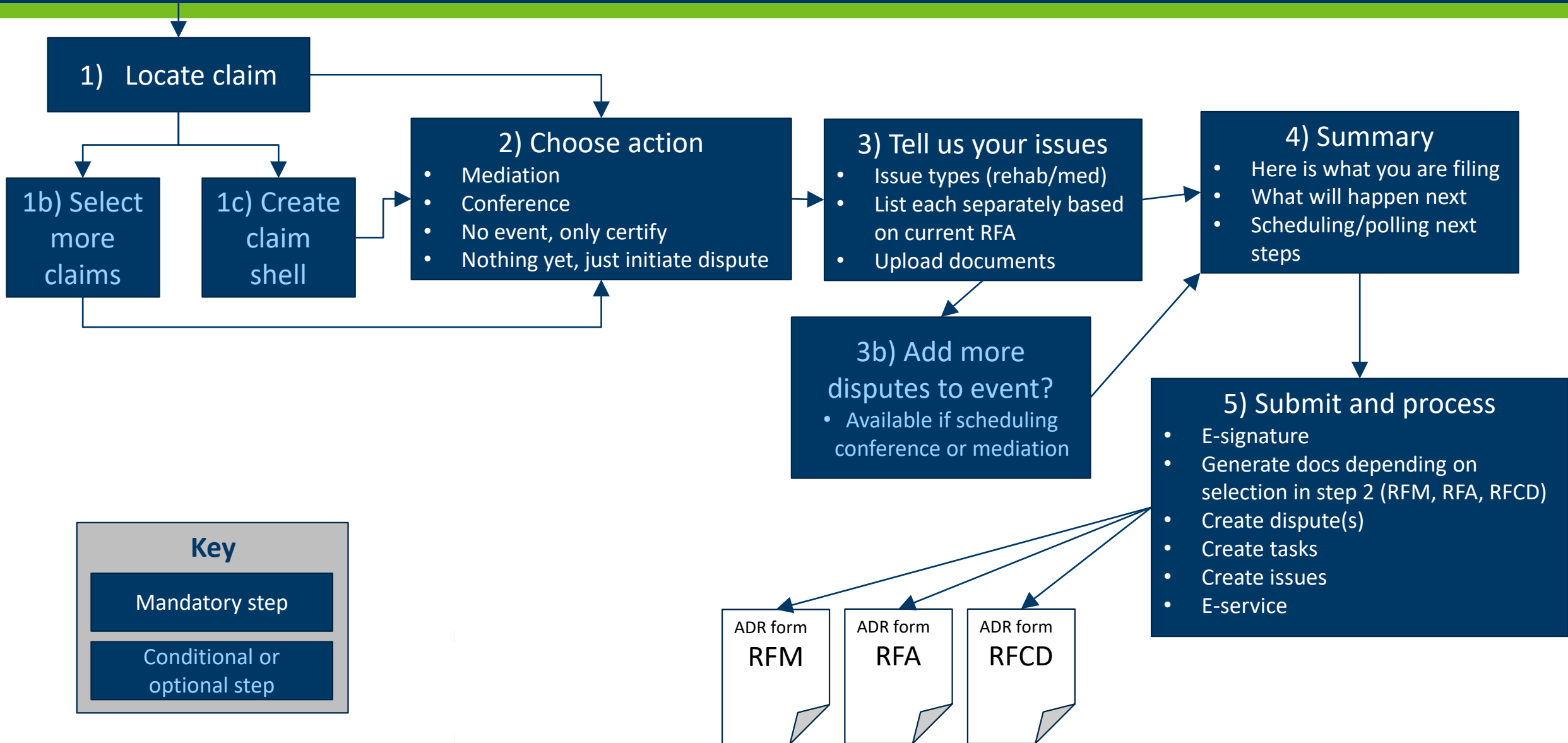
The dashboard layout includes:

- Header:** Department of Labor and Industry logo, "Submit a Filing" dropdown, user name "Darth Vader", and a notification bell icon.
- My Overview:** Three cards showing "1 Open Claims", "0 Upcoming Events", and "0 New Documents".
- My Queues:** Tabs for "My Claims", "My Disputes", and "My Forms".
- Table:** A table with columns: Campus File Number, Employee, Employer, Claim Admin, Date of Injury, and Status. One row is visible with file number CL-..., employee G, employer M, and date 4/21/2020.
- My Events:** A calendar view for May 2020.

From dashboard – submit a filing:

Initiate dispute

Dispute resolution: Initiate dispute webform

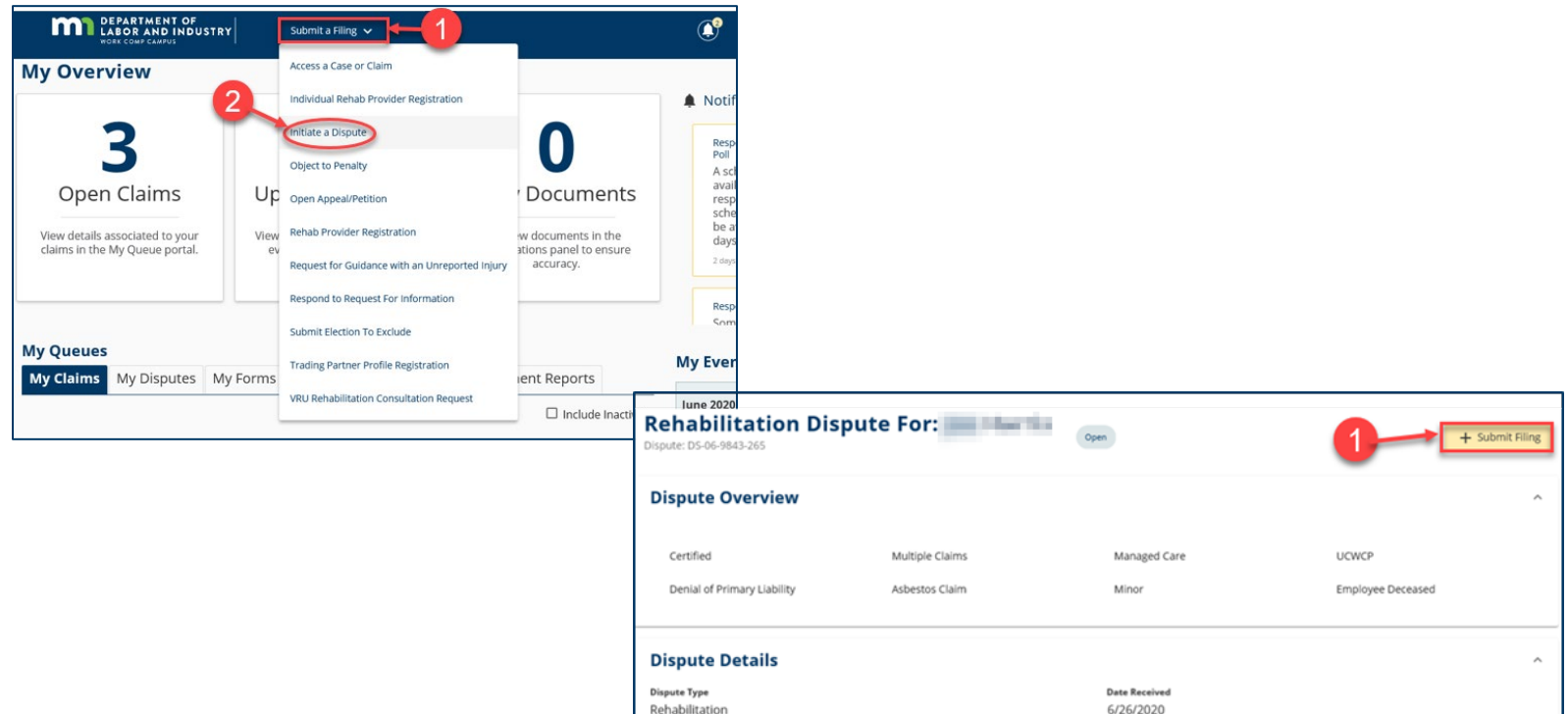


Dispute resolution: Initiate dispute webform (cont.)

Initiate dispute webform

External users will have the ability to initiate a dispute in Campus from the dashboard or the claims details page.

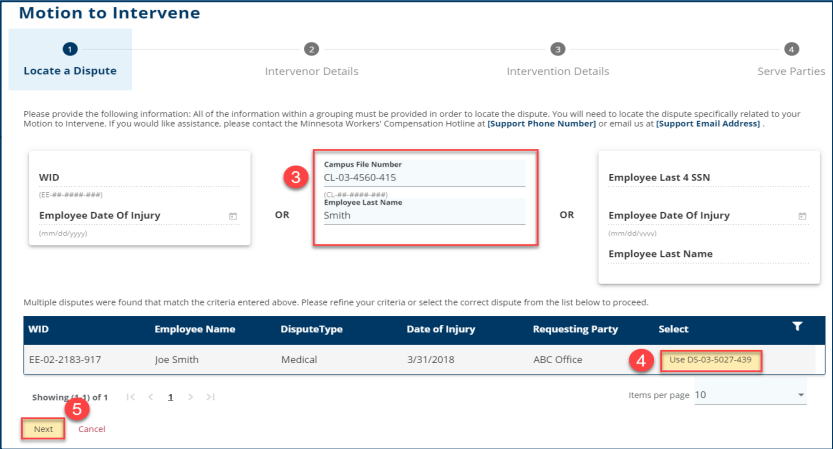
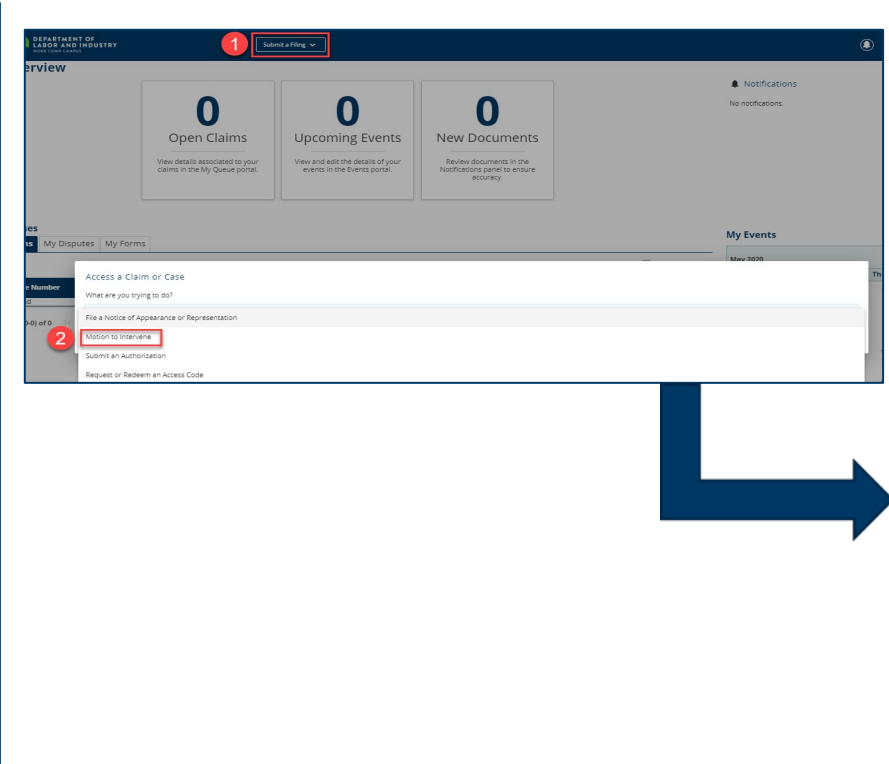
- As you go through the webform, some steps will automatically pull in the parties from the related claim and will also give you the option to add others.
- When the webform is completed, and the dispute has been created, if you did not previously have any disputes, the **My Disputes** queue will now show on the dashboard. But, if you already had this, then a new dispute will be added to the queue.



Dispute resolution: Motion to Intervene

Motion to Intervene

- As a potential Intervenor looking to gain access to a dispute, you will need to file a Motion to Intervene.
- To access, click on the **Submit a Filing** drop-down menu and select **Access a Case or Claim**.



Dispute resolution: Motion to Intervene (cont.)

Motion to Intervene

- Fill in the required fields on the page.
- Click the **+Upload Document** button to attach supporting documentation.
- When complete, click **Submit Form**.

Motion to Intervene

1 Locate a Dispute 2 **Intervenor Details** 3 Intervention Details 4 Serve Parties

Complete the following information related to the organization filing this Motion to Intervene. Intervenor provide services or pay benefits to or on behalf of the employee and have a statutory right to intervene under Minnesota Statutes § 176.361.

Are you one of the following potential intervenors?

Party Name: Best Health Care Clinic

7 Next Back Cancel Save as Draft

8 9

Motion to Intervene

1 Locate a Dispute 2 Intervenor Details 3 **Intervention Details** 4 Serve Parties

The applicant is filing this Motion to Intervene in the following disputes: 05-03-5027-439

Medical Request Date * 5/27/2020

The applicant, APPLICANT, has provided services or paid benefits to or on behalf of the employee and has a statutory right to intervene under Minnesota Statutes § 176.361. Attached to this Motion to Intervene is an exhibit itemizing the charges for services provided or payments made to or on behalf of the employee by the applicant for the dates below.

Total Claim Amount to Date * \$ 500 Start Date * 5/14/2020 End Date * 5/25/2020

Upload request of a party or to present evidence of the intervention claim at hearing, the applicant acknowledges it will provide additional documentation, records and reports as required by law.

Acknowledge Intervention

9

The applicant's representative, who has authority to settle on behalf of the applicant can be contacted using the information below.

First Name * Tom Last Name * Bombardi Title * Other Rep

Phone * (101) 111-1111 Email * DL195Ext1+general@gmail.com

Therefore the applicant requests it be allowed to intervene as a party in the above-captioned proceeding and that payment for services provided or benefits paid be made, plus appropriate statutory interest.

Supporting Attachments

+ Upload Document 10

File Name	File Type	Description	Remove
Intervention_10g.docx	Other	Other	

11 Next Back Cancel Save as Draft

12 13 14 15

Campus training resources

For updates about Campus, visit the [Campus central webpage](#). The link is available on every DLI webpage on the left side of the red bar at the top of the page.

- All critical Campus information will be posted on this page, including known issues and fixes.
- Release notes for improvements are posted as soon as they are available.
- The page has a link to the Work Comp Campus FAQs and quick reference guides.

For assistance, to share feedback or to request additional training, contact:

- Richard Davis at richard.d.davis@state.mn.us;
- Brian Mak at brian.mak@state.mn.us; or
- the Workers' Compensation Division Help Desk at 651-284-5005 (press 3), 800-342-5354 (press 3) or helpdesk.dli@state.mn.us.

Thank you

