

Meeting Minutes: Board of High Pressure Piping Systems

Date: Thursday, July 12, 2018 @ 10:00 a.m.
Minutes by: Lyndy Logan
Location: Minnesota Room, Department of Labor & Industry
443 Lafayette Rd. N., St. Paul, MN 55155

Attendance

Members Present

Marit Brock (via teleconference)
David Carlson
Tim Daugherty (Vice Chair)
Todd Green (Commissioner's Designee)
Brett Kilbourne
Matthew Marquis (Secretary)
Gregory Pumper
Chris Savage
Kent Schneider (via teleconference)
Russ Scherber (Chair)
Mark Slagle (via teleconference)
Mark Worms

Members Absent

Kyle Bain

DLI Staff & Visitors

Jeff Lebowski (Chief Gen. Counsel, DLI)
Ethan Landy (General Counsel, DLI)
Lyndy Logan (DLI)
Roger Thein (St. Paul Pipefitters JATC)
Bob Bastianelli (MN Power)
Pat McCullen (City of St. Paul)
Jake Pettit (Mpls. Pipefitters)

1. Call to Order

The meeting was called to order at 10:01 a.m. by Vice Chair Scherber. Housekeeping announcements were made and a quorum was met with 12 of 13 voting members present in person or via teleconference.

2. Approval of Meeting Agenda

A motion was made by Carlson, seconded by Kilbourne, to approve the agenda as presented. The roll call vote was unanimous with 12 votes in favor; the motion carried.

3. Approval of Previous Meeting Minutes

A motion was made by Savage, seconded by Daugherty, to approve the regular Board minutes as presented. The roll call vote was unanimous with 9 votes in favor and three abstentions; the motion carried.

4. Regular Business

A. Licensing and permitting

Green gave an update on HPP permits for FY 2017 and FY 2018 and HPP permit fee revenue for FY 2016 to FY 2018 and current active HPP licenses – see **Attachment A**.

Green noted that all members received the current “High Pressure Piping Laws & Rules” that became effective May 14, 2018. The rules can be found at Minnesota’s Bookstore for purchase. There is also a link on the department’s website for review

at: <http://www.dli.mn.gov/node/3456>

B. Continuing education

Nothing to report

5. Special Business

A. Election of Officers – the meeting was turned over to Todd Green, Commissioner’s Designee, for election of officers.

- **Chair**

Daugherty nominated Russ Scherber. Roll call vote was unanimous with 12 votes in favor; the motion carried and Scherber was elected as Chair.

- **Vice-Chair**

Scherber nominated Tim Daugherty. Roll call vote was unanimous with 12 votes in favor; the motion carried and Daugherty was elected as Vice-Chair.

- **Secretary**

Scherber nominated Matthew Marquis. Roll call vote was unanimous with 12 votes in favor; the motion carried and Marquis was elected as Secretary.

The meeting was turned back over to newly elected Chair Scherber.

B. Member and alternate appointment to CCAC [was not covered at the meeting].

6. Complaints

Nothing brought forth

7. Open Forum

Nothing brought forth

8. Board Discussion

No discussion

9. Announcements

Next regularly scheduled 2018/2019 meetings – 10:00 a.m. Thursdays – Minnesota Room, DLI

October 11, 2018

January 10, 2019

April 11, 2019

July 11, 2019

October 10, 2019

10. Adjournment

A motion made by Carlson, seconded by Pumper, to adjourn the meeting at 10:17 a.m. The roll call vote was unanimous with 12 votes in favor; the motion carried.

Respectfully Submitted,

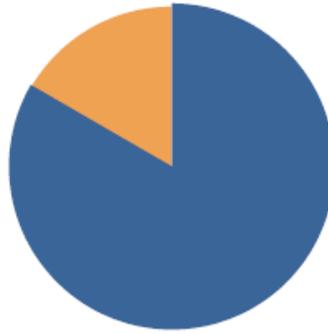
Matthew Marquis

Matthew Marquis

Secretary

**HPP PERMITS
REPORTING PERIOD
07/01/2016 TO 06/30/2017**

7/11/2018



ETRAKIT PERCENTAGE

ETRAKIT	83.3%
PAPER	16.7%
Total:	100.0%

PERMITS APPLIED

	Total
Total	444
HPP BLANKET	111
HPP STANDARD	215
HPP SURVEY	6
HPP TIME MATERIALS	112

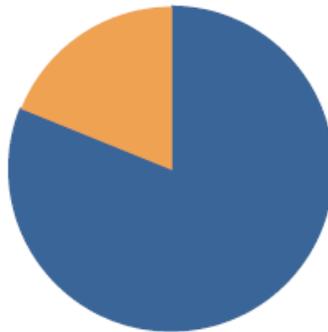
CURRENT PERMIT STATUS

	Total
Total	444
FINALED	444

ETRAKIT USE

	Total
Total	444
ETRAKIT	370
PAPER	74

**HPP PERMITS
REPORTING PERIOD
07/01/2017 TO 06/30/2018**



ETRAKIT PERCENTAGE

ETRAKIT	81.0%
PAPER	19.0%
Total:	100.0%

PERMITS APPLIED

	Total
Total	458
HPP BLANKET	101
HPP STANDARD	226
HPP SURVEY	3
HPP TIME MATERIALS	128

CURRENT PERMIT STATUS

	Total
Total	458
FINALED	253
OTHERS	205

ETRAKIT USE

	Total
Total	458
ETRAKIT	371
PAPER	87

HPP Permit Fee Revenue:

FY16-\$849,000
FY17-\$746,000
FY18-\$995,000

Current HPP Licenses:

HPP Journeyworkers- 2,140
HPP Masters- 335
HPP Contractors- 135
HPP Registered Unlicensed-624