

# FAQ for labor standards outreach grant (2026)

## Are for-profit companies that serve focus communities eligible to apply for this grant?

Only **nonprofit organizations** are eligible for grant funding.

## We're not legal experts in labor standards—should we still consider applying?

Yes. The **Minnesota Department of Labor and Industry (DLI)** will provide training and offer materials that you can use or adapt for outreach and education.

## Are we expected to produce all of the materials we share with our community?

Not necessarily. While grantees may create outreach materials, **DLI provides materials** that can be adapted to meet the needs of your community, including multiple language materials. Creating and adapting informational materials is an allowable expense, but **DLI must review and approve all materials** before distribution.

## How is grant funding awarded?

This is a **competitive grant**. Applications are reviewed and scored by a committee using criteria outlined in the Request for Proposal. The committee's recommendations are sent to the DLI commissioner, who makes final award decisions based on those recommendations, applicant risk factors, available funding, and grant priorities.

## What types of information will be required for quarterly reporting?

DLI will provide **reporting templates**. Reports should reflect the activities and goals outlined in your application's workplan. DLI wants to understand your ongoing efforts, community engagement, and progress toward stated objectives.

## Are administrative costs calculated as a portion of the entire budget or only on the direct costs?

Grant administrative costs are calculated as a portion of the total budget and cannot exceed 10% of the total budget. For example, if the total requested budget is \$50,000, then administrative costs could be as high as \$5,000.

## How would we get reimbursed for grant spending?

Grantees must retain financial support documents for all grant expenditures. Grantees will need to submit financial backup with their first invoice requesting reimbursement. The state may also ask for supporting documentation for future reimbursement requests. For grant awards over \$50,000, DLI will conduct a financial review as part of the grant monitoring process.

The state's StateWide Integrated Financial Tools (SWIFT) accounting system is used to track and pay grantee expenditures. All grant awardees will need to be signed up for the SWIFT system prior to contracts being signed. You can find more information at [mn.gov/mmb/accounting/swift](https://mn.gov/mmb/accounting/swift).

**Can one organization apply as the lead grantee and include other organizations as subgrantees to carry out grant activities?**

This grant round does not support formal collaborations or lead/subgrantee project structures. Each organization must apply independently.