Revised Agenda: Construction Codes Advisory Council

Date: Thursday, December 10, 2020
Time: 10:00 a.m.
Location: WebEx Event

- Panelist (Council member or alternate and speakers) – registration is not required, please join from your panelist invitation.
- Attendees – registration is required:
  - Click here to Register (if joining from a computing device) or visit the Department’s website for registration, WebEx attendee instructions, and meeting materials at: https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council
  - To participate by telephone, at the date and time listed above, you may call 415-655-0003 or 855-282-6330 and enter access code: 146 071 7206. Password 1234.

1. Call to order
   A. Roll call by Executive Secretary
   B. Announcements – Introductions
      - Thank you for joining this remote meeting held via WebEx. As Chair, I have determined that today’s meeting is being held electronically via the WebEx format due to the current status of the State of Minnesota operating under the peacetime emergency due to the COVID-19 health pandemic. Per Minnesota Statutes, section 13D.021, electronic meetings are acceptable when holding an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.” All votes will be taken by roll call.
      - Council members and attendees present on this WebEx are able to hear all discussions.
      - All handouts discussed and WebEx instructions are posted on the Council’s website, visit: https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council
   C. WebEx instructions/procedures
      Participant and Chat functions – Raise your hand before speaking
      - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
      - The hand icon can be found just above the Chat section – click to turn on, click again to turn off.

      Board member or alternate and speakers (Panelist):
      - Able to mute and unmute their microphones.
      - Click the hand icon to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon to turn off.
Members of the public (Attendees):
  ▪ Able to hear everything but can speak only if public input is requested or during Open Forum.
  ▪ For technical assistance, send the host a chat message or email Lyndy at lyndy.logan@state.mn.us

Open Forum or Public Input requested:
  ▪ Open Forum forms can be found on the Council’s webpage – please complete and send to lyndy.logan@state.mn.us if you would like to address the Council.
  ▪ Click on the hand icon to indicate you would like to speak, send a chat message to the host, or email Lyndy at lyndy.logan@state.mn.us
  ▪ The Chair or host will call your name and your mic will be unmuted.
  ▪ Please keep comments to 5 minutes or less. Click the hand icon to turn off.

2. Approval of meeting agenda

3. Approval of previous minutes – October 21, 2019

4. Department updates
   A. Commissioner Robertson
   B. Kate Perushek, Legislative Affairs Director

5. Division updates
   A. Continuation of Services – Scott McLellan
   B. Code adoption updates
      b. Electrical Code – Jeff Lebowski
      c. Plumbing Code – Suzanne Todnem
   B. Elevator Inspection program / iMS update – Todd Green
   C. Building Official Training Grant Program – Eileen McNiff
   D. Statewide Outreach Campaign – Kelly Cooper
   E. Statewide Outreach Inspector Pilot Program – Charlie Durenberger

6. New business
   A. Commercial Energy Code TAG member approval – Scott McLellan

7. Open Forum
   To address the CCAC, please complete an Open Forum form and send to lyndy.logan@state.mn.us at least 1 hour prior to the meeting.

8. Council member discussion

9. Announcements

10. Adjournment