

## Agenda: Construction Codes Advisory Council

Date: Thursday, Jan. 20, 2022

Time: 9:30 a.m.

Location: **WebEx Event**

- Panelist (Council member or alternate and speakers) – registration is not required, please join from your panelist invitation.
- **Attendees – registration is required:**
  - Click [here](#) to Register (if joining from a computing device) or visit the Department’s website for registration, WebEx attendee instructions, and meeting materials at: <https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council>
  - To participate by telephone, at the date and time listed above, you may call 415-655-0003 or 855-282-6330 and enter event access code: **2482 441 3922**

### 1. Call to order

A. Roll call by Scott McKown, Chair Alternate

B. Announcements/Introductions – Chair McLellan

- **Remote meeting statement:** Thank you for joining this remote meeting via WebEx. As the council chair, I have determined today’s meeting is via the WebEx platform due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.” It is not practical or prudent to hold an in-person meeting because, consistent with MDH guidance, the usual meeting place is not open to the public due to the COVID-19 pandemic.
- Everyone present on this WebEx are able to hear all discussions and all votes will be taken by roll call.
- All handouts discussed and WebEx instructions are posted on the Council’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council>

C. WebEx instructions/procedures

#### **Viewing documents/Chat**

- Click on View at top left of screen and choose either Fit in Viewer or Fit in Width.
- Chat messages should only be used for technical issues – please send chat to host only. Click on Chat icon, bottom right – a panel will open on the right side of your screen.

#### **Council members/alternates/speakers – raise your hand before speaking**

- Click on Participants icon, bottom right – a panel will open on the right side of your screen. The hand icon can be found next to your name – click to turn on/off or use Ctrl + Shift + R. The host or Chair will call your name. State your name before speaking.

**Members of the public (Attendees):**

- Able to hear everything but can speak only if public input is requested or if an Open Forum Request was submitted.
- **For technical issues only, please send the host a chat message or email Lyndy at [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)**

**Open Forum or Public Input requested:**

- [Open Forum forms](#) can be found on the Council’s webpage – please complete and send an email to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) if you would like to address the Council. Please send form to Lyndy at least 1-hour prior meeting.
- Click on the hand icon to indicate you would like to speak, send a chat message to the host, or email Lyndy at [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)
- The Chair or host will call your name and your mic will be unmuted.
- Please keep comments to 5 minutes or less. Click the hand icon to turn off.

**2. Approval of meeting agenda**

**3. Approval of previous minutes**

September 23, 2021

**4. Regular business**

Expense approval – per diem.

**5. Department/Legislative updates**

- A. Roslyn Robertson, Commissioner
- B. Kate Perushek, Assistant Commissioner

**6. Division updates**

- A. Scott McLellan
- B. Licensing & Enforcement – Charlie Durenberger

**7. New Business – Votes required on items A, B, and C**

- A. Rulemaking for new Floodproofing code – Scott McLellan
- B. [TAG report on Window Cleaning Equipment Anchors](#) – Greg Metz
- C. TAG report on Building Code Series 1 – Scott McKown
  - a. [Raising exemption on municipal report](#)
  - b. [Adult-sized changing facilities](#)
  - c. [Codes adopted by law; Return on investment on residential energy code](#)
  - d. [Residential building permit fees](#)
- D. New Fact Sheets – Scott McLellan
  - a. Frost Protected Foundations
  - b. Places of Public Accommodation
  - c. Construction Codes Advisory Council
- E. Member recognition – Scott McLellan

**8. Open forum**

To address the CCAC, please complete an [Open Forum form](#) and send to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) at least 1 hour prior to the meeting.

**9. Council member discussion**

**10. Announcements**

- Tentative meeting – Feb. 17, 2022 @ 9:30 a.m.

**11. Adjournment**

**Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.