Benefits of using WSC services
WSC exists to help employers:
• lower worker injury and illness rates;
• decrease workers’ compensation costs;
• reduce lost workdays;
• limit equipment damage and product loss;
• improve employee morale; and
• comply with state and federal regulations.

Key services
WSC key services:
• help recognize hazards in your workplace;
• suggest approaches or options for solving a safety or health problem;
• identify sources of available help for any further assistance that is needed;
• provide a written report summarizing the consultant’s findings;
• assist in developing or maintaining an effective safety and health program;
• offer training and education for you and your employees at the worksite or away; and
• recommend participation in MNOSHA’s safety and health achievement programs.

Contact information
MNOSHA Workplace Safety Consultation
443 Lafayette Road N., St. Paul, MN  55155
Phone: 651-284-5060 or 800-657-3776
Email: osha.consultation@state.mn.us
Website: www.dli.mn.gov
Free assistance for small businesses

Workplace Safety Consultation (WSC) provides free voluntary and confidential workplace safety and health assistance to Minnesota businesses, with a priority for small businesses.

WSC provides a wide variety of free services, including on-site consultation, training, education and outreach in general industry and in construction settings. Services are provided by safety and health experts who are highly qualified occupational safety and health professionals.

WSC is the consultation arm of Minnesota OSHA, yet its services are completely separate from MNOSHA Compliance. No citations or fines are issued, provided the employer agrees to correct all serious hazards identified by Workplace Safety Consultation.

WSC presents training seminars throughout the state about workplace safety topics and hosts construction seminars that feature a presentation about a specific construction safety or health topic. Businesses can request training or construction seminars by contacting WSC at 651-284-5060, 800-657-3776 or osha.consultation@state.mn.us.

Overview of the Workplace Safety Consultation process

Request for services
Employers may submit a consultation request online or complete a request form available at www.dli.mn.gov. After WSC receives the request, a visit is scheduled for a mutually agreeable time. The scope of the project is determined by the employer and can encompass the entire site, a piece of machinery or a specific work operation.

Opening conference
When the WSC consultant arrives on site, he or she will meet with a company representative to discuss the consultation process and the employer’s obligations. At that time, the consultant may also review the employer’s written safety and health programs and OSHA injury and illness logs.

Facility walk-through inspection
Together, the employer representative and the WSC consultant will do a “walk-through” of the facility to examine the occupational safety and health conditions of the workplace and evaluate the current safety management system. WSC encourages employee participation in the walk-through and reserves the right to confer with employees.

Closing conference
Upon completion of the facility walk-through inspection, the consultant will review the findings with the employer representative in a closing conference. During this time, the consultant will notify the employer representative of any hazards identified and discuss possible solutions and a correction schedule.

Correction and follow up
WSC will provide the employer with a detailed written report of the consultation findings, including a list of the identified hazards, technical guidance for correction and corresponding correction schedules.

During the correction period, the consultant may follow up with the employer to check on the correction process. The employer may also contact the consultant at any time for technical assistance or guidance with hazard corrections.