

## Guidance Document

**Title:** Affirmations for Construction – Purpose and Expectations

**Document ID:** GD-BPR-2026-01

**Applies To:** Public Buildings and State Licensed Facilities defined in Minnesota Statute 326B.103.

**Effective Date:** January 02, 2026

This Guidance Document outlines the purpose and expectations for the use of Affirmations for Construction, as required by the Minnesota Department of Labor and Industry, Construction Codes and Licensing Division (DLI/CCLD). These affirmations apply to public buildings and state licensed facilities as defined in Minnesota Statute 326B.103. Affirmations are formal declarations made by licensed design professionals to verify that specific existing building conditions have been visually inspected and are consistent with the construction documents submitted for plan review.

DLI/CCLD has established three categories of Affirmations for Construction:

- **Affirmation for Fire Walls and Fire Area Separation Walls**
- **Affirmation for Types of Construction**
- **Affirmation for Automatic Sprinkler System**

These affirmations are intended to support the accuracy and reliability of construction documents when they reference existing conditions that are critical to code compliance. They help ensure that design professionals have exercised appropriate professional judgment and due diligence in verifying the presence, extent, and condition of key building systems.

Each affirmation must be based on a visual inspection of readily accessible portions of the building or system in question. The design professional is expected to confirm that the observed conditions align with the representations made in the construction documents. Where deficiencies or discrepancies are identified, they must be incorporated into the current scope of work. Additionally, the owner must be informed that further modifications may be necessary if field conditions differ substantially from those documented.

Design professionals may submit each affirmation in one of two formats:

- As a stand-alone signed document, or
- By copying and pasting the affirmation language into the code data sheet or code analysis sheet within the permit set

Either format is acceptable, provided the affirmation is clearly attributed to the responsible licensed professional and submitted in accordance with DLI/CCLD review procedures.

These affirmations do not replace inspections conducted by the authority having jurisdiction, nor do they serve as legal affidavits. Instead, they reinforce professional accountability and help streamline the plan review and approval process by ensuring that existing conditions relied upon for code compliance have been reasonably verified.

This document must serve as the guiding reference for all current and future Affirmations for Construction required by DLI/CCLD. Updates to affirmation language or submission procedures will be issued through revised memos or plan review checklists as needed.