

Meeting Notes: Municipal Delegations TAG

Date: 02/19/2026
Prepared by: Greg Metz
Location: Minnesota Room/WebEx Event

Attendance

- TAG members attending: Greg Metz, Scott Wheeler, Scott McCowan, Ryan Rehn, Bryan Kerby, Paul Swett, Lonnie Johnson, Jerry Norman, James Coyle, Scott Anderson, Randy King, Travis Dunn, Nicole Kastern, Jerry Backland, Ryan Rehn, Scott McKown, Travis Dunn
- Guests attending: Lawrence Farrar, Amanda Spuckler, Angie Wiese, Britt McAdamis, Chad Payment, Dan Blom, Dan Pederson, Dave Mathews, Dennis Schilling, Derrick Wyman, Mike Morehouse, Nathan Morlan, Nathan Buska, Steve Ubl, Tim Manz, Todd Hoekstra, Tonia Sikorski, Tyson Jenkins, Wendy Rannenberg, Arlen Madsen, John Caldwell, Kevin Benshoof, Kade Paulson

Current issues

- Qualification currently tied to the municipality and not the individuals so there is confusion where qualified personnel move between jurisdictions.
- Develop an objective and transparent process for delegation agreements and qualifying individuals.

Qualified individuals

- Qualifications should belong to individuals and be portable across jurisdictions but delegation agreements will remain with municipalities.
- Training should be required prior to becoming a qualified individual and there should be continuing education.
- Experience should be necessary to become a qualified individual (specifics TBD).
- Exams will determine if a person is qualified and accommodations for exams will follow current DLI practices

Tiered system

- TAG members agreed to implement a four-tier system for state projects that are assigned to municipalities.
- Tiered system will consider occupancy type, the complexity of the project, and the risk to life safety that the building poses. TAG members also discussed developing the tiered system based on construction and features such as smoke compartments and special locking provisions.

Staffing and capacity for municipal delegation agreement

- TAG members discussed staffing for a municipality to provide services for their normal workload and delegation agreement projects.
- TAG members reviewed DLI plan review and inspection data. However, state projects are different than the projects that are encountered by municipalities that include reroofs and other smaller projects.

Delegation process

- Delegation agreements will remain with municipalities.
- Projects will be assigned

Next Meeting

Date: 03/05/2026
Time: 1 p.m. to 3 p.m.
Location: Minnesota Room/WebEx