

Agenda: Municipal Delegation Technical Advisory Group- Meeting #3

Date: Thursday Feb. 5, 2026

Time: 1 to 3 p.m.

Location: **In person/WebEx/Phone**

- **In person:** Minnesota Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
 - **Attendees:** [Click to join from a computing device/WebEx Smartphone app.](#)
 - **TAG members (panelists/speakers):** Contact makenzie.johnson@state.mn.us or join meeting as attendee and send email to host
 - To participate by telephone, at the date and time listed, call 1-855-282-6330 and enter access code: **2486 860 4955#, webinar password 1234#**
- [Visit the department's website for meeting information and materials.](#)

Call to order

1. Announcements/Introduction of existing and new TAG members
2. WebEx Instructions/procedures

Participant functions – Raise your hand before speaking

- Click on “Participants” at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (*3 by phone).

DLI staff members, TAG members and presenters (panelists)

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or TAG leaders say your name, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off

Members of the public (attendees)

- Able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
- For technical assistance, send the host an email message: makenzie.johnson@state.mn.us.

Agenda items

1. Introduce existing and new Technical Advisory Group members
 - Discuss an alternate proposal submitted by Kyle Dimler and solicit discussion from the TAG regarding recommendations.

- Develop consensus on best pathways to increase delegations to a pool of building officials with less experience than in the past.
 - Discuss an alternative approach to DLI's primary focus in delegations management.
 - Discuss minimum qualifications for Qualified Persons.
 - Discuss minimum qualifications for Municipalities to receive a delegation.
2. Next meeting
 3. Adjourn

Next Meeting: Feb. 19, 2026, 1 to 3 p.m.