

Notice of Compliance Form

Used Home Sales

Minnesota Statute 327.32

This notice must be completed and signed by the purchaser(s) and the seller(s) of the used manufactured home described in the purchase agreement and on the bottom of this notice before the parties transfer ownership of a used manufactured home constructed after June 14, 1976.

Manufactured Home Installation System Seal Number: _____

Seller's Name(s): _____

Buyer's Name(s): _____

This notice must be completed, each inspection item initialed by the responsible party, and the document signed by both the purchaser(s) and the seller(s).

No.	Description	Action Items
	Interior Inspection Items:	
1.	Smoke alarms are installed and operational in accordance with the Code of Federal Regulations, Title 24, section 3280.209, or are installed in each bedroom and outside of bedrooms in the vicinity of bedroom doors. The center of smoke detectors shall be located within 12 inches of the ceiling. Alarms are less than 10 years old. Manufacture date is printed on the back of smoke alarms.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
2.	Carbon monoxide alarms or carbon monoxide detectors are approved, operational and are installed within 10 feet of each room lawfully used for sleeping purposes.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
3.	An egress window is provided in every bedroom and shall be openable with a net clear opening of not less than 20 inches wide and 24 inches high, five square feet in area, with the bottom of window openings no more than 36 inches above the floor. Locks, latches, operating handles, tabs, or other operational devices are located not more than 54 inches above the finished floor.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
5.	Electrical distribution panels are installed with required breakers or fuses, with all unused openings covered with manufactured blank covers. Fuses or circuit breakers have been checked by hand for tightness and not found to be loose. Panel is readily accessible and located where storage will not be placed in front of the panel.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
6.	The electrical switches, receptacles, fixtures, and devices are firmly attached, function according to the generally accepted purpose, and show no signs of damage.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
7.	If provided, stoves, ovens, ranges, refrigerators, and freezers are in working order.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____

No.	Description	Action Items
8.	Electric range and clothes dryer have electrical plugs with four prongs.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
9.	All plumbing fixtures are observed to be installed with compliant traps.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
10.	All plumbing fixtures are in a workable condition. Plumbing vents are observed on the roof. Running a gallon of water quickly through a plumbing fixture does not cause noise of siphoning (gurgling) in other fixtures. (An anti-siphon trap vent device or mechanical vent may be used to vent single fixtures except water closets.)	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
11.	Exposed Drain waste piping is in working condition providing positive drainage with no visible leaks and no obvious delays in drainage.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
12.	The domestic water heater is connected and in working order producing hot water, is listed for manufactured home use under the Code of Federal Regulations, Title 24, section 3280.709(a) and (d)(1) and (2), and installed correctly in accordance with federal standards.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
13.	The water heater is equipped with an approved listed pressure relief valve to provide temperature and pressure relief and relief piping extends through the floor to the underfloor area.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
14.	The water heater enclosure is completed with an interior finish of gypsum board, vinyl coated gypsum board panels.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
15.	The fuel fired water heater venting systems are in a safe and operable condition. Products of combustion venting from fuel fired water heaters do not terminate within a roof, wall, or floor cavity. There is a gypsum or metal collar where the flue vent penetrates the ceiling having a gap around the vent not greater than 1/8 inch.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
16.	The furnace is connected and in working order producing warm air when on, has a functioning thermostat, and is listed for manufactured home use under the Code of Federal Regulations, title 24, section 3280.709(a) and (d)(1) and (2), and installed correctly in accordance with federal standards.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
		Verification:

No.	Description	Action Items
17.	The furnace enclosure is completed with an interior finish of gypsum board, vinyl coated gypsum board panels.	<input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
18.	Visible ducts are not compressed or collapsed. Visible ducts in the space below the house are supported by 1 ½" banding straps not greater than 10 feet on center and not greater than 4 feet from transitions. All visible joints and furnace connections are mechanically secure and sealed.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
19.	For fuel fired furnaces, Products of combustion venting do not terminate within a roof, wall, floor or under-floor area. Fuel fired furnaces are provided with a gypsum or metal collar at the flue vent penetration of the ceiling with a gap not more than 1/8 inch.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
20.	The above-finished-floor Fuel gas supply piping is not bent or kinked so as to obstruct the flow of fuel gas or leak at fuel fired furnaces, water heaters, ranges, clothes dryers, and fireplaces.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
21.	Solid fuel burning fireplaces or stoves are listed for use in manufactured homes under the Code of Federal Regulations, title 24, section 3280.709(g), and installed correctly in accordance with the federal regulations, including chimney, doors, hearth, combustion or intake.	Verification: <input type="checkbox"/> Not present <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
22.	Kitchen, bath, and laundry exhaust vents are operable where installed.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
23.	There are no soft spots or holes in the floors.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
24.	The home complies with code requirements for snow load and heat zone requirements as indicated by the data plate.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
25.	The home has been subjected to an electrical continuity test to assure that all metallic parts are bonded as per code requirements for installation, except when the manufactured home is not currently installed; or Electrical bonding is evident because both of the following items were observed:	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____

No.	Description	Action Items
	a. Electrical panel has a bare copper wire or green coated wire connecting the panel itself to a metallic water pipe or grounding rod. b. Under the home, clamps are found on the steel frame of the home with wires attached to them leading to metallic plumbing piping or a grounding rod.	
26.	Water piping is not observed to be bent or kinked so as to retard or obstruct the flow of the water supply. Water supply flow is not apparently impeded at any plumbing fixtures.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
Under Home Inspection Items:		
27.	Water supply piping is connected to the manufactured home's water supply connection and to the site's water service supply piping except when the manufactured home is not currently installed.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
28.	Exposed under-floor water supply piping is supported without sags or dips, except when the manufactured home is not currently installed. Shut off valve at water meter is functional, completely shuts off the water when closed, and allows water to flow freely when open.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
29.	Exposed under-floor water supply piping is protected from freezing, except when the manufactured home is being installed or reinstalled. Piping is insulated with no exposed piping. Skirting around the home perimeter is complete and without gaps.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
30.	Exposed underfloor drain waste piping is connected to the manufactured home's drain waste outlet or outlets and to the site's utility, except when the manufactured home is not currently installed.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
31.	Exposed under-floor drain waste piping is supported and is sloped to drain at approximately 1/8 inch per foot without sags or dips. except when the manufactured home is not currently installed.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
32.	Fuel gas supply piping is connected to the manufactured home's fuel gas supply connection and to the site's fuel gas service supply piping in accordance with code requirements at the time the gas piping was installed, except when the manufactured home is being installed or reinstalled.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
33.	The exterior underfloor membrane and in-floor insulation are intact. All missing insulation is replaced and any rips, tears, cracks or gaps are tightly sealed to prevent rodent or insect intrusion.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____

No.	Description	Action Items
Exterior Inspection Items:		
34.	Exterior doors, including sliding glass exterior doors are operational and provide access to grade. Where stairs are provided to gain access to grade, handrails are provided.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
35.	Exterior roof and wall surfaces are in good condition and prevent rain water from entering into roof and wall systems by having sealed joints, intact finish surfaces, and flashings to divert rainwater from openings. There are no indications of water staining or water damage, missing shingles, cracks or gaps.	Verification: <input type="checkbox"/> Complies Responsible Party: <input type="checkbox"/> Buyer _____ <input type="checkbox"/> Seller _____
<p>Correction activities require construction permits from the local building official or from the State of Minnesota and inspections are required to verify compliance of corrections.</p> <p>The parties to this agreement have initialed all required sections and agree by their signature to complete any necessary corrections <u>prior to the sale or transfer of ownership</u> of the home described below as listed in the purchase agreement. The state of Minnesota or a local building official has the authority to inspect the home in the manner described in Minnesota Statutes, section 327.33, prior to or after the sale to ensure compliance was properly executed as provided under the Manufactured Home Building Code. (this paragraph copied verbatim from existing statute)</p>		

Signature of the Home Purchaser(s)

Signature	Date	Signature	Date
Printed name as appears on the Purchase Agreement		Printed name as appears on the Purchase Agreement	

Signature of the Home Purchaser(s)

Signature	Date	Signature	Date
Printed name & license number, if applicable		Printed name & license number, if applicable	

Home Information

Street address of home at time of sale	City, State, Zip Code
Name of home manufacturer	Model of home and year constructed
Serial Number	Installation Label Number