

# Notice of Compliance Form

## Rental (Revised)

Minnesota Statute 327.32

This notice must be completed and signed by the owner(s) of the used manufactured home described on the bottom of this notice before the lessor(s) may occupy a used manufactured home constructed after June 14, 1976.

**Manufactured Home Installation System Seal Number:** \_\_\_\_\_

**Owner's/ Owner's Agent's Name(s):** \_\_\_\_\_

This notice must be completed, each inspection item indicated as complies and initialed by the owner, and the document signed by the owner(s). Copy shall be filed with the lease agreement and an additional copy to the tenant.

No	Description	Action Items
<b>Interior Review Items:</b>		
1.	Smoke alarms are installed and operational in accordance with the Code of Federal Regulations, Title 24, section 3280.209, or are installed in each bedroom and outside of bedrooms in the vicinity of bedroom doors. The center of smoke detectors shall be located within 12 inches of the ceiling. Alarms are less than 10 years old. Manufacture date is printed on the back of smoke alarms.	Verification: <input type="checkbox"/> Complies Owner Initials:
2.	Carbon monoxide alarms or carbon monoxide detectors are approved, operational and are installed within 10 feet of each room lawfully used for sleeping purposes.	Verification: <input type="checkbox"/> Complies Owner Initials:
3.	An openable egress window is provided in every bedroom with a net clear opening of not less than 20 inches wide and 24 inches high, five square feet in area, with the bottom of window openings no more than 36 inches above the floor. Locks, latches, operating handles, tabs, or other operational devices are located not more than 54 inches above the finished floor.	Verification: <input type="checkbox"/> Complies Owner Initials:
4.	The electrical switches, receptacles, fixtures, and devices are firmly attached, function according to the generally accepted purpose, and show no signs of damage.	Verification: <input type="checkbox"/> Complies Owner Initials:
5.	Stoves, ovens, ranges, refrigerators, and freezers are in working order. Clothes washer and clothes dryer are in working order if provided.	Verification: <input type="checkbox"/> Complies Owner Initials:
6.	Electric range and clothes dryer have electrical plugs with four prongs.	Verification: <input type="checkbox"/> Complies Owner Initials:
7.	All plumbing fixtures and drains are in working order.	Verification: <input type="checkbox"/> Complies Owner Initials:

No	Description	Action Items
8.	The domestic water heater is connected and in working order producing hot water, is listed for manufactured home use under the Code of Federal Regulations, Title 24, section 3280.709(a) and (d)(1) and (2), and installed correctly in accordance with federal standards.	Verification: <input type="checkbox"/> Complies Owner Initials:
9.	The water heater is equipped with an approved listed pressure relief valve to provide temperature and pressure relief and relief piping extends through the floor to the underfloor area.	Verification: <input type="checkbox"/> Complies Owner Initials:
10.	The water heater enclosure is completed with an interior finish of gypsum board, vinyl coated gypsum board panels.	Verification: <input type="checkbox"/> Complies Owner Initials:
11.	Any fuel fired water heater is vented through the roof or wall and is provided with a metal or gypsum board collar at the penetration.	Verification: <input type="checkbox"/> Complies Owner Initials:
12.	The furnace is connected and in working order producing warm air when on, has a functioning thermostat, and is listed for manufactured home use under the Code of Federal Regulations, title 24, section 3280.709(a) and (d)(1) and (2), and installed correctly in accordance with federal standards.	Verification: <input type="checkbox"/> Complies Owner Initials:
13.	The furnace enclosure is completed with an interior finish of gypsum board, vinyl coated gypsum board panels.	Verification: <input type="checkbox"/> Complies Owner Initials:
14.	Any fuel fired furnace is vented through the roof or wall and is provided with a metal or gypsum board collar at the penetration.	Verification: <input type="checkbox"/> Complies Owner Initials:
15.	Solid fuel burning fireplaces or stoves are listed for use in manufactured homes under the Code of Federal Regulations, title 24, section 3280.709(g), and installed correctly in accordance with the federal regulations, including chimney, doors, hearth, combustion or intake.	Verification: <input type="checkbox"/> N/A <input type="checkbox"/> Complies Owner Initials:
16.	Kitchen, bath, and laundry exhaust vents are operable where installed.	Verification: <input type="checkbox"/> Complies Owner Initials:
17.	The floor is structurally sound throughout the home.	Verification: <input type="checkbox"/> Complies Owner Initials:
18.	The home complies with code requirements for snow load and heat zone requirements as indicated by the data plate.	Verification: <input type="checkbox"/> Complies Owner Initials:

No	Description	Action Items
19.	An installed used manufactured home has been subjected to an electrical continuity test to assure that all metallic parts are bonded as per code requirements for installation. Any electrical supply wiring <b>under the manufactured home (under the floor assembly)</b> is connected to the home and the site service, is supported from the home and above the ground, and is provided a switch to shut off the power to the home.	Verification: <input type="checkbox"/> Complies Owner Initials:
<b>Under Home Review Items:</b>		
20.	The exterior underfloor membrane and in-floor insulation are intact. All missing insulation is replaced and any rips, tears, cracks or gaps are tightly sealed.	Verification: <input type="checkbox"/> Complies Owner Initials:
21.	Any water supply piping <b>under the manufactured home (under the floor assembly)</b> is connected to the home and the site service, supported from the home and above the ground, provided with a valve to shut off the water supply, does not leak, and is provided with heat tape that is plugged into the under-the-floor receptacle.	Verification: <input type="checkbox"/> Complies Owner Initials:
22.	Any drain piping <b>under the manufactured home (under the floor assembly)</b> is connected to the home and to the site service, supported from the home and above the ground. The piping does not leak.	Verification: <input type="checkbox"/> Complies Owner Initials:
23.	Any fuel gas supply piping <b>under the manufactured home (under the floor assembly)</b> is connected to the home and the site service, supported from the home and above the ground, provided a valve to shut off the gas supply, is grounded, and does not leak.	Verification: <input type="checkbox"/> Complies Owner Initials:
24.	Any ducting <b>under the manufactured home (under the floor assembly)</b> is insulated. The duct insulation is covered by a plastic vapor barrier with all joints sealed with vapor barrier tape. The duct is connected to the home on each end, supported from the home and above the ground by 1 ½" metal straps located not more than 4 feet from each connection to the home and not more than 10 feet apart.	Verification: <input type="checkbox"/> Complies Owner Initials:
<b>Exterior Review Items:</b>		
25.	All exterior doors, including sliding glass exterior doors are operational and provide access to grade with stairs, landings, guardrails, and handrails where necessary.	Verification: <input type="checkbox"/> Complies Owner Initials:
26.	Exterior roof and wall surfaces are in good condition preventing rain water from entering into roof and wall systems with sealed joints, intact finish surfaces, and flashings to divert rainwater from openings. There are no indications of water staining or water damage, missing shingles, cracks or gaps.	Verification: <input type="checkbox"/> Complies Owner Initials:
<p>Correction activities require construction permits from the local building official or from the State of Minnesota and inspections are required to verify compliance of corrections.</p> <p>The building owner has initialed all required sections and agrees by their signature that the listed items comply with requirements <u>prior to occupancy</u> of the home described below as listed in the lease agreement. The state of Minnesota or a local building official has the authority to inspect the home in the manner described in Minnesota</p>		

No .	Description	Action Items
	Statutes, section <a href="#">327.33</a> , prior to the lessor occupancy to ensure compliance was properly executed as provided under the Manufactured Home Building Code.	

**Signature of the Owner(s)**

Signature	Date	Signature	Date

Printed name & license number, if applicable	Printed name & license number, if applicable

**Home Information**

Street address of home at time of sale	City, State, Zip Code

Name of home manufacturer	Model of home and year constructed

Serial Number	Installation Label Number