

2024 Building Official Training Municipal Grant - 2nd Offering

Exhibit B-1		Required Training - Entry Level			
	Sec.	Training Description - Includes education, plan review and inspections			
	1	Safety Training (OHS 10)			
	2	ICC courses to achieve competency criteria 1301.1400 (if needed) or			
	3	Classes to achieve competency criteria 1301.1400 (if needed)			
	4	Legal Aspects of Building Code Administration			
		Overview of Municipal Inspection Policies (with Building Official and appropriate Municipal Admin. Staff)			
		Ordinance Adoption			
		Permit Fees, valuations			
		Correction Orders			
		Stop Work Orders			
		Certificate of Occupancy			
		Rights of Entry			
		Hazardous Buildings MSBC Ch. 1300.0180, MS. 463.15-26 viii) Records Retention			
		Records Retention			
		Zoning Ordinance Review			
	5	Building Department Administration and Management			
		Municipality's Building Permitting Policies			
		Receiving and Processing Building Permit Applications			
		Customer Service – communicating City policies			
		Understanding Land Use or Flood Plain Requirements			
		Issuing Permits			
		Understanding Municipal Inspection Policies			
		Scheduling Inspections			
		Maintaining Municipal Records			
		State reports			
		Understanding an Itemized Building Department Budget			
		Understanding How State Agencies Laws and Rules Impact Municipal Administration and Enforcement			
		Wetland Conservation			
		Stormwater Management			
		Demolition of Existing Structures			
		Lead Paint and Existing Structures			
		Asbestos and Existing Structures			
	6	Decks			
	7	Re-Roofs			
	8	Re-Siding, Exterior Finishes (veneers, stucco, etc.)			
	9	Retaining Walls			
	10	Window, Door, and/or Replacements			
	11	3 – Season and 4 – Season Porches			
	12	Basement Finishes			
	13	HVAC Equipment Replacements			
	14	Gas Meters, Gas Piping, Gas Line Air Tests,			
	15	Additions to Existing Plumbing Systems			

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	Sec.	Training Description
	16	One and Two-Family Dwellings IRC-1, IRC-2, Townhouses IRC-3
		Certificate of Survey, Setbacks, Elevations, Property Lines, Erosion Control
		Footings, Foundations and Reinforcing
		Framing
		Floor Assemblies
		Wall Assemblies
		Roof Assemblies
		Inspecting Truss Systems
		Exterior Finishes
		Residential HVAC Systems
		Radon Systems
		Residential Plumbing Inspections including Site Utilities
		Residential Energy Plan Review and Inspection Ch. 1322
		Residential Fire-resistant construction R302
		Final Inspections
		Energy Certificate
		C of O vs. TCO
0	Total Quarter Hours	