

## Construction truck operational cost report

Reports must be received on or before 4:30 p.m. on July 18, 2025.

Reports are used to determine minimum truck rental rates to be paid on public works projects covered by Minn. Stat. §177.44.

*Please see instructions on next page*

<b>1. Type of operation</b> (check one): <input type="checkbox"/> Contractor/trucking firm <input type="checkbox"/> Independent owner/operator – one truck, one driver only	<b>2. Type of unit</b> (check one): Count all axles <i>(submit a separate survey for each different type of unit)</i> <input type="checkbox"/> Three axle unit “tandem” <input type="checkbox"/> Four or more axle unit straight body truck “triple or tri” <input type="checkbox"/> Tractor only <input type="checkbox"/> Trailer only
---	--

### Calendar year 2024 operational costs for type of unit selected in question #2

<b>3. Number of units:</b> _____	<b>4. Hours of operation for these units in 2024:</b> _____
<b>5. Purchase price</b> a. Number of units purchases in or after 2018: _____ b. Total purchase price of all unit(s) purchased in or after 2018: _____	
<b>6. Fuel</b> (do not include if you are reporting only on trailers) a. Average gallons per hour used by all vehicles in 2024: _____ b. Total fuel costs in 2024 for these vehicles: _____	
<b>7. Maintenance</b> a. Total of maintenance costs for these units in 2024: _____	
<b>8. 2024 vehicle insurance cost:</b> _____	<b>9. 2024 total heavy vehicle use (HVV) taxes:</b> _____
<b>10. 2024 total license fees:</b> _____	<b>11. 2024 total permit fees:</b> _____
<b>12. Truck broker fees for these units</b> (report either a or b) a. 2024 total truck broker fees paid: _____ b. 2024 average broker fee per hour: _____	
<b>13. 2024 total administrative expenses for these units:</b> _____	

☐ **All trucks reported here are used in road construction projects** (reports cannot be used if this box is not checked)

NAMES OF INDIVIDUALS SUBMITTING INFORMATION REMAIN PRIVATE. The identity and address of individuals supplying data is private and the Minnesota Department of Labor and Industry may not, by law, disclose this data (M.S. § 175.27 and 175.24). Cost data is public and may be viewed upon request.

**Notices:** (1) The willful falsification of any submitted information may result in civil or criminal prosecution. (M.S. §609.63, subd. 1(6)). (2) An electronic signature has the same validity and meaning as a handwritten signature and is legally binding.

Submitted by (print name):		Title:	
U.S. DOT #:		Firm:	
City/state/zip code:		Phone:	
The submitted information is certified true and correct to the best of my knowledge.		Email:	
Signature:	Date:		

## INSTRUCTIONS

For questions or assistance, contact DLI's prevailing-wage section at 651-284-5192 or  
pwsurvey.dli@state.mn.us

Item Number	Instruction
1. Type of operation	Check "Contractor/trucking firm" if you employ or contract one or more truck drivers other than yourself. Check "Independent owner/operator" if you do not employ or contract any other drivers.
2. Type of unit	Submit one report for each of the types of unit operated by you or your firm. For example, if you have 2 three-axle units and 10 four or more axle units, you should submit 2 reports: one for the 2 three-axle units, and one for the 10 four or more axle units. Count all axles on each truck, including the steering axle. <b>The total costs stated on all reports should add up to your total trucking operation costs excluding driver payroll costs.</b>
3. Number of units	The number of units for which this report is valid; see instructions for "type of unit" (item 2)
4. Hours of operation	The number of hours of operation in the previous calendar year for all units in this report
5. Purchase price	a. The number of vehicles of the selected unit type that were purchased on or after Jan. 1, 2018 b. The total purchase price (including sales and federal excise taxes) for those unit(s) purchased on or after Jan. 1, 2018
6. Fuel	a. The average hourly fuel consumption for these vehicles during the previous calendar year b. The total cost spent on fuel in the previous calendar year for these units. Include fuel taxes in this category. For example, if you are reporting 3 units which had fuel costs, including fuel taxes, of \$8,000, \$10,000 and \$12,000, respectively, you would report \$30,000. <b>If you are reporting for "Trailer only," this cost category should be \$0.</b>
7. Maintenance, oil, lubrication, repair and tires	The amount spent on maintenance, oil, lubrication, repair and tires in the previous calendar year for these units, including labor cost. Include tire recapping costs and subtract casing credits. Include the cost of oil filters, belts, bearings, brakes, grease, gear lubes, alternators, batteries, injectors, tune ups, turbos, fuel pumps, water pumps, transmissions, front rears, rear rears and front axles. For example, if you are reporting 3 units which had maintenance, repair and tire costs of \$10,000, \$15,000 and \$20,000, respectively, you would report \$45,000.
8. Vehicle insurance	The amount spent on vehicle insurance (liability, comprehensive, cargo, physical damage, dead head, etc.) in the previous calendar year for these units. <b>Do not</b> include unemployment insurance, workers' compensation insurance, real estate insurance, or any other kind of insurance except vehicle operation insurance. For example, if you are reporting 3 units which had vehicle operation insurance costs of \$1,500, \$2,000 and \$2,500, respectively, you would report \$6,000.
9. HVU taxes 10. License Fees 11. Permit Fees	The amount spent on heavy vehicle use (HVU) taxes, licenses and permits in the previous calendar year for these units. <b>Do not</b> include real estate taxes, payroll taxes, income taxes or fuel taxes. Licenses and permits include vehicle registration fees and hazardous material permits.
12. Truck broker fees	a. The amount spent on truck broker fees in the previous calendar year for these units. If you use a truck broker or contractor but do not pay a truck broker fee, report \$0 in this category. b. The average hourly cost charged by the truck broker for these units. If you pay multiple rates, report the average hourly rate.
13. Administrative expenses	All other operating costs <b>except driver payroll costs</b> in the previous calendar year for these units. <b>Do not</b> include wages, FICA, workers' compensation insurance, health insurance, pension or any other payroll costs for truck drivers. <b>Do not</b> include personal or corporate income taxes (not considered operating expenses).  <b>Include</b> all overhead expenses, including the salaries of central office and maintenance facility employees, central office and maintenance facility space rent and utilities and <b>include</b> all non-payroll, non-income taxes, such as real estate taxes, and real estate insurance in this category. If your firm provides services other than trucking services, allocate administrative costs proportionately with revenues.