

Executive Committee of the Plumbing Board
Meeting Minutes
July 15, 2014 @ 8:00 a.m.
Department of Labor and Industry
443 Lafayette Road No., St. Paul, MN 55117-4344

Committee Members

John Parizek – Chair
Jim Lungstrom
Grant Edwards

DLI Staff & Visitors

Lyndy Lutz (DLI)
Wendy Legge (Chief Gen. Counsel, DLI)
Suzanne Todnem (DLI)
Cathy Tran (DLI)
Jim Peterson (DLI)
Matthew Marciniak (IAPMO)
Chad Filek
Scott Thompson (MN Plumbing Training)
Gary Thaden (MMCA)

I. Call to Order

The meeting was called to order by Chair Parizek at 8:12 a.m. Introductions and housekeeping announcements were made.

II. Approval of Meeting agenda

Lungstrom made a motion to approve the agenda as presented; seconded by Edwards. The vote was unanimous; the motion carried.

III. Approval of Previous Meeting Minutes

Lungstrom made a motion to approve the April 15, 2014 Executive Committee Minutes; seconded by Edwards, with the addition of “Plumbing Board” at the top of the minutes. The vote was unanimous; the motion passed.

IV. Regular Business

Nothing to report.

V. Special Business

A) Department Updates

Most of the Building Codes will be updated January / February 2015 and future code updates will be on a 6-year cycle.

B) Rulemaking

Todnem discussed formatting and minor wording changes and noted vertical lines next to line numbers indicate edits that were discussed and agreed to at the last meeting and hand-written changes were not yet viewed by the Board. At the last meeting, the Board discussed language for “engineer” and Todnem suggested introducing “registered professional engineer”. Todnem and Chair Parizek discussed the SONAR and whether a special meeting would be needed. Legge noted that the SONAR needs to be “essentially complete” (almost final) before it can go to the Governor’s Office for review. Chair Parizek discussed procedures for voting on amendments for the Plumbing Board and Legge said she would discuss legal issues.

C) Complaints

None

D) Chair Updates

Chair Parizek suggested that the (Reciprocity) Committee, the Assistant Commissioner (Jessica Looman), and the Contractor's Associations meet with North Dakota to discuss reciprocity requirements and draft language. There is room to come to a consensus.

E) Plumbing Board Agenda Review (Annual Meeting) – will move Officer Elections to beginning on Special business and then go into rules. Jim Lungstrom will preside over officer elections.

- i. Officer Elections
- ii. Review of Revisor's 6/19/14 draft
- iii. Board vote of chapter 4714 proposed rules
- iv. Petition to omit publication of proposed rule in State Register
- v. Committees and Committee Appointments
- vi. Approval of 2015 meeting calendar
- v. Policy reviews

VI. Correspondence

An RFA was received but it is not part of the body of the UPC and did not come in during a comment period; therefore, a draft response will be prepared.

VIII. Open Forum

None

IX. Discussion

No discussion

X. Announcements

Next Regularly Scheduled Meeting

A) Tuesday, October 21, 2014 @ 8:00 a.m. – Minnesota Room, DLI

B) The meeting dates for 2015 will be set

XI. Adjournment

The meeting was adjourned at 8:58 a.m.

Respectfully submitted,



John Parizek, Board Chair