

MEMORANDUM



DATE: Feb. 11, 2011

TO: Construction Codes and Licensing Industry Stakeholders

FROM: Jessica Looman
Assistant Commissioner

PHONE: (651) 284-5018

SUBJECT: Construction Codes Advisory Council

*A trusted resource utilized by
employees and employers ...*

The 2008 legislative session re-established the Construction Codes Advisory Council (CCAC) to review laws, codes, rules, standards and licensing requirements relating to building construction. They may make recommendations about ways to eliminate inconsistencies, to streamline construction regulation and construction procedures, and to improve procedures within and among jurisdictions. The council may also review and comment about current and proposed laws and rules to promote coordination and consistency and advise agencies about possible changes in rules to make them easier to understand and apply, and also promote the coordination, within each jurisdiction, of the administration and enforcement of construction codes.

The Construction Codes Advisory Council consists of the following members:

1. The commissioner or the commissioner's designee representing the department's Construction Codes and Licensing Division;
2. The commissioner of public safety or the commissioner of public safety's designee representing the Department of Public Safety's State Fire Marshal Division;
3. One member, appointed by the commissioner, engaged in each of the following occupations or industries:
 - certified building officials;
 - fire chiefs or fire marshals;
 - licensed architects;
 - licensed professional engineers;
 - commercial building owners and managers;
 - the licensed residential building industry;
 - the commercial building industry;
 - the heating and ventilation industry;
 - a member of the Plumbing Board;
 - a member of the Board of Electricity;
 - a member of the Board of High Pressure Piping Systems;
 - the boiler industry;
 - the manufactured housing industry;
 - public utility suppliers;
 - the Minnesota Building and Construction Trades Council; and
 - local units of government.

To submit an application, visit the first website address below, complete the application and submit it to the Secretary of State. The Construction Codes Advisory Council has 16 member categories as shown above. To review the member categories, duties, compensation, voting or procedures, visit the second website address below.

1. Download the application from www.sos.state.mn.us/index.aspx?page=5 on the Secretary of State's website.
 - a. Fill in the line marked "Agency Name" as "Construction Codes Advisory Council."
 - b. Fill in the line marked "Position Sought" with the one area you represent and are applying for on the council.

2. View the Construction Codes Advisory Council's make up, terms, duties and compensation criteria on the Department of Labor and Industry's website at www.dli.mn.gov/Boards.asp.

The Open Appointment Application form must be sent to the Office of the Secretary of State as soon as possible. Its office will pass it on to the commissioner of the Department of Labor and Industry for review and consideration.

Thank you in advance for your willingness to volunteer to help establish safe and workable codes and licensing rules for the construction industry. Contact Carey Demaris at (651) 284-5018 or via email at carey.demaris@state.mn.us for more information.