

Construction Codes Advisory Council
June 16, 2011 – 1:00 p.m.
Approved Meeting Minutes

Members:

Bill Freitag
Bob Bastinelli
Bob Dahm
Bruce Hutchins
Gerhard Guth
Jim Kittelson for Jim Gander
John McConnell
Kathe Ostrom
Kent Warden
Kevin White
Larry Stevens
Mark Brunner
Pete Parris
Robert Jewell
Ross Noak
Scott McLellan
Tom Downs

Members Absent:

Luke Stemmer

Staff:

Jeff Lebowski
Jessica Looman
Jim Lungstrom
John Rajowski
John Schultz
Patricia Munkel-Olson
Carey Demaris

Visitors:

Gary Thaden
Matt Anfang

Call to Order

This meeting was called to order at 1:00 p.m. by Scott McLellan. Housekeeping announcements were made. He mentioned those interested in receiving email notifications should inform Carey Demaris at end of meeting.

Introductions

Committee members, visitors, and DLI staff introduced themselves, roll call was taken and a quorum was declared.

Approval of Minutes/Agenda

White made a motion to approve the March 17, 2011 minutes, seconded by Warden. There were no additions to the agenda.

New Business

As mentioned at the March 17, 2011 meeting, McLellan stated the goal of having an Executive Committee made up of council members. He reviewed the bylaws; *“There shall be an Executive Committee consisting of the Chair, and four members elected by the Council. The Chair of the Council shall be the Chair of the Executive Committee. The Executive Committee shall advise and assist the Chair on determining agenda items, Council work plan and the general direction of the Council. The Executive Committee*

shall also evaluate proposed changes to the Bylaws. The Executive Committee shall not act on any policy, position or opinion without authority of the Council.” Four members showed interest; Kathe Ostrom, Bob Dahm, Gerhard Guth, and Tom Downs. Each member gave an overview of their professional role including titles and professional affiliation. Kevin White also expressed interest in being on the committee. Kittelson made a motion to close nomination, seconded by Freitag. Motion carried. There was discussion on voting by way of secret ballot as there are five interested members and only four available spots. Pat Munkel-Olson, staff attorney for the department, advised as the board is public there must be a show of hands no secret ballot is allowed. White decided to withdraw his nomination. McLellan advised board to think on the matter as it will be revisited at the end of the meeting.

McLellan advised a possible change in meeting dates. The current schedule meets 4 times per year. With the upcoming code adoption process he advised he'd like the have a more flexible schedule to be able to coincide with the work of the advisory committees.

Codes Report

The Preliminary Planning - 2012 Model Code Adoption Cycle was reviewed with the board. This chart is an estimated time line for CCLD rulemaking describing the steps each committee has in the process. McLellan advised the need for sub committees to review documents once drafts are complete. If interested in serving on these committees it was advised to contact McLellan to apply. Guth asked what the time commitment to serve on committees would be. McLellan stated the agency is working to identify what amendments are necessary to carry forward with the 2012 code. Depending on the code, it could be every few weeks or so depending on the controversy and workload.

Department Report

McLellan gave an update on the status of E-Trakit. This software was purchased by the department over a year ago. The intent is to have all of the services offered on one software program. This will allow contractors and the public to apply for, obtain and pay for permits on-line. The plan is to go live with a select group of electrical contractors in the next few days. Thereafter open it up to the rest of the electrical contractors for business. And then sometime later this year it will be in use for HPP, plumbing, plan review, and elevators.

Next McLellan discussed the budget and potential state shutdown after July 1st. He advised that the department is beginning to notify customers of this potential. They discussed the many ways the shutdown will affect the state should a budget agreement not be met.

Legislative Report

John Rajkowski gave a legislative update. The first bill the Governor signed extended the lead certification requirement to August of 2011. Another bill established agricultural building roof panels to have equivalent load bearing capacity. Another pertains to well contractors extending modifications of plumbing work. The elevator

improvement and upgrade compliance has been extended for three years. Residential contractors expanded the definition to include siding contractors this bill was pushed forward by the insurance federation. It was also mentioned the Governor vetoed the residential fire sprinkler requirement. Window washing safety was also discussed.

John Schultz gave an update on the National Electrical Code. He stated that the intended effective date for the NEC 2011 addition was to be July 1, 2011 but stated that for a variety of reasons that goal was not met. The proposed effective date will be August 1st depending on the government shutdown. Updated information is available on our website.

Keynote Presentation

Jim Lungstrom, the Commissioner's Designee on the Plumbing Board gave an overview of the Plumbing Board, its statutory authority, code development process, sub-committees, and DLI's relation to the board. Jim Kittelson, a member on the Plumbing Board was also present.

Guth asked how often the board makes amendments. Lungstrom gave history of the rule writing process and how amendments to the code are made. The board is now on a three year revision cycle. The national plumbing codes are used as references. In fact, the board has looked at adopting a national code. Kittelson spoke on the three year cycle on the code changes.

Kittelson gave an update on the most recent Plumbing Board meeting. He stated they received two requests for action. One was to adopt the International Plumbing Code and the other was to adopt the Uniform Plumbing Codes. He referred to the "National Code Review Committee" meeting meetings dated February 15, 2011. Kittelson explained the four areas for evaluation; Code Administration, Public Health and Safety, Costs and Training, and accessibility/availability of the code to citizens. The Plumbing Board voted to approve and adopt the Uniformed Plumbing Code.

Open Forum

McLellan asked the council to reconsider the earlier motion closing the nominations for the Executive Committee. Freitag made a motion to revisit the matter and rescind the previous motion, seconded by Kittelson. McLellan asked if there were any other nominations. There were none. A motion to accept the four nominees (Ostrom, Dahm, Guth, and Downs) for the Executive Committee was made by Stevens, seconded by Freitag. Motion carried.

Adjourn

The meeting adjourned at 2:25 p.m.

Respectfully Submitted,

Carey Demaris

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