

**Board of Electricity
Meeting Minutes
May 5, 2009**

**Minnesota Room – Department of Labor and Industry
443 Lafayette Road North, Saint Paul 55155
DLI.CCLDBOARDS@State.MN.US**

Members Present:

Douglas Fingerson
Jim Freichels
Willy Hoskins
Timothy Malooly
John McConnell
John Schultz (DLI Commissioner's Designee)
Andy Toft
Joe Vespa

Staff Present:

Wendy Legge
Annette Trnka

Visitors:

John Ploetz
Dan McConnell
Scott Nutting
Jim Nimlos
Russ Ernst

Members Available by Teleconference:

None

Members Absent:

Kim Huxford
Daniel Klein
Dick Owen
Tom Seanger

I. Call To Order

The meeting was called to order by Chair Freichels at 9:01 a.m. and role was taken.

II. Approval of Meeting Agenda

A motion was made by Fingerson, seconded by Hoskins, to approve the meeting agenda. The vote was unanimous and the motion passed.

III. Approval of Previous Meeting Minutes

A motion was made by Schultz, seconded by Toft, to accept the previous April 7, 2009 meeting Minutes. The vote was unanimous and the motion passed.

IV. Regular Business

- A. Expense Approval
 - i. A motion was made by Fingerson, seconded by Vespa, to approve Expense Reports and Per Diems. The vote was unanimous, and the motion passed.
- B. Enforcement
 - i. DOLI Enforcement – There were no enforcement issues discussed.

V. Special Business

- A. Reciprocal agreements
 - i. Update on MN State Master Reciprocity Agreement (with ND, NE, SD) – Schultz gave an update on the status of North Dakota, Nebraska and South Dakota reciprocity agreements.
 - ii. Update on South Dakota’s ICC exam – South Dakota continues to use the ICC exam.
 - iii. Update on Multi State Reciprocity Agreement – Schultz stated that Washington has formally withdrawn from the agreement, and he has second-hand information that Iowa plans to make application.

VI. Committee Reports

- A. Construction Codes Advisory Council
 - i. Update from Seanger – Seanger was unable to attend the meeting and will report to the Board at a later date.

VII. Complaints

There have been no complaints directed to the Board.

VIII. New DLI Website

The Department of Labor and Industry launched a new website on May 1, 2009. The address is www.dli.mn.gov. Some web visitors’ bookmarks may no longer work and will need to be re-added to favorites from the new website. The redesigned site will feature increased navigational options, informational tabs to better display links and a “highlights” section enabling users to quickly find frequently accessed features.

IX. BOE Records Retention Schedule

Legge outlined the need to create a record retention schedule for the Board of Electricity and reviewed a proposed Record Retention Schedule. Vespa made a motion, seconded by Fingerson, to accept the Record Retention Schedule as proposed by the Department. Malooly made a motion, seconded by McConnell to amend the proposed Record Retention Schedule so that

Complaints are retained five years. The vote on the 2nd motions was unanimous and the motion passed. The vote on the original motion was unanimous and the motion passed.

X. Chapter 3800 (Electrical Licensing & Continuing Education)

Legge stated that the first step the Board needs to decide is if there are any changes, which are not substantial, to be made to Chapter 3800. After discussion, there was no motion to make any changes to the proposed rules. Legge then stated that at this time the rules would be presented to the Governor's office with the ALJ Report for approval by the Governor before the Board could go forward with the Order For Adoption. Legge stated that since there are no dates specified for the rules to go into effect, the rules would become effective five days after the publication of the rules in the *State Register*. Discussion took place.

Toft made a motion, seconded by Hoskins, to publish the Notice of Adoption in the *State Register* on August 24, 2009, or as soon thereafter as permitted by the Governor. The vote was unanimous and the motion passed.

XI. Open Forum

Dan McConnell asked about adding the issue of solar panels to the June Agenda. Freichels stated that the June Agenda would include the item of solar panels.

XII. Board Discussion

Schultz reviewed Senate File 2081, Article 5. In 326B.33, subdivision 13, there's a change that extends the experience credit after January 1, 2008, for registered unlicensed individuals to January 1, 2009. This allows them to claim experience credit prior to being registered.

Schultz then reviewed Senate File 2082, Article 2, which imposes a 10% surcharge that would be not less than \$5.00 and not more than \$150.00 for each professional license upon renewal. This is in section 16E.22, which is the Office of Enterprise Technology. This surcharge is intended to fund a "one-stop" licensing initiative that is part of the Governor's "Drive to Excellence." The surcharge is effective July 1, 2009 through June 30, 2015 (a six year period.) Schultz stated that both those bills appear to be in their final form.

Schultz stated that the Department has entered into a contract for a new I.T. system for CCLD, which would allow on-line filing of Request For Electrical Inspections; on-line payments; on-line scheduling; and on-line access to inspection records. This is not only for electrical, but includes plumbing, elevator, high pressure piping, boiler and manufactured structures. That system is intended to be in place by the end of 2009.

X. Announcements

A. Next Regularly Scheduled Meetings

- i. Tuesday, June 2, 2009, 9:00 a.m. – Minnesota Room, DLI
- ii. Tuesday, July 7, 2009, 9:00 a.m. – Minnesota Room, DLI

iii. Tuesday, August 4, 2009 – 9:00 a.m. – Minnesota Room, DLI

XI. Adjournment

A motion was made by Hoskins, seconded by McConnell, to adjourn the meeting of the Board of Electricity. The vote was unanimous and the motion passed. The meeting adjourned at 10:04 a.m.

Respectfully Submitted,

Douglas Fingerson

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