

**Apprenticeship Advisory Board  
Meeting Minutes  
Wednesday, October 10, 2012  
Minnesota Room – Department of Labor & Industry  
443 Lafayette Road No, St Paul 55155  
[DLI.CCLDBOARDS@State.MN.US](mailto:DLI.CCLDBOARDS@State.MN.US)**

**Members Present:**

Johnnie Burns, *Secretary*  
*Director of Apprenticeship*  
Harry Melander, *Chair*  
Matthew McDowall  
Jeni Blaylock  
Mike Mitchell  
Todd Ferrara  
Stan Theis  
Mark Christianson  
Dale Narlock

**Members Absent:**

Everett Pettiford

**Staff Present:**

Bernie Michel  
Terry Frauly  
Rich Davy  
Mary DesJarlais  
Brian Wille

**Visitors:**

Sam DiPaola  
Rick Gale  
Dean Mills  
Jeremy Andrist  
Tom Reger  
Matt Marquis  
Jeremy Parker  
Rick Martagon  
Al Hauge  
George McMahon  
Brian Hagberg  
Bill Lombard  
Jeff Metschenbacher  
Tom Gibson  
Cassandra Avery  
Tom Westland  
MaryKay Piltz  
Kennedy Barber

**I. Call To Order**

The meeting was called to order by chair Melander at 1:45 p.m.

**II. Approval of Meeting Agenda**

Motion to accept agenda, second.  
All to Accept, non to Oppose.

### **III. Approval of Previous Meeting Minutes**

Johnnie Burns gave a brief introduction about his back ground and some of the things he looks forward to accomplishing as the Director for the Labor Standards/Apprenticeship Department. Matt McDowall and Mark Christianson also gave a brief re-introduction of themselves.

Motion to accept previous minutes as written, second.  
No discussion, no correction. All to Accept, non to Oppose.

### **IV. Office of Apprenticeship Report** (Burns)

There has been a slight increase in the female and minority membership, a 50 member increase in September. Any increase in this economy is good; Unions have been more willing to diversify. We have conducted only 2 compliance reviews in September and will be doing more in October; there have been 4 compliance supervisory visits as well as a lot of phone calls relating to compliance and programs in apprenticeship. We have revised standards on a few different programs. There are a total of over 6000 members in MN with 297 new apprentices in September, 86 cancellations and 47 graduates. I am looking to give more detailed information about some of the numbers in the future, possibly by occupation with the woman and minority numbers split out. Kudos to some of the industries that offer more opportunity and identify opportunities for growth in the other and see what can be done to help them. We are going to see a short presentation by Mary to talk about some of the initiatives regarding diversity tools and the recruitment efforts as it relates to the new goals that the state has.

Harry: Before we go to Mary does anyone have any questions for Director Burns?  
Hearing none, Mary come on up.

Mary: I want to update you in what we think is an exciting project, a needed project, a new tool for us to do diversity recruitment. We've gotten lots of invitations to come to schools and employment agencies; we are trying to sell what we do. The coordinators association this past winter put together a subcommittee to create a movie, most of the filming takes place at the depot project where the light rail will come into. It's a beautiful building and the reno has been interesting so there is an historic piece as well as information about apprenticeship; it's about a 3 minute trailer. Often times I am asked to speak to employment groups and schools, I've had a powerpoint that I've used that I felt was getting for of old; so to make it more interesting/appealing to kids I am now using a cloud based software with a zoom canvas. You can create a great tool with this that can be customized to what your organizational needs are.

Todd: Will these be available, particularly the film, on u-tube or do you know what the distribution on that will be?

Mary: The trailer I presented is on u-tube, I can send the link out with the minutes if you would like. The expectation is the full version will be complete in November so it can be widely distributed to you for use.

Harry: The next order of business is a conference call with the US Dept. of Labor, office of Apprenticeship.

Rich: A few years ago we used to have a federal rep that worked here in MN, Joe Maher, he used to come to our meetings & give us a report on what's going on nationally with apprenticeship from the federal stand point. Our federal reps are currently in Chicago, David Wyatt and Dean Guido. I invited them to give us a brief update on whatever they can regarding the federal apprenticeship.

Dean: Thank you for the opportunity to speak & welcome Johnnie. I want to give a brief history, our dept. numbers, 75<sup>th</sup> anniversary, updates of 29/30, talk a little on our partnerships and direct entry, workforce system partnerships and 29/29 revision update. I do want to clarify that in terms of your submittal to Washington on your regulations, I am not part of that, I just receive the same emails that you do. We are a part of a national office in Washington & 6 regional offices with a total staff of 123 people nationwide, in our regional office there are 31 people. The 6 office of apprenticeship states in this region are Illinois, Indiana, Iowa, Michigan, Missouri and Nebraska; the 4 SAC states are MN, Kansas, Ohio and Wisconsin. There are 2600 programs that we service, with 273 new programs in the past fiscal year and 4800 active apprentices in our 6 states.

Question: Have you seen an increase in the last few months on the apprentices coming up?

Dean: We have seen an upturn with the upturn in the economy; we've seen some new programs and existing programs start taking on new apprentices again.

This year marks the 75<sup>th</sup> anniversary of the apprenticeship act, which is basically the beginning of the federal apprenticeship program.

Update on 29/30: Notice of proposed rulemaking is NPRM.

Partnerships and direct entries: we are pushing for and setting goals for partnerships i.e. job corps and youth build to try to work them into apprenticeship programs. Goals are for that staff must make a presentation to every job corps/youth build center at least 1x every 3 years; other programs that we are targeting are Helmets to Hardhats for vets. In 2009 our states workforce centers did a series of action clinics across the country drawing up plans on how we can promote and expand our partnerships. The example that we working on is a Detroit pilot program where 20 Detroit residence are registered into apprenticeship that the sponsor would receive \$3000 towards related training and \$2000 towards tools. As of today carpenters, laborers, electricians and the operating engineers have registered apprentices into this program.

## **VI. Apprenticeship Coordinators Report** - (Rick Martagon)

I would like to introduce myself, I am Rick Martagon, I am the new president of the Apprenticeship Coordinators Association. First I would like to address the injured apprenticeship funds annual clay shoot that was sponsored by Tom Reger, coordinator of the cement masons. The fund benefits apprentices who are injured on the job, they

are awarded \$500 after they have been out of work for a period of 30 days or more; this year we have awarded 3 scholarships. This year the apprenticeship coordinators had a booth in the State Fairs' AFLCIO building; we did this in partnership with the building trades with many of the different locals participating.

Outreach update: a select group of coordinators met with the St. Paul public schools, we are going to enter into an outreach program with Journeys High School, a school for at risk youth. We are bridging into general enrollment and the members of the apprenticeship coordinators association are going to assist in the curriculum and some of the instructing so we will have presence in the school. Last to report is hours; our hours are moving steady in an upward direction as the economy gets better and we really are noticing an increase in apprenticeships.

Question: As far as training at the schools will it be hands-on or books and will it be carpentry, electrical, brick laying, do you know what it will be for?

Rick: I think it will be a little of both. We had initially met a few weeks ago and they currently have a construction trades program in place. I don't know what the details are, we have a meeting next week to discuss what role they want us to play and which programs they are looking at.

Comment 1: It would be nice once you got this up and running to see some of this information, especially in the outstate areas/out of the metro. There are a large number of rural people that would be very approachable for a program like this.

Comment 2: I would like to invite Al Hauge from the Dept. of Education over to see what you are doing in the High Schools. Al is the youth apprenticeship coordinator; this might be an opportune time to acknowledge the work you are doing.

## **VII. Announcements**

Johnnie: I just want to point out the apprenticeship newsletter. There is a new apprenticeship newsletter that will be published quarterly to our website, but I can get you copies as well. If you have any information to add or articles to post contact either me or Rich as soon as possible.

Harry: We have meetings scheduled for February, April, July and October 2013; the dates have yet to be determined but we will let you know as soon as they have been, do Wednesday seem to work best? Group response: Yes

- a. Next regularly scheduled meeting    TBD
  - i. Wednesday February... 2012 ~ 1:30 p.m. Minnesota Room DLI
  - ii. Wednesday April .... 2012 ~ 1:30 p.m. Minnesota Room DLI
  - iii. Wednesday July... 2012 ~ 1:30 p.m. Minnesota Room DLI
  - iv. Wednesday October ... 2012 ~ 1:30 p.m. Minnesota Room DLI

### **VIII. Adjournment**

A motion was made to adjourn, seconded and approved. The meeting was adjourned at 2:30 p.m.

Respectfully Submitted,

*Johnnie Burns*

Johnnie Burns