

# **Agenda for 1323 Advisory Committee Meeting**

**Tuesday, January 3, 2012**

**9am-1pm**

**Department of Labor and Industry building- Isanti Conference Room**

**443 Lafayette Road North**

**St Paul, MN 55155-4341**

- 1. Welcome Scott Nelson –Chair**
- 2. Self-Introductions of Committee Members, Alternates and Guests**
- 3. Introduction of Colleen Chirhart- DLI Rules Specialist**
  - a. Overview of the Advisory Committee**
  - b. Rule Development**
  - c. Sonar (Statement of Need and Reasonableness)**
  - d. Tips for successful committee work**
- 4. 10 Minute break-housekeeping items**
- 5. Hand out IECC books to Committee Members only**
- 6. Overview of Rule Draft for Department- hardcopies provided**
- 7. Discussion of committee timetable for completion- Scott Nelson- Chair**
  - a. Chapters covered per meeting, etc...**
  - b. Committee comments (if any) on Chapters covered timeline**
- 8. Review of dates for:**
  - a. Code Change Submittal date: January 9, 2012 by 4 PM**
  - b. Next Meeting date: January 17, 2012**
- 9. Assign information for committee to review for January 17 meeting.**
  - a. IECC chapters 1,2,3,and 5- any proposed changes to these chapters need to be sent to me by 4pm January 9.**
- 10. Adjournment of meeting**