

# **1309 Residential Code Committee Meeting**

November 2, 2011

## **Call to Order**

Committee chair Richard Lockrem called the meeting to order at 9:15 A.M. He opened by thanking everyone for attending, for their participation in this committee, and their expressed commitment to the code adoption process. Mr. Lockrem expressed his thanks to Builders Association of Twin Cities (BATC) for offering the committee such an excellent location and facility to conduct the 1309 Residential Code Committee meetings.

## **Committee Member Introductions**

The 1309 Residential Code Committee consists of a total of 13 members. Each committee member and alternate present introduced themselves and identified their affiliations. There were a total of 16 people in attendance at this meeting.

## **Committee Members in Attendance**

Richard Lockrem Committee Chair – Department of Labor and industry  
Herman Hauglid Co-Chair – Department of Labor and Industry  
Jack Rossbach - Air Tamarack  
Kevin Lee - Minnesota Concrete and Masonry Association  
Scott Dornfeld – Association of Minnesota Building Officials (AMBO)  
Rick Davidson – Association of Minnesota Building Officials (AMBO)  
Karen Linner - Builders Association of Minnesota (BAM)  
Joe Ranweiler – Builders Association of Minnesota (BAM)  
Mike Paradise – Builders Association of Minnesota (BAM)  
Steve Pedracine - Minnesota Lath & Plaster Bureau  
Mike Swanson - Builders Association of Twin Cities (BATC)  
Dave Neisen - League of Minnesota Cities

## **Committee Members not in Attendance**

Kathy Osmonson - Association of Minnesota Building Officials (AMBO)  
Ms. Osmonson was attending the national code hearings in Phoenix, AZ

## **Committee Member Alternates Identified**

\*Jeremiah Anderson attended for Kathy Osmonson - AMBO  
\*Russell Thornburg - AMBO  
\*Lloyd West - Minnesota Concrete and Masonry Association  
\*Mike Wallen - League of Minnesota Cities  
Marlene Bach - Association of Minnesota Building Officials (AMBO)  
Pam Perri - Builders Association of Minnesota (BAM)

Tom Lehrman - Builders Association of Minnesota (BAM)  
John Nesse - Minnesota Lath & Plaster Bureau  
Trace Mills - Builders Association of Twin Cities (BATC)

\*Identifies alternates that were in attendance.

### **Guest Speaker in Attendance**

Colleen Chirhart - Department of Labor and industry, Rules Specialist

### **Introduction of Colleen Chirhart**

Colleen Chirhart is the Rules Specialist for the Minnesota Department of Labor and Industry. Ms. Chirhart has been involved in the rule writing process since 2000 when she became employed by the Department. She provided the committee members a brief overview of the rules process and explained the role of members on this committee. Ms. Chirhart stressed that Department has no statutory obligation to form advisory committees. It is however, the process the Department has chosen to review the rules more effectively and efficiently by seeking out the viewpoint from experts in the industry. This process intends to reduce the potential necessity and cost to resolve issues through a public hearing procedure before an Administrative Law Judge. Members of this advisory committee will produce a document which reflects the general consensus of the committee but not necessarily the final decision on what language will be adopted. The final decision of the formal language will be made by the Department.

A copy of the contact information for the advisory committee was circulated to all committee members for review. Members were asked to strike out information they did not want to be public and were also asked to verify the contact information accuracy.

### **Inventory of Advisory Committee Folders (Electronic Attachments from email message)**

Ms. Chirhart gave a brief overview of the code adoption calendar and stressed the importance of meeting the goal dates. Communication will be conducted electronically for tracking purposes and convenience. Committee members preparing a proposed code change must submit the proposal to the committee chair not less than a week prior to the next scheduled committee meeting. Proposals will be sent to all committee members for review, discussion and consideration at the next committee meeting. These recommendations will be posted on the Department's website in order to maintain transparency in the code adoption process.

### **Proposed Code Change and Statement of Need and Reasonableness (Sonar)**

If a change is proposed by a committee member or outside source, that individual will need to provide a statement which will provide a thorough explanation of the need for the change and explain why the proposed change is reasonable. This information may be important in order to justify the basis for the code change in the event of a public hearing.

Ms. Chirhart went through the Department's web site information and explained where committee members will find all the information as it relates to code adoption. She also commented that it is possible that proposals may come to the committee from an outside source. Anyone can prepare a code change proposal; although we hope that those individuals will utilize the committee members to submit proposed code changes.

Ms. Chirhart concluded her presentation by encouraging committee members to thoroughly read through the information provided in each folder (and the attachments to Mr. Lockrem's emails). Anyone having questions are welcome to contact her directly.

### **Mr. Lockrem's Closing Comments**

Mr. Lockrem explained that he is currently preparing a draft version of the Minnesota Rule chapter 1309 and a matrix of code changes between the 2006, 2009, and 2012 IRC code documents for committee use. The draft document and matrix will be completed and receive a cursory review by Department staff before electronic distribution to committee members.

Mr. Lockrem mentioned that committee members should consider a few points before proposing amendment changes to the 2012 International Residential Code (IRC). Each proposal should consider three thoughts:

1. How is Minnesota unique regarding the IRC proposed code change being requested?
2. Is the proposed code change based on consideration of Minnesota's climate?
3. Will the code change proposal enable more uniform code enforcement?

Mr. Lockrem also mentioned that some proposal requests may be beyond the scope of this committee and require pursuit on the national level for consideration into the International Residential Code document.

Mr. Lockrem offered a quick overview of the tentative meeting dates and discussion topics for future scheduled meetings and stated he felt that the committee will be able to stay on task. The future meeting dates and discussion topics are as follows:

Nov. 16, 2011	Chapters 2 and 3 review
Nov. 30, 2011	Continue Chapter 3
Dec. 14, 2011	Chapter 3 - IRC Section R313 Automatic Fire Sprinkler Systems and IRC Section R309.5 – Fire sprinklers. Each section requires compliance with IRC Section P2904
Dec. 28, 2011	Chapters 4 & 5 review
Jan. 04, 2012	Chapters 6 & 7 review

Jan. 18, 2012	Chapters 8 & 9 review
Feb. 02, 2012	Chapter 10 review, Appendix Chapters and Misc. proposal review.
Feb. 14, 2012	Completed Sonar's due.
Feb. 29, 2012	Extra meeting date if needed
Mar. 30, 2012	Committee sunset date. Draft rule and Sonar completion date.

Residential fire sprinklers will be discussed in a single meeting scheduled for December 14, 2011. It is hoped that everyone can offer their discussion issues at this scheduled meeting date.

Again, Mr. Lockrem thanked all the participants for offering to participate in this rules process.

### **Distribution of Code Books**

Committee members will be provided with a 2012 International Residential Code book. It is anticipated that committee members will share the document with their designated alternates. The Department was limited on the number of code books that were available for this meeting date and outstate members were provided code books following the November 2, 2011 meeting. Additional code books arrived on November 3, 2011 and distributed to the remaining members offices on November 4, 2011.

The following committee members received the 2012 International Residential Code books at the November 2, 2011 meeting: Scott Dornfeld, Joe Ranweiler, Mike Paradise, Kevin Lee, Dave Neisen, and Jack Rossbach

The following committee members received the 2012 International Residential Code books at the November 4, 2011 meeting: Rick Davidson, Karen Linner, Steve Pedracine, Mike Swanson, and Kathi Osmonson.

Meeting adjourned at 10:40 A.M.