

## Agenda: Rehabilitation Review Panel

Date: **April 1, 2021**

Time: 1 to 3 p.m.

Location: Via Webex

- **Panelist (board, council, or task force member or alternate and speakers):** Registration is not required; join from your panelist invitation. To ensure your ability to connect, please attempt log in at least five minutes prior to the start of the meeting. If for some reason you are unable to connect, contact Gretchen Longbehn at [Gretchen.longbehn@state.mn.us](mailto:Gretchen.longbehn@state.mn.us) for assistance.
- **Attendees:** Registration is required if joining by computing device.
  - To join by computing device, register at <https://minnesota.webex.com/minnesota/onstage/g.php?MTID=e0f13d82949ffbf81a46d25ddbcef4c> or visit the [Rehabilitation Review Panel's \(RRP\) webpage](#) for registration, Webex attendee instructions and meeting materials.
  - To participate by telephone, call 415-655-0003 or 855-282-6330 and enter the access code – 187 637 2184.

### Call to order and roll call – Chairperson Duane Butorac

- Roll call by executive secretary

### Remote meeting statement

Thank you for joining this remote meeting via Webex. As the panel chairperson, I have determined today's meeting is via the Webex platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under Chapter 12."

- Everyone present on this Webex event can hear all discussions.
- All votes will be taken by roll call.
- All handouts discussed and Webex instructions are posted on the [RRP webpage](#).
- Journal of votes: Per Minnesota Statutes 13D.01, subdivision 4, the vote of each member will be recorded in a journal available to the public.

### Participant functions – Raise your hand before speaking

- If you would like to speak, click on "Participants" and then click on the hand icon; click it again to remove the signal.

## **DLI staff members, panel members and presenters (panelists)**

- All are able to mute and unmute their microphones.
- If you wish to speak, click the hand icon. If the host or chairperson calls on you, unmute yourself and state your name before speaking. Note that use of headphones may impact your microphone.

## **Members of the public (attendees)**

- All are able to hear everything but can speak **only** if public input is requested or during an open forum, at which time the host will unmute your microphone.

## **Meeting minutes, agenda – Chairperson Duane Butorac**

- Approval of Jan. 7, 2021 meeting minutes
- Approval of April 1, 2021 meeting agenda

## **Commissioner's update – Roslyn Robertson**

- Legislative and department updates
- Safety announcements – St. Paul office first-floor renovations April 1 through June 30
- Ethan Landy – new Office of General Counsel representative to RRP

## **Agenda items**

1. Work Comp Campus review and rehabilitation survey feedback results – Brad Morse, DLI Workers' Compensation Modernization Program
2. Filing rehabilitation requests and motions to intervene in Campus – Brian Mak, DLI Alternative Dispute Resolution
3. Claim shell team and requesting first report of injury (FROI) forms – Michael Solheid, DLI Compliance, Records and Training
4. 2019 workers' compensation system report – Brian Zaidman, DLI Research and Statistics
5. Update about Workers' Compensation Advisory Council and proposed legislative changes – Ethan Landy, DLI Office of General Counsel
6. Agenda items for next meeting – Butorac and panel

## **Adjournment – Butorac and panel**

### **Next meeting dates**

The next meeting is July 8; other meetings are Oct. 7, 2021, and Jan. 6, 2022. R.S.V.P. to Patricia Rutz at 651-284-5235 or [patricia.rutz@state.mn.us](mailto:patricia.rutz@state.mn.us).

## **Green meetings statement**

The Minnesota Department of Labor and Industry, with the Rehabilitation Review Panel, is committed to producing environmentally sound meetings with the goal of zero-waste and low-impact gatherings. In part, this includes reducing paper waste through electronic notifications, online presentations and double-sided copying whenever paper is necessary. Panel members and the public are encouraged to use electronic or create paper copies of the documents that are sent in advance.