

# Agenda: 2024 UPC ad hoc Rulemaking Committee (Plumbing Board)

Date: Feb. 7, 2024

Time: 9:00 AM to Noon

Location: **In person/WebEx/Phone**

- **In person:** **Washington Room**, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
  - **Attendees:** Click [Here](#) to join from a computing device/WebEx Smartphone app
  - **Board members** (panelists/speakers): Contact [Lyndy.logan@state.mn.us](mailto:Lyndy.logan@state.mn.us) or join meeting as attendee and send chat message to host
- **To participate by telephone**, at the date and time listed above, call 1-855-282-6330 (toll free) and enter: **Access code 2490 971 4052 | Webinar password 1234**
- Visit the Department's website for meeting information and materials at:  
<https://www.dli.mn.gov/about-department/boards-and-councils/2024-upc-ad-hoc-rulemaking-committee>

## 1. **Call to Order – Richard Becker, Committee Chair**

- A. **Roll call of Committee members:** Karl Abrahamson (Committee secretary), Richard Becker, Justin Parizek, and Mike Westemeier
- B. Announcements/Introductions
  - Everyone present in person and remotely are able to hear all discussions.
  - All votes will be taken by roll call if any member is attending remotely.
  - All handouts discussed and WebEx instructions are posted on the Committee's website.
- C. WebEx instructions/procedures
  - Participant and Chat functions – Raise your hand before speaking**
    - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
    - The hand icon can be found next to your name – click to turn on, click again to turn off (\*3 by phone).
  - Board member and speakers (Panelists):**
    - Able to mute and unmute their microphones.
    - Click the hand icon next to your name to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon again to turn off.
  - Members of the public (Attendees):**
    - Able to hear everything but can speak **only** if public input is requested.
    - For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

## **2. Approval of Meeting Agenda**

## **3. Approval of Previous Meeting Minutes**

Jan. 3, 2024

## **4. Regular Business**

Approval of expense reports

## **5. Special Business**

- A. Continue review/discussion of Definitions, beginning at Q, chapter 3 of the 2024 Uniform Plumbing Code (UPC), and any tangential sections, and as time permits, chapter 4; discuss possible rulemaking recommendation to the Plumbing Board.
- B. Review/discuss RFA's submitted, if applicable

## **6. Announcements**

The following Committee meetings have been scheduled and notices will be sent to the Plumbing Board's interested parties distribution list one week prior. Meetings will begin at 9 a.m. and last 2-3 hours.

- Feb. 7, 2024, Washington Room
- March 6, 2024, Washington Room
- April 3, 2024, Minnesota Room
- April 30, 2024, Minnesota Room
- June 5, 2024, Washington Room
- July 3, 2024, Minnesota Room
- August 7, 2024, Minnesota Room
- September 4, 2024, Minnesota Room
- October 2, 2024, Minnesota Room
- November 6, 2024, Minnesota Room
- December 4, 2024, Minnesota Room
- January 2, 2025, Minnesota Room

## **7. Adjournment**

### **Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.