

# Meeting Minutes: Plumbing Board

Date: October 19, 2021  
Time: 9:30 a.m.  
Minutes by: Lyndy Logan  
Location: WebEx Event

## Members

1. Richard Becker (Secretary)
2. Mike Dryke
3. Kent Erickson
4. Mike Herman (Vice Chair)
5. Rick Jacobs (Chair)
6. Brad Jensen (DLI Commissioner's Designee)
7. Justin Parizek
8. Troy Seitz
9. Rick Wahlen
10. Shane Willis  
David Weum (MDH Commissioner's Designee)

## DLI Staff & Visitors

Suzanne Todnem (Gen. Counsel, DLI)  
Brittany Wysokinski (Gen. Counsel, DLI)  
Lyndy Logan (DLI)  
Charlie Durenberger (DLI)  
Mike Westemeier (DLI)  
Nick Erickson (Housing First)  
Joel Hipp (Hobart)  
Mike Johnson (J-Berd Mechanical)  
Tom Pahkala (UA Plumbers Local 15)  
David Skallet (City of St. Louis Park)  
Trevor Sorensen (Prinsco, Inc.)

## Members Absent

Sam Arnold  
Natasha Lawrence  
Scott Stewart

### 1. **Call to Order, Chair Presiding**

- A. The meeting was called to order by Chair Jacobs at 9:30 AM. Roll call was taken by Secretary Becker and a quorum was declared with 10 of 13 voting members, and one non-voting member, present via WebEx.
- A. Announcements – Introductions (members and attendees)
  - **New Plumbing Plan Review supervisor, CCLD** – Mike Westemeier
  - **Remote meeting statement:** Thank you for joining this remote meeting via WebEx. As the board chair, I have determined today's meeting is via the WebEx platform due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under Chapter 12." It is not practical or prudent to hold an in-person meeting because, consistent with MDH guidance, the usual meeting place is not open to the public due to the COVID-19 pandemic.
  - Board members and attendees present on this WebEx are able to hear all discussions.
  - All handouts discussed and WebEx instructions are posted on the Board's website at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>
  - All votes will be by roll call. WebEx instructions/procedures were read aloud.

## 2. **Approval of meeting agenda**

A motion was made by Becker, seconded by Herman, to approve the agenda as presented. The roll call vote was unanimous with 10 votes in favor; the motion carried.

## 3. **Approval of previous meeting minutes**

### A. Plumbing Board regular meeting – July 19, 2021

A motion was made by Becker, seconded by Herman, to approve the July 19, 2021, regular meeting minutes as presented. The roll call vote was unanimous with 10 votes in favor; the motion carried.

### B. Plumbing Board special meeting – Sept. 13, 2021

A motion was made by Herman, seconded by Wahlen, to approve the Sept. 13, 2021, special meeting minutes as presented. The roll call vote was unanimous with 9 votes in favor and one abstention (Becker); the motion carried.

## 4. **Regular Business**

Approval of expense reports – Jacobs approved.

## 5. **Special Business**

### A. **Enforcement & Licensing update**

- Charlie Durenberger, CCLD Assistant Director, Manager of Enforcement and Licensing, gave an update on [plumbing enforcement actions](#).

### B. **Department Updates**

No updates

### C. **Chapter 4714 rulemaking update**

- Wysokinski said that she has received approval from the Governor's office for the Board to move ahead in the rulemaking process. The Notice of Intent to Adopt Rules should be published in two weeks, followed by a 30-day comment period ending on Dec. 1, 2021. The new amendments to the Minnesota Plumbing Code will go into effect on Dec. 17, 2021.
- Todnem noted that the Rulemaking docket can be found online at: <http://www.dli.mn.gov/about-department/rulemaking/rulemaking-docket-minn-r-chapt-4714-non-hearing>

## 6. **Committee Reports**

Construction Codes Advisory Council (CCAC) – Mike Herman (rep) / Richard Becker (alt). The last CCAC meeting was held on Sept. 23, 2021. Two new TAGs were formed to address window washing anchorage and certain building code topics. No discussions regarding plumbing-specific topics. The presentation can be found at <http://www.dli.mn.gov/sites/default/files/pdf/CCAC-0921-presentation.pdf>

## 7. **Complaints**

Nothing to report

## 8. **Open Forum**

No requests to address the Board

## 9. **Correspondence**

None

**10. Board Discussion**

No discussion

**11. Announcements**

Next regularly scheduled meeting in 2022, 9:30 a.m., in-person or via WebEx TBD

- January 18, 2022
- April 19, 2022
- July 19, 2022
- October 18, 2022

**12. Adjournment**

A motion was made by Herman, seconded by Becker, to adjourn the meeting at 10:00 a.m. The roll call vote was unanimous with 10 votes in favor of the motion; the motion passed.

Respectfully submitted,

*Richard Becker*

Richard Becker  
Secretary

**Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.