

# Revised Agenda: Plumbing Board SPECIAL Meeting

Date: March 25, 2021

Time: 9:30 a.m.

Location: **WebEx Event**

- **Panelists (Board members/speakers):** Registration is not required, please join from your panelist invitation.
- **Attendees – registration is required:**  
Click [here](#) to Register (if joining from a computing device/WebEx Smartphone App) or visit the Department’s website for registration and attendee instructions at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>
- To participate by telephone, at the date and time listed above, you may call 415-655-0003 or 855-282-6330 and enter access code: **187 023 4276**

## 1. Call to Order, Chair Presiding

- A. Roll call by Secretary
- B. Announcements – Introductions (members and attendees)
  - **Re-appointed members:** Mike Dryke
  - **Welcome new member:** Shane Willis
  - **Statement from the Chair and/or Attorney regarding virtual meetings:** Thank you for joining this remote meeting via WebEx. As the board chair, I have determined today’s meeting is via the WebEx platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.”
  - Board members and attendees present on this WebEx are able to hear all discussions.
  - All handouts discussed and WebEx instructions are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/plumbing-board>
  - All votes will be by roll call.
- C. Journal of Votes – Per Minnesota Statutes 13D.01, Subd. 4, the vote of each member will be recorded in a journal available to the public.
- D. WebEx instructions/procedures
  - **Participant and Chat functions – Raise your hand before speaking**
  - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
  - The hand icon can be found just above the Chat section – click to turn on, click again to turn off (\*3 by phone).

**Board member and speakers (Panelists):**

- Able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon to turn off.

**Members of the public (Attendees):**

- Able to hear everything but can speak **only** if public input is requested.
- For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

**2. Approval of Meeting Agenda**

**3. Regular Business**

- A. Approval of expense reports

**4. Special Business**

- A. Review and discuss proposed legislation relating to the purview of the Minnesota Plumbing Board – the Minnesota Plumbing Code and plumber licensing – including [Senate File 2116](#) and [Senate File 1972](#).
- B. [Chapter 4714 rulemaking update](#)

**5. Announcements**

Next regularly scheduled meetings in 2021, 9:30 a.m. Location/Virtual – TBD

- April 20, 2021
- July 20, 2021 (Annual meeting – officer nominations)
- October 19, 2021

**6. Adjournment**

**Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.