

Agenda: Rehabilitation provider and intern orientation

7:30 a.m.	Team meeting sign-in and download materials, as needed	
7:45 a.m.	General information	Nicole Kue
8 a.m.	Workers' compensation 101	Nicole Kue
8:45 a.m.	Work as a provider and documentation	Mike Hill
	Rehabilitation statistics, completion of R-forms and applications of practice	
10 a.m.	Break	
10:15 a.m.	Medical aspects	Deb Dolsky
	HIPAA information, treatment parameters, medical management information, IMEs and more	
10:45 a.m.	Rehabilitation consultation practice and ethics	Mike Hill
	Rehabilitation consultation determinations and ethics discussion	
11:45 a.m.	Lunch	
12:15 p.m.	A vendor's perspective	Kari Terwey
	Vendor skill sets, referral information, job goal development, setting realistic expectations and communications	
1 p.m.	Registration, renewal and completion of internship	Melissa Parish
	Registration renewal process, QRC intern and intern supervisor responsibilities, completion and general information	
1:30 p.m.	Intern qualifying criteria	Mike Hill
	Conducting labor market surveys, transferable skills analysis, vocational testing and evaluation, and understanding the process	
2:30 p.m.	Engaging interpreters in workers' compensation cases	Ingrid Christensen
	Maximizing your effectiveness through interpreter communications	
3 p.m.	Break	
3:15 p.m.	Litigation procedures at DLI	Deb Heisick
	Alternative Dispute and Resolution interaction, disputes, filing requests for assistance and administrative conferences	
4 p.m.	Follow-up questions and answers	Mike Hill