

# Meeting Minutes: Board of High-Pressure Piping Systems

Date: Jan. 13, 2022  
Time: 10:00 a.m.  
Minutes by: Lyndy Logan  
Location: WebEx Event

## **Members Present**

1. Aubrey Archer
2. Kyle Bain – Vice-Chair
3. Todd Green – CO’s Designee
4. Nirmal Jain
5. Mark Kincs
6. Matt Marquis – Secretary
7. Pat McCullough
8. Jake Pettit
9. Steve Plieseis
10. Kent Spaulding
11. Roger Thein
12. Laurent Wickland
13. Mark Worms – Chair

## **DLI Staff & Visitors**

Jeff Lebowski (Gen. Counsel, DLI)  
Brittany Wysokinski (Gen. Counsel, DLI)  
Lyndy Logan (DLI)  
Adam Hanson (MN/ND ABC)  
T.J. Peterson (DLI)  
Chris Savage (Carlson & Stewart Refrigeration)

## **Members Absent**

None

### **1. Call to Order**

- A. Roll Call – the meeting was called to order at 10:00 a.m. by Chair Worms and roll call was completed by the Secretary – a quorum was met with 13 of 13 voting members present electronically.
- B. Announcements/Introductions
  - **Welcome new members:** Laurent Wickland, HPP Master Pipefitter Metro and Steve Plieseis, HPP Master Pipefitter Non-Metro
  - **Remote Meeting Statement from Chair Worms:** Thank you for joining this remote meeting via WebEx. As the board chair, I have determined today’s meeting is via the WebEx platform due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.” It is not practical or prudent to hold an in-person meeting because, consistent with MDH guidance, the usual meeting place is not open to the public due to the COVID-19 pandemic.
  - Board members and attendees present on this WebEx are able to hear all discussions.
  - All handouts discussed and WebEx instructions are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
  - All votes will be by roll call.

C. WebEx instruction /procedures were read aloud.

**2. Approval of Meeting Agenda**

A motion was made by Marquis, seconded by Bain, to approve the agenda as presented. The roll call vote was unanimous with 13 votes in favor; the motion carried.

**3. Approval of Previous Meeting Minutes**

A motion was made by Marquis, seconded by Pettit, to approve the Oct. 14, 2021, meeting minutes as presented. The roll call vote was unanimous with 13 votes in favor; the motion carried.

**4. Approval of Expense Reports**

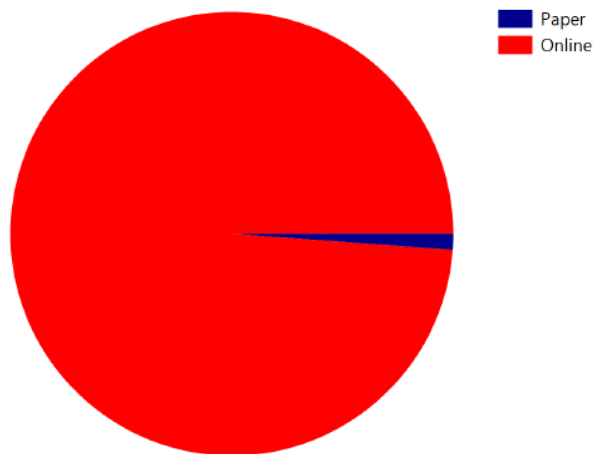
Electronic expense reports will be sent by Lyndy to Financial Services for payment.

**5. Regular Business**

A. Licensing and permitting – Green provided the below information

**Online Applications for High Pressure Piping Permit  
For Period 01/01/2021 to 12/31/2021**

Online Application Percentage



Online Use	
Online	426
Paper	5
<b>Total</b>	<b>431</b>

Permits Applied	
Subtype	Count
Blanket	87
Standard	229
Survey	1
Time & Materials	114
<b>Total For All Sub Types</b>	<b>431</b>

Current Permit Status	
Status	Count
Issued	110
Finald	320
Issued	1
<b>Total For All Sub Types</b>	<b>431</b>

Type of System	
System	Count
Ammonia	153
Steam	221
Other	7
Not Specified	50
<b>Total For All System Types</b>	<b>431</b>

## 6. Special Business

- A. HPPS code publication updates/2022 rulemaking
- Wysokinski shared the below Rulemaking Progress Chart and gave an overview of the rulemaking process.
  - Lebowski reminded everyone that public participation is allowed for all Board and Committee meetings, including the rulemaking process.



## B. Committee members

- Green said committee members should have received electronic and/or hard copies of the codes.
- A meeting poll will be sent after the meeting and committee meetings will be set up and the public will be notified of the dates.

Ammonia	Steam	Welding
Jake Pettit	Nirmal Jain	Jake Pettit
Mark Worms	Kent Spaulding	Kent Spaulding
Matt Marquis	Roger Thein	Roger Thein
Todd Green	Todd Green	Todd Green
Laurent Wickland	Kyle Bain	Kyle Bain
	Mark Kincs	Mark Kincs
	Patrick McCullough	Steve Plieseis

**A motion was made by Marquis, seconded by Wickland, to initiate the rulemaking process for the RFC process and to proceed with publishing the Request for Comments. The roll call vote was unanimous with 13 votes in favor; the motion carried.**

## 7. Complaints

Nothing brought forth

## 8. Open Forum

No discussion

## 9. Board Discussion

- Kincs asked about open meeting laws and email communications among board/committee members. Lebowski said board/committee members cannot have communications outside of meetings – if a quorum responds this would be a violation of an open meeting law. All comments must occur only during public meetings.
- Worms asked how the Board could incorporate CO2 since it is prevalent in the State of Minnesota. Green said the Board does not have the authority to incorporate CO2. Lebowski said the Board’s authority is limited by statute – the Board would need to ask the legislature to make a statutory change.

## 10. Announcements

Next regularly scheduled 2020 meeting – 10:00 a.m. Thursday, Location/WebEx – TBD

- April 14, 2022
- July 14, 2022
- October 13, 2022

## 11. Adjournment

A motion made by Bain, seconded by Pettit, to adjourn the meeting at 10:52 a.m. The roll call vote was unanimous with 13 votes in favor; the motion carried.

Respectfully Submitted,

*Matthew Marquis*

Matthew Marquis  
Secretary