PERMITS
Building permits are required for construction of all porches. Heated porches may need to conform to the Minnesota Energy Code. All porches must comply with the land-use requirements of the community’s zoning code. Direct questions about setbacks from property lines to the local planning and zoning department.

PERMIT FEES, PLAN REVIEW, INSPECTIONS
Building permit fees are established by the municipality for plan review and inspection. The building official completes the plan review to spot potential problems and may make notes on the plan for your use. Inspections are performed at various stages of construction to verify code compliance. Permit costs can be obtained by calling your local building inspection department with your estimated construction value.

Note: Setbacks from property lines vary depending on the city and zoning districts. Other zoning provisions may include lot coverage or screening.

The building inspector will need:
- application for permit
- site plan or survey
- foundation plan
- floor plan
- section
- elevation
- energy calculation worksheet if required

REQUIRED INSPECTIONS
- Footings: After excavation, but prior to the pouring of concrete.
- Framing: Inspected after framing is complete and construction is accessible for building inspection. The framing inspection is scheduled after other required rough-in inspections are completed and approved.
- Final: The project is inspected upon completion.
- Other: The inspector may require other inspections to ensure code compliance or to assist with any questions.

GENERAL BUILDING CODE REQUIREMENTS

- Footings must be extended to frost depth and located at extremities of the porch, or engineering may be required.
- Treated wood or wood with natural resistance to decay (cedar heartwood or redwood) must be used for joists 18 inches or closer to grade, beams 12 inches or closer to grade and their supports as well as all exterior members.
- Columns and posts in contact with the ground or embedded in concrete or masonry must be of pressure-treated wood.
- A guard of at least 36 inches in height must protect all porches, decks and open sides of landings and stairs that are more than 30 inches above grade or the floor below. Guards on open sides of stairways, raised floor areas and porches must have intermediate rails or ornamental closures that do not allow the passage of a 4-inch diameter sphere.

Exception: The triangular openings formed by the riser, tread and bottom rail of a guard at the open side of a stairway are permitted to be of such a size that a 6-inch diameter sphere cannot pass through.
• Openings for required guards on the sides of stair treads must not allow the passage of a 4-3/8-inch diameter sphere.

• Stairways must not be less than 36 inches in width with a 7-3/4-inch maximum riser (height) and a 10-inch minimum run (depth). The greatest riser height and greatest tread depth must not exceed the smallest corresponding riser height or tread depth by more than 3/8 inch. Stairway illumination is required.

• Open risers are permitted, provided the opening between the treads does not permit the passage of a 4-inch diameter sphere.

• Handrails are required on all stairways having four or more risers. Handrails must be graspable and be one of the following types:

Type I handrails with a circular cross section must have an outside diameter of at least 1-1/4 inches but not greater than 2 inches. If the handrail is not circular its perimeter dimension must be at least 4 inches but not greater than 6-1/4 inches with a maximum cross section of dimension of 2-1/4 inches.

Type II handrails with a perimeter greater than 6-1/4 inches must provide a graspable finger recess area on both sides of the profile. The finger recess must begin within 3/4 inch measured vertically from the tallest portion of the profile and achieve a depth of at least 5/16 inch within 7/8 inch below the widest portion of the profile. This required depth must continue for at least 3/8 inch to a level that is not less than 1 3/4 inches below the tallest portion of the profile. The minimum width of the handrail above the recess must be 1 1/4 inches to a maximum of 2 3/4 inches. Edges must have a minimum radius of 0.01 inch.

• Valley or hip rafters must be not less than two inches (nominal) thickness and not less in depth than the cut of the rafter. Hip and valley rafters must be supported at the ridge by a brace to a bearing partition or designed to carry and distribute the specific load at that point.

• Wall framing studs must be placed with their wide dimension perpendicular to the wall and at least three studs must be installed at each corner of an exterior wall. Studs must be at least 2 inches by 4 inches and spaced not more than 24 inches on center.

• Bearing- and exterior-wall studs must be capped with double-top plates installed to provide overlapping at corners and at intersections with other partitions. End joints in double top plates must be offset at least 24 inches.

• Approved wall sheathing, siding, roof sheathing and roof coverings must be installed according to the manufacturer’s instructions.

• Roofs over porches must have an ice and water barrier consisting of two layers of 15-pound roofing felt solidly mopped together or of approved ice and water shield underlayment materials.

• Size and spacing of conventional lumber used for roof framing depends on the roof pitch, span, type of material used, and the loading characteristics imposed.

• Porches must be designed for local snow load requirements. Contact your local inspection department for details.

• Rafters must be framed directly opposite each other at the ridge.

• A properly sized and supported ridge beam may be used as an alternative to a ridge board with ties for a vaulted ceiling (see sample). If manufactured trusses are used, submit one copy of truss plans signed by a registered engineer.

• Porch design should take into consideration the existing location of outside meters, wells and septic systems.
PLANS: SITE, FLOOR AND ELEVATION SECTION

The text and sample drawings display the minimum detail expected to ensure the permit process can proceed smoothly.

Plans do not need to be professionally drawn. However, plans should be drawn to scale and include all the information requested.

The application for permit can be filled out at the time you drop off your plans or make electronic submittals where permitted.

Submit two copies of a certificate of survey or site plan. The building plan must be drawn to scale indicating the lot dimensions, the location and size of the existing structure(s), and the location and a size of the proposed structure. Indicate the setbacks from property lines of the existing and proposed structure(s). Include the septic-system location and wells if applicable.

FLOOR PLANS SHOWING PROPOSED DESIGN, MATERIALS

At minimum, plans submitted for permits should include:

- Proposed size of porch.
- Location and size of windows. Safety glazing may be required due to size and location.
- Size of headers over all doors and window openings.
- Size, spacing, and direction of rafter (roof) materials.
- Size and spacing of floor joists.
- Size, location, and spacing of posts or applicable foundation details.
- Type (grade and species) of lumber to be used.
- Additional information, such as a sectional drawing or elevations, may be required.

Sample elevation section

- Type of roof covering
- Ceiling height
- Type of sheathing and sizing
- Roof pitch
- Roof rafter size and spacing
- Ceiling height
- Flooring material
- Joist size and spacing
- Post size
- Post anchor
- Flooring size
- Footing size
- Footing depth

Sample floor plan

- Type of roof covering
- Beam size
- Roof pitch
- Roof rafter size and spacing
- Header size
- Joist size and spacing
- Post size
- Post anchor
- Sheathing size
- Sheathing
- Flooring size
- Footing size
- Footing depth
- Post size
- Post anchor
- Ceiling height
- Flooring material
- Joist size and spacing
- Post size
- Post anchor
- Sheathing size
- Sheathing
- Flooring size
- Footing size
- Footing depth
- Post size
- Post anchor
- Existing home
- Show beam size
- Show footing size and depth
- Show screen or window units
- Show joist size and spacing
- Show post size and spacing
- Show type of lumber
- Show header size
- Include scale

Sample site plan

- Type of roof covering
- Beam size
- Roof pitch
- Roof rafter size and spacing
- Header size
- Joist size and spacing
- Post size
- Post anchor
- Sheathing size
- Sheathing
- Flooring size
- Footing size
- Footing depth
- Post size
- Post anchor
- Existing home
- Show beam size
- Show footing size and depth
- Show screen or window units
- Show joist size and spacing
- Show post size and spacing
- Show type of lumber
- Show header size
- Include scale

Note: Illustrations are examples only.

Be sure your scale site plan includes:

- lot dimensions
- location and size of existing structures
- location and size of the proposed structure
- setbacks from property lines of proposed and existing structures
- septic-system area and wells if applicable

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This handout is an overview of guidelines for planning the construction of a porch and can be provided in different forms.