

## Pre-Campus form to maintenance type code (MTC) reference chart

This is a general guide and translation for how electronic data interchange (EDI) MTCs replaced Minnesota's previous forms and how forms generated from MTCs currently exist. The MTCs are two-digit codes that fall into two general categories. One is for first report of injury (FROI) data that follows the original paper FROI form format, while the second is for subsequent report of injury (SROI) data that encompasses all the pre-Work-Comp-Campus acronym forms (such as, NOPLD, NOID, NOBP).

| <b>EDI and pre-Campus forms references</b> |  |   |
|--|--|---|
| <b>FROI data layout MTCs</b>               |  |   |
| <b>MTC</b>                                 | <b>MTC definition</b>  | <b>Pre-Campus form</b>  |
| 00 – Original First Report of Injury       | Submitted to report the original or initial FROI transmitted between partners, including the re-transmission of a FROI that was rejected due to a critical error.    | The FROI was sent via Release 3.0 EDI, or eFROI transmission, as of 2014 and was previously sent voluntarily through EDI or by the paper form equivalent. |
| 02 – FROI Change                           | Submitted to report a change to any of the data elements specified in the Element Requirement Table.   | Change or amended FROI sent via EDI or updated with subsequent paper forms.   |
| AQ – Acquired Claim                        | Submitted to report a change of claim administrator on an existing file that was previously reported to Minnesota.   | No previous form, this was done by telephone.   |
| AU – Acquired/unallocated                  | Submitted to report a change of claim administrator on a file that was never previously reported to Minnesota. Requires a rejected AQ transaction to precede it.     | No previous form, but the information may have been submitted via FROI 00 or paper filing.  |
| UI – Under Investigation                   | Submitted to report only an original asbestosis claim where specific data is difficult to obtain.  | No previous form.   |
| UR – Update Report                         | Submitted to establish legacy claims in Campus/Release 3.1 EDI. Any legacy claim requires the FROI UR and potentially the SROI UR if a legacy first action occurred. | No previous form.   |

## SROI data layout MTCs

| MTC  | MTC definition  | Pre-Campus form  |
|--|---|--|
| 02 – SROI Change                                   | Submitted to report a change to any of the data elements specified in the Element Requirement Table SROI layout.  | No previous form, but forms were sometimes amended with another filing.  |
| AB – Add Benefit                                   | Submitted when indemnity benefits are currently being paid and a concurrent benefit type is being added or reinstated. The most common Minnesota example is when temporary partial disability (TPD) and permanent partial disability (PPD) are paid at the same time. | No previous form, but this information was sometimes reported via the Notice of Benefit Payment (NOBP) form when PPD was added during TPD or via reinstatement of benefits (NOBR) if, during PPD, TPD was added. |
| AC – Acquisition/indemnity Ceased                  | Submitted on an acquired claim when benefits were suspended by the previous claim administrator, but no suspension transaction was submitted. Follows the AQ or AU transaction.   | No previous form, but the Notice of Intention to Discontinue Workers' Compensation Benefits (NOID) form may have been reported.  |
| AP – Acquired/payment                              | Submitted on an acquired claim to show the first payment made by the new claim administrator. Follows the AQ or AU transaction.   | No previous form, but an NOBP or a Notice of Insurer's Primary Liability Determination (NOPLD) form may have applied.  |
| CA – Change in Benefit Amount                      | Submitted to report any change to the benefit net weekly amount of a claim in the absence of an event, such as a reinstatement of benefits. CA is submitted for offsets and cost of living adjustments.   | No previous form.  |
| CB – Change in Benefit Type                        | Submitted to report a change in the benefit type being paid.  | Box 2 of the NOID form was used to report temporary total disability (TTD) changing to TPD. Or box 3 or 4 of the NOBR form was used to show benefits changing to TTD.  |
| CD – Compensable Death; No Known Dependents/payees | Submitted to report that a fatal claim is compensable, but dependents are currently unknown and the Department of Labor and Industry (DLI) is awaiting further investigation.   | Previously reported in box 2 of the NOPLD form.  |

|                                |   |  |
|--------------------------------|---|--|
| EP – Employer Paid             | Submitted in place of the IP to show salary continuation by the employer is occurring instead of indemnity payments.  | Box 1 of the NOPLD form was previously used to indicate full wage continuation.                                    |
| ER – Employer Reinstatement    | Submitted in place of the RB to show salary continuation by the employer is being reinstated instead of indemnity payments.   | This information was previously shown via the NOBR form.   |
| FN – Final                     | Submitted to indicate the claim administrator believes all indemnity, rehabilitation and disputes are completed.  | This information was previously shown via the Notice of File Closing form.   |
| IP – Initial Payment           | Submitted to report the initial payment of indemnity benefits other than full wages paid by the employer.   | This information was previously shown via NOPLD form.  |
| NT – Narrative                 | Submitted to provide supplemental information to the claim. Note that any information submitted via the NT does not replace or suffice for information that should be sent via a specific transaction or data element.          | No previous form, but the information could have been contained in a letter addressed to the claim file.           |
| PD – Partial Denial            | Submitted to indicate benefits are being partially denied. PD is also used to indicate no payable lost time beyond the waiting period in cases where a FROI inadvertently reported claimed lost time beyond the waiting period. | This information was previously shown in box 2 of the NOPLD form.  |
| PX – Partial Suspension        | Submitted to indicate one benefit type is being discontinued when two or more benefit types are being paid concurrently.  | No previous form, but the information may have appeared with a combination of the NOBP form and NOID form filings. |
| PY – Payment Report            | Submitted to show a lump-sum payment of benefits.   | Previously on the NOBP form.   |
| RB – Reinstatement of Benefits | Submitted to show that benefits are being reinstated.   | Previously on the NOBR form.   |
| SA – Sub-annual                | Submitted at six-month intervals when indemnity benefits are ongoing and nothing has materially changed since the most recent transaction.  | Similar to the Interim Status Report form.   |
| SU – Sync Up                   | Submitted in special circumstances to resolve EDI sequencing issues. This MTC is only   | No previous form.  |

|                      |  |                              |
|----------------------|--|------------------------------|
|                      | available for submission after receiving approval from DLI.  |                              |
| SX – Full Suspension | Submitted to indicate all benefits are being discontinued.   | Previously on the NOID form. |
| UR – Update Report   | Submitted to establish legacy claims in Campus/Release 3.1 EDI. Any first action legacy filing requires the SROI UR. | No previous form.            |

## Forms generated from EDI transactions

Work Comp Campus returns forms that look like some of the pre-Campus forms based upon accepted EDI transactions. The purpose of the forms is for the claim administrator to send or serve the form to the employee. The table below lists which forms are created by which MTCs.

| Form names for files returned by Minnesota |                   |   |
|--|-------------------|---|
| Form ID                                    | Form type         | Description   |
| FR01                                       | First report      | The MTC 00, AU and UI. Returned for a claim creation.                         |
| NL01                                       | Primary liability | The MTC IP, EP, PD or O4. Returned for a first action on the claim.           |
| ND01                                       | Discontinuance    | The MTC SX, PX or CB. Returned for a discontinuance or reduction in benefits. |
| NB01                                       | Payment           | The MTC PY. Returned for payments of a lump-sum payment, award or order.      |

## Supplemental indemnity webform submissions

Work Comp Campus uses webforms to supplement indemnity reporting. The following webforms are completed in Campus or submitted as an electronic attachment to EDI.

- Discontinuance webform** – The discontinuance webform is used in situations where benefits are being suspended for reasons other than the employee’s actual return to work. Since all benefits are reported through EDI, the SX – full suspension transaction needs to pre-date the discontinuance webform or the benefits paid-to-date on the discontinuance webform will not display correctly. The discontinuance webform works like the pre-Campus NOID form’s box 3 and is critical to establishing timeliness for discontinuing benefits when not returning to work.

- **Dependency webform** – The dependency webform is used in situations where fatality benefits are being paid to one or more dependents and provides specific dependent information.
- **Benefit addendum webform** – The addendum is used when transactions are missed that impact benefit calculations. The form allows the individual breakdown of benefit periods and will is only required upon DLI's request.
- **PPD follow-up webform** – This webform is used to supplement information for PPD benefit payments. It can also be submitted via EDI as an XML attachment.