

Meeting Minutes: Executive Committee of the Plumbing Board

Date: July 17, 2018
Time: 8:30 a.m.
Minutes by: Lyndy Logan
Location: Minnesota Room, Department of Labor and Industry
443 Lafayette Road No., St. Paul, MN 55117-4344

Members

Grant Edwards – Vice Chair
Rick Jacobs – Chair
Phil Sterner – Secretary
Cathy Tran – Comm. Designee

Members Absent

None

DLI Staff & Visitors

Jeff Lebowski (Gen. Counsel, DLI)
Lyndy Logan (DLI)
Jim Peterson (DLI)
Brad Jensen (DLI)
David Weum (Board member)
Larry Justin (KFI Engineers)
Mike Johnson (J-Berd)
Megan Henkemeyer (J-Berd)
Adam Hanson (ABC)
Jim Gander (PHCC)
David Radziej (Metro PHCC)
Matthew Marciniak (IAPMO)

1. **Call to Order**

The meeting was called to order by Chair Jacobs at 8:38 a.m. Roll call was taken and a quorum was declared with 4 of 4 members present in person. Introductions and housekeeping announcements were made.

2. **Approval of Meeting Agenda**

A motion was made by Tran, seconded by Edwards, to approve the agenda as presented. The vote was unanimous with 4 votes in favor of the motion; the motion carried.

3. **Approval of Previous Meeting Minutes**

A motion was made by Tran, seconded by Edwards, to approve the April 17, 2018, minutes as presented. The vote was unanimous with 4 votes in favor; the motion carried.

4. **Regular Business**

A. Approval of Expense Reports – A motion was made by Sterner, seconded by Edwards, to approve the expense reports as presented.

5. Special Business

- A. Department updates
- B. Complaints
- C. Chair Updates
- D. Plumbing Board agenda review (annual meeting)
 - 1. Request for Interpretation
 - 2. Rulemaking updates
 - 3. Officer elections / board vacancies
 - 4. Committees and Committee appointments

6. Correspondence

- A. The Chair said two letters were received regarding Chapter 4714 and an RFA regarding dishwasher listed airgap devices and responses were sent stating that the Board would review once Chapter 4714 was open for rulemaking.

7. Discussion

Nothing brought forward

8. Announcements

Next regularly scheduled meetings – 8:30 a.m., Minnesota Room, DLI

- A. October 16, 2018
- B. January 15, 2019
- C. April 16, 2019
- D. July 16, 2019
- E. October 15, 2019

10. Adjournment

A motion was made by Edwards, seconded by Tran, to adjourn the meeting at 9:00 a.m. The vote was unanimous with 4 votes in favor; the motion carried.

Respectfully submitted,

Phil Sterner

Phil Sterner, Secretary