

Executive Committee of the Plumbing Board

Meeting Minutes

July 18, 2017 @ 8:00 a.m.

Department of Labor and Industry
443 Lafayette Road No., St. Paul, MN 55117-4344

Members

Grant Edwards – Vice Chair
John Parizek – Chair
Phil Sterner – Secretary
Cathy Tran – Comm. Designee

DLI Staff & Visitors

Suzanne Todnem (Gen. Counsel, DLI)
Lyndy Logan (DLI)
Jim Peterson (DLI)
Jim Lungstrom (DLI)
Scott Thompson (MN Plumbing Training)
Andy Theilen (Crane Engineering)

Members Absent

None

I. Call to Order

The meeting was called to order by Chair Parizek at 8:26 a.m. Roll call was taken by Parizek and a quorum was declared with 4 of 4 members present in person. Introductions and housekeeping announcements were made.

II. Approval of Meeting agenda

A motion was made by Sterner, seconded by Edwards, to approve the agenda with the addition of D3) as shown below. The vote was unanimous with 4 votes in favor of the motion; the motion carried.

- V. Special Business
 - A) Department Updates
 - B) Complaints
 - C) Chair Updates
 - D) Plumbing Board Agenda Review (Annual Meeting)
 - 1) Officer Elections / Board Vacancies
 - 2) Committees and Committee Appointments
 - 3) *Appoint responsible authority for data requests*

III. Approval of Previous Meeting Minutes

A motion was made by Sterner, seconded by Edwards, to approve the April 18, 2017, minutes as presented. The vote was unanimous with 4 votes in favor; the motion passed.

IV. Regular Business

No discussion

V. Special Business

A. Department Updates

Cathy Tran replaced Jim Lungstrom as the Commissioner's designee for the Department of Labor.

B. Complaints

None

C. Chair Updates

- a. Parizek announced that he would not seek re-election as the Board's chair.
- b. Parizek said ASSE is doing well with their merger into IAPMO.

D. Plumbing Board Agenda Review (Annual Meeting)

1) Officer Elections / Board Vacancies

2) Committees and Committee Appointments

- a. The Board needs to appoint a representative and an alternate to the Construction Codes Advisory Council.
- b. The Board needs to appoint a representative to act as the Board's contact person for data practices requests.

VI. Correspondence

None

VII. Open Forum

Nothing brought forward

VIII. Discussion

None

IX. Announcements

Next regularly scheduled meetings – 8:30 ~~8:00~~ a.m., Minnesota Room, DLI

- a. October 17, 2017

A motion was made by Sterner, seconded by Edwards, to begin the Executive Committee meetings at 8:30 a.m. instead of 8:00 a.m. for all future meetings. The vote was unanimous with 4 votes in favor; the motion carried.

X. Adjournment

A motion was made by Sterner, seconded by Edwards, to adjourn the meeting at 9:05 a.m. The vote was unanimous with 4 votes in favor; the motion carried.

Respectfully submitted,

Phil Sterner

Phil Sterner, Secretary