

Meeting Minutes: Executive Committee of the Plumbing Board

Date: January 16, 2018
Tim: 8:30 a.m.
Minutes by: Lyndy Logan
Location: Minnesota Room, Department of Labor and Industry
443 Lafayette Road No., St. Paul, MN 55117-4344

Members

Grant Edwards – Vice Chair
Rick Jacobs – Chair
Phil Sterner – Secretary
Cathy Tran – Comm. Designee

Members Absent

None

DLI Staff & Visitors

Suzanne Todnem (Gen. Counsel, DLI)
Lyndy Logan (DLI)
Jim Peterson (DLI)
Larry Justin (Board member)
John Flagg (Board member)
Tom Andresen (Board member)
John Parizek (Board member)
Mike Johnson (J-Berd)
Matthew Marciniak (IAPMO)

1. Call to Order

The meeting was called to order by Chair Jacobs at 8:57 a.m. Roll call was taken and a quorum was declared with 4 of 4 members present in person. Introductions and housekeeping announcements were made.

2. Approval of Meeting Agenda

A motion was made by Edwards, seconded by Tran, to approve the agenda as presented. The vote was unanimous with 4 votes in favor of the motion; the motion carried.

3. Approval of Previous Meeting Minutes

A motion was made by Tran, seconded by Sterner, to approve the October 17, 2017, minutes as presented. The vote was unanimous with 3 votes in favor and 1 abstention; the motion passed.

4. Regular Business

- A. Approval of Plumbing Board agenda – A motion was made by Tran, seconded by Sterner, to make modifications to the agenda as shown below in italics. The vote was unanimous with 4 votes in favor; the motion passed.
 6. Special Business
 - A. Plumbing Board survey results
 - B. *Ad-Hoc Rule and Rulemaking Committee update*
 - C. *Rulemaking update*

5. **Special Business**

A. **Department Updates**

- Tran said the building would be going through a renovation.
- Jessica Looman, the former Deputy Commissioner of DLI is now the Commissioner for the Department of Commerce. Scott McLellan and Heather McGannon are now the Assistant Commissioners and Chris Leifeld is the Deputy Commissioner.

B. **Complaints**

None

C. **Chair Updates**

None

6. **Correspondence**

None

7. **Open Forum**

Nothing brought forward

8. **Discussion**

None

9. **Announcements**

Next regularly scheduled meetings – 8:30 a.m., Minnesota Room, DLI

- a. April 17, 2018
- b. July 17, 2018 (annual meeting)
- c. October 16, 2018

10. **Adjournment**

A motion was made by Sterner, seconded by Tran, to adjourn the meeting at 9:09 a.m. The vote was unanimous with 4 votes in favor; the motion carried.

Respectfully submitted,

Phil Sterner

Phil Sterner, Secretary