

Meeting Minutes: Executive Committee of the Plumbing Board

Date: January 15, 2019
Time: 8:30 a.m.
Minutes by: Lyndy Logan
Location: Minnesota Room, Department of Labor and Industry
443 Lafayette Road No., St. Paul, MN 55117-4344

Members

John Flagg – Vice Chair
Rick Jacobs – Chair
Phil Sterner – Secretary
Cathy Tran – Comm. Designee

DLI Staff & Visitors

Suzanne Todnem (Gen. Counsel, DLI)
Lyndy Logan (DLI)
Jim Peterson (DLI)
Brad Jensen (DLI)
Scott Thompson (My Plumbing Training)

Members Absent

None

1. **Call to Order**

The meeting was called to order by Chair Jacobs at 8:40 a.m. Roll call was taken and a quorum was declared with 4 of 4 members present in person.

2. **Approval of Meeting Agenda**

A motion was made by Flagg, seconded by Sterner, to approve the agenda as presented. The vote was unanimous with 4 votes in favor of the motion; the motion carried.

3. **Approval of Previous Meeting Minutes**

A motion was made by Tran, seconded by Sterner, to approve the October 16, 2018, minutes with an amendment to move Phil Sterner to Members present from Members absent. The vote was unanimous with 4 votes in favor; the motion carried.

4. **Regular Business**

- A. Advise Board Chair on Plumbing Board agenda – added item E. Ad-Hoc Code Review and Rulemaking Committee update under 5. Committee Reports.
- B. Committee matters –
 - Chair Jacobs said the Inspection Uniformity has not met. He will ask the Committee Chair for a report to determine if the Committee should continue.
 - RFAs were discussed at the Jan. 14, 2019, Ad-Hoc Code Review and Rulemaking Committee. RFAs on Chapters 3, 4, and 5 have been discussed. Chapter 6 discussion will start at the next Committee meeting in February.

5. Special Business

- A. Department updates – Tran noted that DLI has a new Commissioner – Nancy Leppink.
- B. Complaints - None
- C. Chair Updates – Ad-Hoc Rulemaking Committee is still receiving RFAs and has reviewed Chapters 3, 4, and 5.

6. Correspondence

Nothing to report.

7. Discussion

Sterner asked if the vacant Board position – Metro Commercial/Industrial Journeyworker Plumber – has been filled. Todnem said a recommendation for appointment was sent to the Governor’s office in December but it has not been filled yet.

8. Announcements

Next regularly scheduled meetings – 8:30 a.m., Minnesota Room, DLI

- A. April 16, 2019
- B. July 16, 2019
- C. October 15, 2019

10. Adjournment

A motion was made by Sterner, seconded by Flagg, to adjourn the meeting at 9:19 a.m. The vote was unanimous with 4 votes in favor; the motion carried.

Respectfully submitted,

Phil Sterner

Phil Sterner, Secretary