

# Agenda: Board of High-Pressure Piping Systems

Date: January 14, 2021

Time: 10:00 a.m.

Location: **WebEx Event**

- **Panelists (Board members/speakers):** Registration is not required, please join from your panelist invitation.
- **Attendees – registration is required:**
  - Click [here](#) to Register (if joining from a computing device/WebEx Smartphone App) or visit the Department’s website for registration and attendee instructions at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
- To participate by telephone, at the date and time listed above, call 1-415-655-0003 or 1-855-282-6330 and enter access code: 146 138 9469

## 1) Call to Order – Acting Chair Marquis

- A. Roll call
- B. Announcements – New board members / Introductions
  - **Re-appointed members:** Mark Worms, Greg Pumper, Matthew Marquis
  - **Welcome new members:** Roger Thein (HPP Journeyworker), Patrick McCullough (HPP Inspector)
  - **Statement from the Acting Chair regarding virtual meetings:** Today’s meeting is being held electronically via the WebEx format due to the current status of the State of Minnesota operating under the COVID-19 health pandemic. Per Minnesota Statute Section 13D.021 electronic meetings are acceptable when holding an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12”. All votes will be taken by roll call.
  - Board members and attendees present on this WebEx are able to hear all discussions.
  - All handouts discussed and WebEx instructions are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
- C. WebEx instructions/procedures
  - Participant and Chat functions – Raise your hand before speaking**
    - Click on Participants and Chat, bottom right – panels will open on the right side of your screen.
    - The hand icon can be found just above the Chat section – click to turn on, click again to turn off.
  - Board member and speakers (Panelists):**
    - Able to mute and unmute their microphones.
    - Click the hand icon to indicate you wish to speak. The Acting Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon to turn off.

**Members of the public (Attendees):**

- Able to hear everything but can speak **only** if public input is requested or during Open Forum.
- For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

**Open Forum or Public Input requested:**

- Click [here](#) to complete an Open Forum form, or visit the Board’s webpage, if you would like to address the Board.
- Click on the hand icon to indicate you would like to speak, send a chat message to the host, or send an email to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)
- The Acting Chair or host will call your name and your mic will be unmuted.
- Please keep comments to 5 minutes or less. Click the hand icon to turn off.

**2) Approval of Meeting Agenda**

**3) Approval of Previous Meeting Minutes**

- A. October 8, 2020 – regular meeting minutes

**4) Approval of Expense Reports**

**5) Regular Business**

- A. Licensing and permitting

**6) Special Business**

- A. Officer nominations and elections – April 8, 2021 Board Meeting  
B. Code Publications Update

**7) Complaints**

**8) Open Forum**

If you would like to address the board, please complete the [Open Forum Request Form](#) and send to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) at least one hour prior to the start of the meeting.

**9) Board Discussion**

**10) Announcements**

Next regularly scheduled meetings – 10:00 a.m., Thursday – Location/Remote – TBD

- April 8, 2021 – Officer Elections
- July 8, 2021
- October 14, 2021

**11) Adjournment**