

# Meeting Minutes: Ad-Hoc Code Review & Rulemaking Committee of the Plumbing Board

Date: November 21, 2017  
Time: 9:30 a.m.  
Location: Minnesota Room, Department of Labor and Industry  
443 Lafayette Road North, St. Paul, MN 55155

## Committee Members Present

John Parizek (Chair)  
Larry Justin  
John Flagg  
Rick Jacobs  
Tom Andresen  
Cathy Tran

## Committee Members Absent

Mike Herman

## DLI Staff

Jim Peterson (DLI)  
Brad Jensen (DLI)  
Suzanne Todnem (DLI)

## Visitors

Scott Thompson (My Plumbing Training)  
Matthew Marciniak (IAPMO)  
Adam Hansen (ABC)  
Chris Rosival (Lakeville)  
David Fisher (Edina)  
Andy Thielen (Crane Eng.)  
David Skallet (St. Louis Park)  
Steve Kartak (Edina)  
Stephanie Menning (MUCA)  
Gary Thaden (MMCA)  
Sophie Thaden (MMCA)  
David Ybarra (MPTA)  
Tom McCarthy (Local 34)  
Tim Power (MNLA)  
Noah Rouen (Standard)  
Timothy Bell (AYPO) – via telephone

## Call to Order

The meeting was called to order by Chair Parizek at 9:35 a.m. Introductions and housekeeping announcements were made.

## Approval of Meeting Agenda

A **motion** was made by Justin, seconded by Flagg, to approve the Agenda. **The vote was unanimous and the motion carried.**

## Charge of Committee

Parizek commented on the charge of the committee from the Board. Committee members are to review Minnesota Rules, chapter 4714 and 4716 for possible amendments and review comments for recommendation to the Board

## Special Business

The Committee discussed the publication of the 2018 Uniform Plumbing Code (UPC) and that a comparison between the 2015 Minnesota Plumbing Code and the 2018 UPC can begin. The Request for Action (“RFA”) form was reviewed to determine if there are any necessary modifications and to determine if the form could be used by the public to submit suggested rule amendments during the rulemaking comment period. There is currently an

open Request for Comments (“RFC”) for amendments to the current code. The committee discussed if the RFC should be modified or closed and a new Request for Comments opened.

A **motion** was made by Justin, second by Flagg, to recommend to the Board to use the current RFA requesting that it must be properly and completely filled out. **The vote was unanimous and the motion carried.**

A **motion** was made by Justin, second by Flagg, to recommend to the Board to close the current Request for Comments and publish a new Request when ready to update the current code. **The vote was unanimous and the motion carried.**

The review process for comparing the two versions of the codes were discussed. Matt Marciniak will check if a 2012 UPC to 2015 UPC to 2018 UPC comparison is available. The Committee and Department will begin the review process of the Minnesota code and the 2018 UPC. Parizek reminded the Committee of the interpretations pertaining to the 2015 Minnesota Code that would also require a review for amendment into the next code cycle.

Parizek called for a break. The meeting resumed and the Committee began discussion of Minnesota Rules, chapter 4716. Timothy Bell (At Your Pace Online) joined the meeting by phone. Rulemaking for chapter 4716 was opened on October 30<sup>th</sup>, 2017, with the publication of a Request for Comments in the *State Register*. Action by the Legislature during the previous session affected laws that govern the Board’s authority over licensing and continuing education, justifying a review of chapter 4716. Parizek read through the relevant changes to statutes. The Committee began discussion of possible amendments to present to the full Board. Language for Registered Unlicensed Plumber and Registered Unlicensed Water Conditioning will need to be drafted and included in 4716. The Board was also given rulemaking authority for continuing education requirements of the registered unlicensed individuals. The Committee discussed the amount of required CE hours and breakdown of the hours. The Committee will make the following recommendations to the full Board at the next scheduled Board meeting:

- 1) That there should be no restriction on the number of online CE hours whereas currently there is a limit of four hours for online CE credits per reporting period;
- 2) Of the 16 required CE hours per reporting period, only 8 (instead of the 12) hours must be on the Plumbing Code; the other 8 hours should be plumbing-related or approved CE instruction; and
- 3) Two hours of CE per reporting period for registered unlicensed individuals, or whatever the registered unlicensed electrical requirement is as the Committee wishes to offer consistency amount the different trades.

Parizek volunteered to craft language for 4716 and present it to the Board at the January 16, 2018, meeting.

## **Future Meetings**

January 16, 2018, 9:00 am, prior to the Plumbing Board meeting.

## **Adjournment**

With no further business a motion for adjournment was made by Justin, second by Flagg. Motion passed unanimously

Respectfully submitted,



John A. Parizek,  
Committee Chair