

Meeting Minutes: Ad-Hoc Code Review & Rulemaking Committee

Date: May 30, 2018
Time: 1:30 pm
Location: Minnesota Room, Department of Labor and Industry
443 Lafayette Road No., St. Paul, MN 55117-4344

Committee Members Present

Rick Jacobs (Co-chair)
John Parizek (Co-chair)
Larry Justin
Mike Herman
John Flagg
Cathy Tran

DLI Staff & Visitors

Suzanne Todnem, General Counsel (DLI)
Adam Hanson (ABC)
Mike Johnson (J-Berd)
Brad Smith (J-Berd)
Megan Henkemeyer (J-Berd)
David Radziej

1. Call to Order

The meeting was called to order by Co-chair Jacobs at 1:34 p.m. Introductions and housekeeping announcements were made. Attendance was taken; a quorum was met with 6 of 6 members present.

2. Approval of meeting agenda

A motion was made by Justin, seconded by Herman, to approve the agenda. The vote was unanimous with 6 votes in favor; the motion carried.

3. Approval of previous meeting minutes

A motion was made by Herman, seconded by Flagg, to approve the minutes from the April 17, 2018, Ad-Hoc Code Review & Rulemaking Committee. The vote was unanimous with 6 votes in favor; the motion carried.

4. Regular Business

Approval of Expense Reports – Jacobs approved the expenses as presented.

5. Special Business

The draft of proposed amendments to the Minnesota Rules, Chapter 4716 – Plumber Licensing and Apprenticeship Registration dated 3/19/2018 was reviewed. Proposed modifications were presented and discussed as shown below.

A motion was made by Flagg, seconded by Herman, to make the below amendments(s) to Lines 3.12 and 4.9 of the draft to read as shown below. The vote was unanimous with 6 votes in favor; the motion carried.

- 3.12 the practical plumbing experience or the applicant must have obtained the practical plumbing
- 4.9 G. Except as provided in item F, subitems 2(a) – 2(c), all practical plumbing experience

A motion was made by Justin, seconded by Flagg to make the below amendment(s) to Lines 8.4 – 8.8 of the draft to read as shown below. The vote was unanimous with 6 votes in favor; the motion carried.

D. If the applicant is a registered unlicensed water conditioner:

- (1) the applicant must have been a registered unlicensed water conditioner at all times while obtaining the practical water conditioning experience except up to 100 hours of practical experience allowable under Minnesota Statutes, section 326B.555, subdivision 2; and
- (2) all practical water conditioning experience must be certified by the licensed water conditioning master who is responsible for the work performed. Practical water conditioning experience includes installation, servicing and training. The commissioner may require work records, time cards, pay records, or other documentation necessary to evaluate experience. The commissioner shall make the final determination about the adequacy and acceptability of an applicant's experience.

A motion was made by Justin, seconded by Flagg, to have the above amendments to Minnesota Rules, Chapter 4716, subject to Revisor edits, be presented to the full Plumbing Board for approval. The vote was unanimous with 6 votes in favor; the motion carried.

6. Other Discussion

It was decided that a special Plumbing Board meeting would take place June 12, 2018. Time TBD.

7. Adjournment

With no further business a motion was made by Justin, seconded by Flagg, to adjourn the meeting. The vote was unanimous with 6 votes in favor; the motion carried.

Respectfully submitted,



Rick Jacobs
Committee Co-chair