

# Meeting Minutes: Ad-Hoc Code Review & Rulemaking Committee

Date: January 16, 2018  
Time: 9:00 a.m.  
Location: Minnesota Room, Department of Labor and Industry  
443 Lafayette Road No., St. Paul, MN 55117-4344

## Committee Members Present

John Parizek (Chair)  
John Flagg  
Mike Herman  
Rick Jacobs  
Larry Justin  
Cathy Tran

## Committee Members Absent

None

## DLI Staff & Visitors

Suzanne Todnem (DLI)  
Lyndy Logan (DLI)  
Jim Peterson (DLI)  
Brad Jensen (DLI)  
Grant Edwards (Board member)  
Tom Andresen (Board member)  
Phil Sterner (Board Secretary)  
Gary Thaden (MMCA)  
Tim Power (MNLA)  
Gary Schick (City of Rochester)  
Mike Johnson (J-Berd Mechanical)  
Nick Erickson (Housing First Minnesota)

## Call to Order

The meeting was called to order by Chair Parizek at 9:00 a.m. Introductions and housekeeping announcements were made.

## Approval of Meeting Agenda

A **motion** was made by Justin, seconded by Flagg, to approve the agenda. The vote was unanimous with 6 votes in favor; the motion carried.

## Charge of Committee

A motion was made by Justin, seconded by Jacobs, to approve the November 21, 2017, draft meeting minutes with modifications as follows: meeting time should read 9:30 a.m., Kathy Tran should read "Cathy Tran" under Committee Members Present, Committee Members Absent was added with Mike Herman listed, and Tom Andresen was moved under Visitors. The vote was unanimous with 6 votes in favor; the motion carried.

## Adjournment

A motion was made by Flagg, seconded by Justin, to adjourn the meeting at 9:21 a.m. The vote was unanimous with 6 votes in favor; the motion carried.

Respectfully submitted,



John A. Parizek,  
Committee Chair