

Agenda: Minnesota Access Review Board

Date: March 16, 2021

Time: 9:30 AM – **Please join meeting by 9:15 AM**

Location: WebEx Meeting

- To participate by computer or WebEx App (Smartphone), at the date and time listed above, click [here](#) or visit the Department’s website for meeting information and attendee instructions at: <http://www.dli.mn.gov/about-department/boards-and-councils/access-review-board>
- To participate by telephone, at the date and time listed above, you may call 1-415-655-0003 or 1-855-282-6330 and enter access code: **187 096 8495**

1. Call to Order/Announcements

- a. Statement from the Chair or Attorney General representative regarding virtual meetings: Thank you for joining this remote meeting via WebEx. As the board chair, I have determined today’s meeting is via the WebEx platform due to the current status of the state of Minnesota operating under the peacetime emergency due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.”
 - Everyone present on this WebEx event can hear all discussions.
 - All votes will be taken by roll call.
 - WebEx instructions are posted on the Access Review Board’s webpage at <http://www.dli.mn.gov/about-department/boards-and-councils/access-review-board>

Participant and chat functions

- Click on “Participants” and “Chat” at the bottom right of your screen. Panels will open on the right side of your screen.
- All are able to mute and unmute their microphones.
- If the host or chairperson says your name, unmute yourself and state your name before speaking. Note that use of headphones may impact your microphone.

2. Introduction of Access Review Board members and visitors

3. Approval of agenda

4. Approval of previous draft meeting minutes

- a. November 17, 2020

5. Review of Application / Evaluation form

- a. St. James Episcopal Church, Application #20-06 for reconsideration with new information

6. Pending and withdrawn Applications

- a. Application # 21-xx Salem Lutheran Church, Olkee MN. - Pending additional information.
- b. Application # 21-01 George Ramsey residence, Staples MN. - Withdrawn.

7. Future meeting date (if applicable)

8. Adjournment

Green meeting practices

The State of Minnesota is committed to minimizing environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.