

## Agenda: Commercial Energy Code Technical Advisory Group Meeting #1

Date: Tuesday, March 18, 2025

Time: 9:00 AM to 12:00 PM

Location: **In person/WebEx/Phone**

- **In person:** Washington Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
  - **Attendees:** Registration is required. Click <https://minnesota.webex.com/minnesota/j.php?MTID=mc50ec0ccd80b8a4e0e47919a6d978974> to register (if joining from a computing device/WebEx Smartphone app)
  - **TAG members (panelists/speakers):** Contact [makenzie.johnson@state.mn.us](mailto:makenzie.johnson@state.mn.us) or join meeting as attendee and send chat message to host.
  - To participate by telephone, at the date and time listed, call 1-855-282-6330 and enter access code: 2483 367 0910, **webinar password 1234**
- Visit the Department's website for meeting information and materials: <https://www.dli.mn.gov/about-department/boards-and-councils/residential-energy-code-technical-advisory-group-tag>

### Call to order

1. Announcements/Introductions
2. WebEx Instructions/procedures

#### **Participant and chat functions – Raise your hand before speaking**

- Click on “Participants” and “Chat” at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (\*3 by phone).

#### **DLI staff members, TAG members and presenters (panelists)**

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or TAG leaders say your name, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off

#### **Members of the public (attendees)**

- Able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.

- Only the host can receive chat messages. For technical assistance, send the host a chat or email message: [makenzie.johnson@state.mn.us](mailto:makenzie.johnson@state.mn.us)

## Agenda Items

1. Opening statement: Introduce Technical Advisory Group Members and others
2. Overview of the Data Practices and Open Meeting Laws- Office of General Council
3. Rulemaking/TAG Meeting Procedure-Amanda Spuckler
4. Items from Don Sivigny/Greg Metz
5. Handout 2022 ASHRAE 90.1 Code Books
6. TAG member assignments for next meeting
7. Comments or Questions
8. Adjourn

Next Meeting: **April 15, 2025- Isanti Room- 9:00 AM to 12:00 PM**

### Future meetings:

May 13, 2025 Isanti Room, 9:00 AM to 12:00 PM  
May 27, 2025 Washington Room, 9:00 AM to 12:00 PM  
June 10, 2025 Washington Room, 9:00 AM to 12:00 PM  
June 24, 2025 Washington Room, 9:00 AM to 12:00 PM  
July 8, 2025 Washington Room, 9:00 AM to 12:00 PM