

January 31, 2020

I am writing to ask you, as a Minnesota non-critical-access hospital, to participate in a data request. Our agency needs your help to produce a legislatively mandated report.

As you know, the Hospital Outpatient Fee Schedule (HOFS) took effect in Minnesota's workers' compensation system on Oct. 1, 2018. The Minnesota Legislature has tasked our agency with producing a report that evaluates this new system, specifically "analyzing the percentage of claims with a service in the HOFS that were paid timely and the percentage of claims paid accurately."

The data request pertains to individual claims paid under HOFS. It includes those items necessary for assessing payment timeliness and accuracy, such as billing and payment dates, service codes and payment amounts. A similar data request is also going to Minnesota workers' compensation insurers.

To help you better report the data to us, we are:

- collecting only the data items necessary for the analysis;
- limiting the sample size;
- providing 837/835/277 references where applicable;
- structuring the Excel report file to allow you to copy in data from a computer-generated file;
- including a feature in the report file to alert you to instances of invalid or inconsistent data;
- providing online training videos; and
- allowing a six-month window for you to compile and submit your data.

Data request

Further details, instructions, reporting templates, instructional videos, and other information to help you get started and complete this data request is at <http://dli.mn.gov/about-department/news-and-media/data-request-hospitals>

Please complete the request by July 31, 2020, and transmit your data to DLI via the designated secure website. All data will be de-identified in the published report.

Questions?

Questions can be directed to David Berry, principal investigator, at david.berry@state.mn.us or 651-284-5208, or Brian Zaidman, co-investigator, at brian.zaidman@state.mn.us or 651-284-5568.

I encourage your full participation in this joint effort to comply with the legislative mandate. I look forward to publicly acknowledging those hospitals who have assisted our agency by supplying the requested data. Thank you.

Sincerely,
Nancy Leppink
Commissioner