



## Rehabilitation Review Panel agenda Thurs., Jan. 5, 2012

**Call to order** Chairman Joseph Sweere

**Past meeting minutes** Dr. Sweere and panel

*Decide:* Approval/revision of Oct. 6, 2011, meeting minutes

**Approval of meeting agenda** Dr. Sweere and panel

*Decide:* Agenda items – Jan. 5, 2012 meeting

*Inform/clarify:* Introduction: Dr. Calandra Theisen, health care provider representative  
Michael Hawthorne, labor representative  
Nellie Munn, alternate labor representative  
Re-appointed: Don Ostenson, alternate chiro/health care provider/rehab

**Assistant commissioner's update** Gary Hall

*Inform/clarify:* DLI's settlement study committee

### Rehabilitation-related

*Decide:* Election of vice chairperson (previously tabled) Dr. Sweere and panel

*Decide:* Records retention schedule for RRP Laura Zajac

*Decide:* Data categories and classifications document Laura Zajac

*Inform/clarify:* Responsible authority and records mgmt. officer appointments Laura Zajac

*Inform/clarify:* Status of 5217 rule revision with the Medical Services Review Board Laura Zajac  
\*See handout and identify next steps to be taken

### Other business

*Create:* Agenda items for next meeting Dr. Sweere and panel

**Adjournment** Dr. Sweere and panel

**Next tentative meeting dates** April 5, 2012, from 1 to 3 p.m.  
July 26, 2012  
Oct. 4, 2012

\*R.S.V.P. to Lisa Smith at (651) 284-5273 or [lisa.smith@state.mn.us](mailto:lisa.smith@state.mn.us).

**\*Meeting from remote location:** Call Lisa Smith at the number above or Mike Hill at (651) 284-5153 at least two days before the meeting. Provide your full name and the phone number to contact you at on the meeting date.

- Directions and parking information are available at [www.dli.mn.gov/Direct.asp](http://www.dli.mn.gov/Direct.asp).
- Note the visitor's parking information at [www.dli.mn.gov/ParkingMap.asp](http://www.dli.mn.gov/ParkingMap.asp).

\*\*\*The agenda key is on the backside of this page.\*\*\*

## **Agenda key**

### **Anticipated interactions to assist panel members with meeting preparation**

#### **Debate:**

Item on agenda may be contentious and/or additional time may be required for panel members to express their ideas.

#### **Decide:**

Board members to make a decision today.

#### **Inform/clarify:**

An opportunity to receive the most recent information or gain additional information about an item. May ask questions to increase panel's knowledge for future panel-related discussion and/or decisions.

#### **Create:**

Design item, project, program, etc., from scratch, which may take more than one meeting to accomplish.

#### **Develop:**

Take an established idea or item and expand upon or improve it. This may take more than one meeting to accomplish.