

1.1 **Board of Electricity**  
1.2 **Adopted Permanent Rules Relating to Electrical Licensing and Training**

1.3 **3800.3500 DEFINITIONS.**

1.4 Subpart 1. **Words, terms, and phrases.** For the purposes of this chapter and  
1.5 the Minnesota Electrical Act, Minnesota Statutes, sections 326B.31 to 326B.399, the  
1.6 following terms have the meanings given them. The definitions in Minnesota Statutes,  
1.7 sections 326B.01 and 326B.31, also apply to the terms used in this chapter.

1.8 Subp. 1a. **Acceptable experience.** "Acceptable experience" means the stated  
1.9 minimum number of months of experience on premises electrical systems, exclusive  
1.10 of manufacturing processes, under properly licensed supervision where supervision  
1.11 is otherwise required by law, for each category of work specified in part 3800.3520,  
1.12 subpart 5.

1.13 Subp. 2. [See repealer.]

1.14 Subp. 2a. **Commissioner.** "Commissioner" means the commissioner of labor  
1.15 and industry or a duly designated representative of the commissioner who is either an  
1.16 employee of the Department of Labor and Industry or a person working under contract  
1.17 with the department.

1.18 Subp. 2b. **Department.** "Department" means the Department of Labor and Industry.

1.19 Subp. 3. **Employee.** "Employee" means:

1.20 A. an individual whose compensation for electrical work is reported by the  
1.21 employer on an Internal Revenue Service W-2 form, and is also otherwise considered an  
1.22 employee under applicable laws; or

1.23 B. an instructor of an electrical wiring course and the instructor's students, while  
1.24 performing electrical work on projects on the school premises under the direct supervision  
1.25 of a properly licensed employee of a contractor.

2.1 Subp. 4. [See repealer.]

2.2 Subp. 5. **Graduate of a four-year electrical course.** "Graduate of a four-year  
2.3 electrical course" means an applicant who has received a bachelor's degree in electrical  
2.4 engineering from an accredited university or college.

2.5 Subp. 6. [See repealer.]

2.6 Subp. 7. [See repealer.]

2.7 Subp. 8. **Maintaining and repairing electrical wiring, apparatus, and equipment.**  
2.8 "Maintaining and repairing electrical wiring, apparatus, and equipment" means the  
2.9 adjustment or repair or replacement of worn or defective parts of electrical equipment and  
2.10 replacement of defective receptacle outlets and manual switches for lighting control, but  
2.11 does not include the installation of new wiring, apparatus, and equipment or additions,  
2.12 alterations, or extensions to existing wiring, apparatus, or equipment.

2.13 Subp. 9. [See repealer.]

2.14 Subp. 10. **Minor repair work.** "Minor repair work" means the adjustment or repair  
2.15 or replacement of worn or defective parts of electrical equipment and replacement of  
2.16 defective receptacle outlets and manual switches for lighting control.

2.17 Subp. 11. [See repealer.]

2.18 Subp. 12. [Repealed, L 2002 c 328 s 31]

2.19 Subp. 13. **Registered unlicensed individual.** "Registered unlicensed individual"  
2.20 means an individual who performs electrical work for a contractor or employer and does  
2.21 not hold any class of electrical license issued by the department and is registered with the  
2.22 department as required by Minnesota Statutes, section 326B.33, subdivision 13.

2.23 **3800.3520 EXAMINATION; MINIMUM EXPERIENCE REQUIREMENTS FOR**  
2.24 **LICENSURE; ACCEPTABLE EXPERIENCE.**

3.1 Subpart 1. **Examination requirements.** As a precondition to issuance of any class of  
3.2 individual electrical license, an applicant is required to pass an examination for the type of  
3.3 license sought, in accordance with Minnesota Statutes, section 326B.33, subdivision 18.

3.4 Subp. 2. **Minimum experience requirements.** Except as otherwise provided for a  
3.5 master electrician license under Minnesota Statutes, section 326B.33, subdivision 1,  
3.6 clause (1)(a), for a Class B installer license under Minnesota Statutes, section 326B.33,  
3.7 subdivision 5, and for a power limited technician license under Minnesota Statutes,  
3.8 section 326B.33, subdivision 7, paragraph (b), clause (1), an applicant for an electrical  
3.9 license shall have acceptable experience, as defined by subpart 4, before examination for  
3.10 licensure under Minnesota Statutes, section 326B.33, subdivision 18.

3.11 Subp. 3. **Maximum allowable credit under certain conditions.** The maximum  
3.12 allowable electrical experience credit under the following conditions shall be as stated:

3.13 A. before age 17, none;

3.14 B. in foreign countries, 12 months;

3.15 C. acquired during the school term of a department-approved two-year,  
3.16 post-high school electrical course and other department-approved courses requiring  
3.17 attendance on a full-time daily basis, none; and

3.18 D. experience for a power limited technician only, acquired during the school  
3.19 term of department-approved part-time or night school courses, no restriction.

3.20 Subp. 4. **Acceptable experience for certain categories in certain situations.**  
3.21 Experience in the categories of planning for the installation of wiring, apparatus, and  
3.22 equipment for light, heat, and power; laying out for the installation of wiring, apparatus,  
3.23 and equipment for light, heat, and power; supervising the installation of wiring, apparatus,  
3.24 and equipment for light, heat, and power; and wiring and installing electrical wiring,

4.1 apparatus, and equipment for light, heat, and power is acceptable in the situations  
4.2 described in items A to E.

4.3 A. Experience while in the employ of a contractor licensed under Minnesota  
4.4 Statutes, section 326B.33, subdivision 14.

4.5 B. Experience while working in Minnesota for an employer who is not required  
4.6 to be licensed as a contractor, if the work is inspected under Minnesota Statutes, section  
4.7 326B.36, and done under the supervision of a properly licensed electrician.

4.8 C. Experience while performing electrical work in Minnesota for an employer  
4.9 who is exempt from licensing when the work is exempt from inspection under Minnesota  
4.10 Statutes, section 326B.36, or when the work is performed on federal property by a federal  
4.11 employee, if the department has determined in either situation that the experience is  
4.12 substantially equal to that acquired in performing work while in the employ of a licensed  
4.13 contractor. The determination shall be made after a personal inspection by not less than  
4.14 two department representatives on the premises where the applicable work was performed.

4.15 D. Experience while performing electrical work outside of Minnesota, which  
4.16 the department has determined is substantially equivalent to the work performed while in  
4.17 the employ of a licensed contractor in Minnesota. This determination must be based on a  
4.18 certification by the employer for the type of work performed.

4.19 E. Experience while performing electrical work in the armed forces of the  
4.20 United States which the department has determined is substantially equivalent to work  
4.21 performed while in the employ of a licensed contractor in Minnesota. This determination  
4.22 shall be based on a certification by the military for the type of work performed.

4.23 Subp. 5. **Schedule of minimum experience requirements and maximum**  
4.24 **experience allowances.** The minimum required experience and maximum experience  
4.25 allowance under subpart 2 shall be as shown in items A to H for the type of license sought.

5.1 [For text of item A, see M.R.]

5.2 B. Class A journeyman electrician, the minimum total is 48 months, including:

5.3 [For text of subitems (1) to (9), see M.R.]

5.4 (10) a maximum of one year of experience credit will be allowed for the  
5.5 successful completion of a two-year, post high-school electrical course approved by the  
5.6 department.

5.7 C. Master elevator constructor, the minimum total is 60 months, including:

5.8 [For text of subitems (1) to (7), see M.R.]

5.9 (8) wiring and maintaining technology circuits or systems: minimum  
5.10 experience of zero months, maximum credit allowance of six months;

5.11 (9) wiring and maintaining process control circuits or systems: minimum  
5.12 experience of zero months, maximum credit allowance of 12 months; and

5.13 (10) a maximum of one year of experience credit will be allowed for the  
5.14 successful completion of a two-year, post-high school electrical course approved by the  
5.15 department.

5.16 D. Elevator constructor, the minimum total is 36 months, including:

5.17 [For text of subitems (1) to (7), see M.R.]

5.18 (8) wiring and maintaining technology circuits or systems: minimum  
5.19 experience of zero months, maximum credit allowance of six months;

5.20 (9) wiring and maintaining process control circuits or systems: minimum  
5.21 experience of zero months, maximum credit allowance of 12 months; and

5.22 (10) a maximum of one year of experience credit will be allowed for the  
5.23 successful completion of a two-year, post-high school electrical course approved by the  
5.24 department.

6.1 E. Maintenance electrician, the minimum total is 48 months, including:

6.2 [For text of subitems (1) to (9), see M.R.]

6.3 (10) a maximum of one year of experience credit will be allowed for the  
6.4 successful completion of a two-year, post-high school technical course approved by the  
6.5 department.

6.6 [For text of item F, see M.R.]

6.7 G. Class B installer, the minimum total is 12 months, including:

6.8 (1) planning for the installation of wiring, apparatus, and equipment for  
6.9 light, heat, and power: minimum experience of zero months, maximum credit allowance  
6.10 of zero months;

6.11 (2) laying out for the installation of wiring, apparatus, and equipment for  
6.12 light, heat, and power: minimum experience of zero months, maximum credit allowance  
6.13 of zero months;

6.14 (3) supervising the installation of wiring, apparatus, and equipment for  
6.15 light, heat, and power: minimum experience of zero months, maximum credit allowance  
6.16 of zero months;

6.17 (4) wiring for and installing electrical wiring, apparatus, and equipment:  
6.18 minimum experience of zero months, maximum credit allowance of 12 months;

6.19 (5) maintaining and repairing electrical wiring, apparatus, and equipment:  
6.20 minimum experience of zero months, maximum credit allowance of six months;

6.21 (6) line work: minimum experience of zero months, maximum credit  
6.22 allowance of three months;

6.23 (7) installing elevators: minimum experience of zero months, maximum  
6.24 credit allowance of three months;

7.1 (8) wiring and maintaining technology circuits or systems: minimum  
7.2 experience of zero months, maximum credit allowance of three months; and

7.3 (9) wiring and maintaining process control circuits or systems: minimum  
7.4 experience of zero months, maximum credit allowance of zero months.

7.5 H. Power limited technician, the minimum total is 36 months, including:

7.6 (1) planning for the installation of wiring, apparatus, and equipment for  
7.7 technology circuits or systems: minimum experience of zero months, maximum credit  
7.8 allowance of six months;

7.9 (2) laying out for the installation of wiring, apparatus, and equipment for  
7.10 technology circuits or systems: minimum experience of zero months, maximum credit  
7.11 allowance of six months;

7.12 (3) supervising the installation of wiring, apparatus, and equipment for  
7.13 technology circuits or systems: minimum experience of zero months, maximum credit  
7.14 allowance of six months;

7.15 (4) wiring for and installing technology circuit or system wiring, apparatus,  
7.16 and equipment: minimum experience of 12 months, maximum credit allowance of 36  
7.17 months;

7.18 (5) maintaining and repairing technology circuit or system wiring,  
7.19 apparatus, and equipment: minimum experience of zero months, maximum credit  
7.20 allowance of 24 months;

7.21 (6) line work: minimum experience of zero months, maximum credit  
7.22 allowance of zero months;

7.23 (7) installing elevators: minimum experience of zero months, maximum  
7.24 credit allowance of zero months;

8.1 (8) wiring and maintaining process control circuits or systems: minimum  
8.2 experience of zero months, maximum credit allowance of six months; and

8.3 (9) a maximum of up to 12 months or 2,000 hours of experience credit will  
8.4 be allowed for the successful completion of a two-year, post-high school electrical course  
8.5 or other technical training approved by the department.

8.6 **3800.3525 REGISTRATION OF UNLICENSED INDIVIDUAL.**

8.7 Subpart 1. **Unlicensed individual registration requirement.** Individuals who are  
8.8 17 years of age or older, who do not hold any class of electrical license issued by the  
8.9 department, and who perform electrical work required to be performed by employees of  
8.10 a contractor or employer as defined in part 3800.3550, subpart 6, must be registered  
8.11 with the department.

8.12 Subp. 2. **Information required on initial registration application.** Applicants  
8.13 for registration must provide the following information on the initial application form  
8.14 provided by the department:

8.15 A. full name;

8.16 B. date of birth;

8.17 C. Social Security number;

8.18 D. home address;

8.19 E. a different designated address to become public information, if the applicant  
8.20 wishes the home address to remain private;

8.21 ~~F.~~ F. area code and telephone number, if it exists;

8.22 ~~G.~~ G. e-mail address, if any;

8.23 ~~H.~~ H. date of application;

8.24 ~~I.~~ I. class of work being performed; and

9.1            †J. name, address, and telephone number of employer.

9.2            Subp. 3. **Duty to keep information current.** All of the information required by  
9.3 subpart 2 must be kept current. Registered individuals must notify the department within  
9.4 30 days of any changes in the required information.

9.5            Subp. 4. **Information required to be provided by applicant for registration  
9.6 renewal application.** Applicants for registration renewal must provide the following  
9.7 information on the renewal application provided by the department:

9.8            A. verification of employment by a licensed contractor or employer as defined  
9.9 in part 3800.3550, subpart 6, that includes the following:

9.10            (1) names of employers during the previous 12-month registration term;

9.11            (2) address of each employer;

9.12            (3) telephone number of each employer;

9.13            (4) dates of employment with each employer; and

9.14            (5) class of work performed for each employer; and

9.15            B. any changes to the information required in subpart 2, items A, B, D, E, and F.

9.16            Subp. 5. **Continuing education required.** Registered unlicensed individuals must  
9.17 earn ~~eight~~ two hours of continuing education credit as a condition of renewal of their  
9.18 registration. Registrants who do not renew the registration prior to 12 months after  
9.19 expiration must submit an initial registration application in accordance with subpart 2.

9.20            Subp. 6. **Registration card.** The unlicensed individual must always carry the  
9.21 registration card issued by the department when performing electrical work and must  
9.22 present it to department representatives or electrical inspection authorities upon request.

9.23            **3800.3530 REQUIREMENTS FOR SECURING AND MAINTAINING  
9.24 CONTRACTOR'S LICENSE.**

10.1 Subpart 1. **Information required to be provided by applicants.** In addition to the  
10.2 requirements of Minnesota Statutes, section 326B.33, subdivision 14, an applicant for a  
10.3 contractor's license shall also supply the information described in items A to G:

10.4 A. The telephone number, exclusive of answering services, as listed under the  
10.5 applicant's name in telephone directories.

10.6 [For text of item B, see M.R.]

10.7 C. The Social Security number of each individual, partner, corporate officer, or  
10.8 member as required by Minnesota Statutes, section 270C.72, subdivision 4.

10.9 [For text of item D, see M.R.]

10.10 E. The applicant's Minnesota business identification number and federal  
10.11 employer identification number, unless the applicant has no employees, does not make  
10.12 taxable sales or leases, does not perform taxable services, and is either a sole proprietor or  
10.13 a one-member limited liability company. Instead of a Minnesota business identification  
10.14 number, the applicant may provide a statement from the Minnesota Department of Revenue  
10.15 that the applicant is not required to have a Minnesota business identification number.

10.16 F. When the applicant has employees, the applicant's worker's compensation  
10.17 insurance account number and unemployment insurance account number. A worker's  
10.18 compensation insurance account number is not required for an applicant who only  
10.19 employs individuals excluded under Minnesota Statutes, section 176.041. An applicant  
10.20 not providing worker's compensation insurance must provide an affidavit that Minnesota  
10.21 Statutes, section 176.041, does not require worker's compensation insurance for the  
10.22 applicant's employees.

10.23 G. A certificate of master electrician or power limited technician identifying the  
10.24 licensed individual responsible for the contractor's license as required by part 3800.3540.

10.25 Subp. 2. [Repealed, 29 SR 947]

11.1 Subp. 3. [Repealed, 29 SR 947]

11.2 Subp. 4. **Duty to keep information current.** All of the information required by  
11.3 this part must be kept current. Licensees shall notify the department within 30 days of  
11.4 any changes in the required information.

11.5 **3800.3540 DESIGNATION OF RESPONSIBLE MASTER ELECTRICIAN**  
11.6 **OR POWER LIMITED TECHNICIAN ON CONTRACTOR'S LICENSE**  
11.7 **APPLICATION.**

11.8 Subpart 1. **Responsible licensed individual for contractor limited to one**  
11.9 **contractor license.** Each contractor shall designate the responsible master electrician or  
11.10 power limited technician employed by the contractor on the application for a contractor's  
11.11 license. The department shall not grant a contractor's license if it appears that the  
11.12 responsible electrician or power limited technician designated is also employed by any  
11.13 other contractor or employer. In the event that an applicant for a contractor license has  
11.14 designated an employee as the responsible master electrician or power limited technician  
11.15 who is the responsible master electrician or power limited technician for another  
11.16 contractor or employer, or is employed by another contractor or employer, the department  
11.17 shall return the application to the applicant.

11.18 Subp. 2. **Notice required for resignation, termination, or separation of**  
11.19 **responsible licensed individual.** The responsible master electrician or power limited  
11.20 technician for a contractor shall give a minimum 15-day notice to the contractor and  
11.21 department before resigning as the responsible master electrician or power limited  
11.22 technician for the contractor. The contractor and responsible master electrician or power  
11.23 limited technician shall immediately notify the department upon the termination or  
11.24 separation of the contractor's responsible master electrician or power limited technician.

11.25 Subp. 3. **Replacement certificate of employment of responsible licensed**  
11.26 **individual.** The contractor shall submit a replacement certificate of responsible licensed

12.1 individual form identifying the replacement responsible master electrician or power  
12.2 limited technician within 30 days from the date of termination or separation. If the  
12.3 contractor is unable to acquire a replacement responsible master electrician or power  
12.4 limited technician within 30 days from the date of termination, the contractor's license is  
12.5 invalid and the contractor shall cease and desist from performing any electrical work and  
12.6 return the contractor's license for voluntary termination. Upon acquiring a replacement  
12.7 responsible master electrician or power limited technician, the contractor may request  
12.8 reinstatement of the terminated license.

12.9       Subp. 3a. **Failure to renew or maintain master electrician or power limited**  
12.10 **technician license.** If the responsible master electrician or power limited technician for  
12.11 the contractor is an owner, partner, member, or officer of the company and fails to renew  
12.12 a license or a license is suspended or revoked, the contractor license is invalid and the  
12.13 contractor shall cease and desist from performing any electrical work until the master  
12.14 electrician or power limited technician license is renewed or reinstated, or a certificate of  
12.15 responsible licensed individual identifying a replacement responsible master electrician  
12.16 or power limited technician is submitted. Upon renewal or reinstatement of the master  
12.17 electrician's or power limited technician's license, or acquiring a replacement responsible  
12.18 master electrician or power limited technician, the contractor may request reinstatement  
12.19 of the license. If the responsible master electrician or power limited technician for the  
12.20 contractor is an employee of the company and fails to renew a license or a license is  
12.21 suspended or revoked, the contractor has 30 days to secure a properly licensed responsible  
12.22 master electrician or power limited technician. If the contractor is unable to acquire a  
12.23 replacement responsible master electrician or power limited technician, or if the master  
12.24 electrician or power limited technician license is not renewed or reinstated within 30  
12.25 days from the date of the expiration, suspension, or revocation, the contractor's license  
12.26 is invalid and the contractor shall cease and desist from performing any electrical work.  
12.27 Upon renewal or reinstatement of the responsible master electrician's or power limited

13.1 technician's license, or the contractor submitting a replacement certificate of responsible  
13.2 master electrician or power limited technician, the contractor may request reinstatement  
13.3 of the license.

13.4 Subp. 4. **Evidence of compliance with this chapter and the Minnesota Electrical**  
13.5 **Act.** The owner or principal of a company and the responsible master electrician or  
13.6 power limited technician of the company applying for a contractor license shall provide  
13.7 certification that the contractor will comply with the requirements of this chapter, chapters  
13.8 1315 and 3801, and the Minnesota Electrical Act.

13.9 Subp. 5. **Employer.** For the purpose of this part, "employer" means a person that  
13.10 has one or more employees who perform electrical work on the employer's electrical  
13.11 wiring, apparatus, equipment, or facilities owned or leased by the employer which are  
13.12 located within the limits of property owned or leased and operated and maintained by  
13.13 the employer.

13.14 **3800.3550 DESIGNATION OF RESPONSIBLE MASTER ELECTRICIAN,**  
13.15 **POWER LIMITED TECHNICIAN, LICENSED MAINTENANCE ELECTRICIAN,**  
13.16 **OR ELECTRICAL ENGINEER BY AN EMPLOYER.**

13.17 Subpart 1. **Employees required to be licensed.** An employer who has one or more  
13.18 employees who perform electrical work on the employer's premises for which an electrical  
13.19 license is required shall submit to the department a certificate of responsible licensed  
13.20 individual executed by the properly licensed employee who is responsible for compliance  
13.21 with this chapter, chapters 1315 and 3801, and the Minnesota Electrical Act by that  
13.22 employer and the employer's employees.

13.23 Subp. 2. **Employees exempt from licensing.** An employer whose maintenance  
13.24 electricians are exempt from licensing under Minnesota Statutes, section 326B.33,  
13.25 subdivision 21, shall provide the department with a certificate of responsible licensed  
13.26 individual executed by an employee who holds a bachelor of electrical engineering

14.1 degree from an accredited university or college, power limited technician, maintenance  
14.2 electrician, or master electrician license, and is responsible for compliance with this  
14.3 chapter, chapters 1315 and 3801, and the Minnesota Electrical Act by that employer  
14.4 and the employer's employees.

14.5 Subp. 3. **Notification of termination of responsible licensed individual.** The  
14.6 designated responsible individual on the certificate of responsible licensed individual  
14.7 required under this part shall immediately notify the department in writing of termination  
14.8 as the responsible licensed individual with that employer.

14.9 Subp. 4. **Evidence of compliance.** The department may require that the employer  
14.10 or designated responsible individual provide evidence of the manner in which they will  
14.11 comply with this chapter, chapters 1315 and 3801, and the Minnesota Electrical Act.

14.12 Subp. 5. **Resubmittal of designation of responsible master electrician, power  
14.13 limited technician, licensed maintenance electrician, or electrical engineer by an  
14.14 employer.** An employer shall resubmit a certificate of responsible licensed individual  
14.15 executed by the properly certified employee who is responsible for compliance with  
14.16 this chapter, chapters 1315 and 3801, and the Minnesota Electrical Act two years from  
14.17 the date of the previous submittal.

14.18 [For text of subp 6, see M.R.]

14.19 **3800.3600 AUTHORITY; PURPOSE.**

14.20 Parts 3800.3601 to 3800.3603 establish continuing education requirements for  
14.21 renewal of electrician licenses and unlicensed electrical worker registration, as authorized  
14.22 by Minnesota Statutes, section 326B.32, subdivision 2, paragraph (a), clause (6).

14.23 **3800.3601 DEFINITIONS.**

14.24 [For text of subps 1 and 2, see M.R.]

15.1 Subp. 3. **Hours of instruction.** "Hours of instruction" means the time in hours  
15.2 allowed by the department for attending an educational program pursuant to part  
15.3 3800.3602.

15.4 Subp. 4. **Electrician license.** "Electrician license" means a personal electrical license  
15.5 issued by the department that is required by statute. "Electrician license" does not include  
15.6 "lineman" as defined by Minnesota Statutes, section 326B.31, subdivision 20.

15.7 Subp. 4a. **NEC.** "NEC" means the most recent published edition of the National  
15.8 Electrical Code or the edition adopted in part 1315.0200.

15.9 Subp. 5. **Power limited technician.** "Power limited technician" means an individual  
15.10 meeting the qualifications of Minnesota Statutes, section 326B.33, subdivision 7,  
15.11 paragraph (b), (d), or (e), and who is licensed by the department.

15.12 Subp. 6. **Provider.** "Provider" means a person, partnership, corporation, limited  
15.13 liability company, professional association, government agency, or other entity authorized  
15.14 by law which provides educational programs for credit under part 3800.3602.

15.15 **3800.3602 REQUIREMENTS FOR RENEWAL OF ELECTRICIAN AND POWER**  
15.16 **LIMITED TECHNICIAN LICENSE AND RENEWAL OF REGISTERED**  
15.17 **UNLICENSED INDIVIDUAL REGISTRATION.**

15.18 Subpart 1. **License renewal.** The department shall not renew the electrician license  
15.19 of an applicant for renewal who has held the license for at least 24 months unless the  
15.20 applicant has credit for the hours of instruction required by this part.

15.21 Subp. 2. **Hours of instruction.**

15.22 A. Within the term and prior to the renewal of an electrician or power limited  
15.23 technician license, each holder of a license shall receive credit for instruction through one  
15.24 or more educational programs as required by this part. Credit for an educational program  
15.25 may only be used once for a specific renewal of an electrician license. Where a licensee

16.1 holds more than one type of electrician license, the same credits for hours of instruction  
16.2 may be applied to each license.

16.3 B. The following license types are required to earn 16 hours of instruction  
16.4 through one or more educational programs:

16.5 [For text of subitems (1) to (7), see M.R.]

16.6 (8) Class A installer;

16.7 (9) Class B installer; and

16.8 (10) power limited technician.

16.9 Subp. 3. **Acceptable subjects.** For the license types listed in subpart 2, item B,  
16.10 subitems (1) to (9), at least 12 hours of instruction must be on the NEC and the remainder  
16.11 on the statutes and rules governing electrical installations, this chapter, chapter 3801, and  
16.12 Minnesota Statutes, sections 326B.31 to 326B.399, or technical topics related to electrical  
16.13 installations and equipment. For the license type in subpart 2, item B, subitem (10), at least  
16.14 four hours of instruction must be on the NEC with the remainder on the statutes and rules  
16.15 governing electrical installations, this chapter, chapter 3801, Minnesota Statutes, sections  
16.16 326B.31 to 326B.399, or technical topics related to electrical installations and equipment.

16.17 Subp. 4. **Registration renewal.** The department shall not renew the registration of a  
16.18 registered unlicensed individual unless the applicant received credit for ~~eight~~ two hours  
16.19 of instruction on the NEC through one or more educational programs as required by this  
16.20 part. Credit for an educational program may only be used once for renewal of registration.  
16.21 ~~At least two hours of instruction must be on the NEC with the remainder on the statutes~~  
16.22 ~~and rules governing electrical installations, this chapter, chapter 3801, Minnesota Statutes,~~  
16.23 ~~sections 326B.31 to 326B.399, or technical topics related to electrical installations and~~  
16.24 ~~equipment.~~

16.25 **3800.3603 CREDIT FOR INSTRUCTION.**

17.1 Subpart 1. **Approval of educational programs.** To qualify for credit under part  
17.2 3800.3602, educational programs shall be approved by the department. The provider  
17.3 shall submit an application for approval on a form provided by the department, which  
17.4 shall include an outline of the educational program; the number of hours of instruction  
17.5 provided; and the names, addresses, telephone and facsimile numbers, and qualifications  
17.6 of the instructors. The provider shall submit a new application for approval if the  
17.7 instruction provided deviates substantively from the outline previously submitted or the  
17.8 hours of instruction provided is changed. Applications for approval shall be received by  
17.9 the department at least 30 days prior to the first presentation of an educational program.  
17.10 Approval of individual educational programs expires 36 months from the date of approval.  
17.11 An interactive educational program may also be approved for presentation through  
17.12 electronic media. In addition to the requirements of parts 3800.3600 to 3800.3603, a  
17.13 program presented through electronic media that does not include real-time interaction  
17.14 between the presenter and the licensee or registrant must include an examination process  
17.15 that ensures a licensee or registrant has successfully completed the program.

17.16 Subp. 2. **Notification of presentations.** Not less than 14 days prior to a presentation  
17.17 of an educational program, the provider shall notify the department in writing of the  
17.18 date, time, and location of the presentation.

17.19 Subp. 3. **Exception to preapproval.** Notwithstanding subparts 1 and 2, educational  
17.20 programs that are offered in other states and not granted prior approval according to  
17.21 this part shall be considered for credit if the department is provided with evidence that  
17.22 the educational program meets the requirements of part 3800.3602 and is approved for  
17.23 continuing education credit by a public authority licensing electricians or power limited  
17.24 technicians in the other state.

17.25 Subp. 4. **Review of educational programs.** The department shall have authority  
17.26 to audit or review educational programs and presentations of educational programs

18.1 for compliance with parts 3800.3600 to 3800.3603 and review the provider's records  
18.2 concerning individuals who have attended such presentations for credit. The department  
18.3 shall withdraw approval of any educational program not in compliance with parts  
18.4 3800.3600 to 3800.3603.

18.5 Subp. 5. **Qualifications of instructors.** All educational programs shall be conducted  
18.6 by department-approved instructors who have the qualifications described in at least  
18.7 one of the following items:

18.8 A. a personal electrical license and at least four years' experience in electrical  
18.9 inspection, ~~supervising~~ electrical installations, or teaching subjects within the scope of  
18.10 electrical work permitted by the instructor's license;

18.11 B. a registered or licensed electrical engineer with at least four years' experience  
18.12 in the design of premises electrical power systems or technology systems;

18.13 C. at least five years' practical experience in the subject being taught. An  
18.14 instructor in this category may only be approved for instruction on technical topics related  
18.15 to electrical installations and equipment; or

18.16 D. for technology systems, an instructor certified by a national training program.

18.17 Subp. 6. **Credit for teaching.** Instructors of educational programs approved under  
18.18 this part shall receive instruction credit for each hour of instruction allowable under  
18.19 subpart 1.

18.20 Subp. 7. **Report of credits earned.** Within 14 days after presentation of an  
18.21 educational program for credit under part 3800.3602, the provider shall provide a  
18.22 certificate of completion to each licensee or registrant in attendance and shall forward an  
18.23 attendance list and original attendance sign-in document to the department on a form  
18.24 supplied by the department, or in a format approved by the department. Each certificate of  
18.25 completion and attendance list shall include the name of the provider, date and location of

19.1 the presentation, educational program identification that was provided to the department,  
19.2 hours of instruction or continuing education units, and the licensee's or registrant's name  
19.3 and license or registration number or the last four digits of the applicant's Social Security  
19.4 number. The attendance list must be typewritten and provide a summary of each attendee's  
19.5 hours for each course attended.

19.6 Subp. 8. **Credit for completing an educational program.** Participants in an  
19.7 educational program must complete the entire program to receive credit. Partial credit  
19.8 must not be granted.

19.9 **REPEALER.** Minnesota Rules, part 3800.3500, subparts 2, 4, 6, 7, 9, and 11, are  
19.10 repealed.