

Board of Electricity

Meeting Minutes

Tuesday, July 12, 2016, at 9 a.m.

Minnesota Room, Department of Labor & Industry
443 Lafayette Road, St. Paul, MN 55155

Members Present:

Jim Freichels
Willy Hoskins
Kim Huxford
Laura Karow (Chair)
John McConnell
Scott Novotny (Secretary)
Sam Sampson
Andy Toft
Joe Vespa
Daniel Westberg (Vice Chair)

Members Absent:

David Curtis
Weston Wilson

DLI Staff & Visitors:

Jeff Lebowski (DLI)
Suzanne Todnem (DLI)
John Williamson (DLI)
Lyndy Lutz (DLI)
Gary Thaden (NECA)
Sophie Thaden (NECA)
Todd Green (DLI)
Tim McClintock (NFPA)
Don Offerdahl (Intertek)
Sue Westberg
Scott Nutting (CEIA)
Ray Zeran (IBEW)
Andy Snope (IBEW)
Pete Lindahl (IBEW)
Jeff Keljik (MEA)
Mike Buck (DCTC)
Tony Maghrak (IBEW)
Clara DeRosier (MEA)
David Fisch (MNESTA)

I. Call to Order

The meeting was called to order at 9:00 a.m. by Chair Toft. Roll call was taken by Secretary Huxford and a quorum was declared.

II. Approval of Meeting Agenda

A motion was made by Freichels, seconded by Westberg, to approve the agenda as presented. The vote was unanimous; the motion carried.

III. Approval of Previous Meeting Minutes

A motion was made by Sampson, seconded by Novotny, to approve the April 12, 2016, meeting minutes with revisions as noted below. The vote was unanimous; the motion carried.

IV. Regular Business

- a. **Expense Approval** – Toft reviewed per diems and expenses and recommended approval. A motion was made by Huxford, seconded by Vespa, to approve per diem and expenses. The vote was unanimous; the motion carried.
- b. **Enforcement** – nothing to report
- c. **E Licensing and e-trackit**
Sampson gave an update – the contractor bond is now continuous making contractor renewals much faster and easier to process and Toft added that 80% of renewals are now done online. Toft asked if there was a way to inform unlicensed individuals of the 2 hour continuing education (CE) requirement, possibly by stating on the licenses, and Sampson said he would speak with Charlie Durenberger, Director of Licensing.

V. Special Business

- a. **Election of Officers** – the meeting was turned over to Sam Sampson, Commissioner’s Designee for election of officers.
 1. **Chair** – Joe Vespa nominated Andy Toft and Dan Westberg nominated Laura Karow. Toft declined and the vote for Laura Karow was unanimous; the nomination passed. Karow was elected as Chair.
 2. **Vice-Chair** – Laura Karow nominated Dan Westberg. No other nominations were given. The vote was unanimous; the nomination passed. Westberg was elected as Vice-Chair.
 3. **Secretary** – Kim Huxford nominated Scott Novotny. No other nominations were given. The vote was unanimous; the nomination passed. Novotny was elected as Secretary.
- b. **Turn Meeting over to Board Chair** – Laura Karow, newly elected Board chair, took over the meeting from Sampson.

VI. Committee Reports

- Sampson said he did not have a committee report but reminded everyone that the National Reciprocal Alliance meeting would be next month in Duluth. Minnesota would be represented by himself, John Williamson, and Scott McLellan, Director of CCLD, who would give the opening remarks. There would be representatives from 16 of the 17 member states and Alaska was still trying to find financial wherewithal in order to send a delegate. There would be 35 total attendees at the meeting and Sampson had a tentative agenda if anyone was interested.

- **Construction Codes Advisory Council (CCAC)** – McConnell gave an update noting that solar power changes to the building code were discussed at the last meeting. Williamson said there are solar photovoltaic (PV) provisions in the International Building Code (IBC) relating to fire access in order to ensure clear access of roof pathways for fire service individuals. It is not electrical, they are building code requirements. Williamson noted the article “Building Code requirements for solar panel installations” in the current issue of the CCLD Review, found here: <http://www.dli.mn.gov/CCLD/PDF/review38summer16.pdf#page=3>

VII. Complaints

No complaints brought forth.

VIII. Open Forum

Nothing brought forward.

IX. Board Discussion

Chair Karow thanked former officers for serving the Board and other members thanked previous and new officers for their service.

X. Announcements

Next Regularly Scheduled Meeting – 9:00 a.m. Minnesota Room, DLI

1. Tuesday, October 11, 2016

XI. Adjournment

A motion was made by Freichels, seconded by Hoskins, to adjourn at 9:15 a.m. The vote was unanimous; the motion carried.

Respectfully Submitted,

Scott Novotny

Scott Novotny

Secretary