

**Board of Electricity  
Tuesday, April 10, 2012  
Meeting Minutes**

**Members**

Anthony Toft  
Dan Klein  
Dan Westberg  
Doug Fingerson  
Jim Freichels  
Joe Vespa  
John McConnell  
John Schultz  
Kim Huxford  
Scott Novotny  
Willy Hoskins

**Members Absent**

Laura Karow

**DLI Staff and Visitors**

Andy Snope  
Bill Bierman  
Bill Heaney  
Carey Demaris  
Gary Thaden  
Jeff Heimerl  
John Ploetz  
Russ Ernst  
Scott Nutting

**I. Call to Order**

The meeting was called to order by Chair Vespa at 9:05 a.m. It was noticed that the board secretary was not re-appointed, therefore Toft stepped in as a temporary secretary until next meeting in July where elections will take place. Toft took roll call and new members were welcomed. A quorum was declared.

**II. Approval of Meeting Agenda**

*A motion made by Fingerson to approved the agenda as presented, seconded by Freichels. The vote was unanimous, motion carried.*

**III. Approval of Previous Meeting Minutes**

*A motion made by Huxford, seconded by McConnell to approve the January 10, 2012 meeting minutes as presented. The vote was unanimous, motion carried.*

**IV. Regular Business**

Expense Approval – Vespa reviewed the per diem and expenses. *A motion by Freichels, seconded by Fingerson to approve per diems and expenses. The vote was unanimous, motion carried.*

Enforcement – Schultz advised that those interested in enforcement activity should check the DLI website at <http://www.dli.mn.gov/CCLD/Enforcement.asp>.

E-Licensing – Schultz gave an update on the new E-licensing program which allows individuals and businesses to renewal licenses online. Since January, approximately 1/3 of the electrical contractor licenses were submitted online.

E-Trakit – Schultz gave an update stating approximately 48% of the permits are filed electronically with anticipation this percentage increases.

Schultz advised to date, the Department has collected 6 million dollars in electrical inspection fees. The number of permits has increased by 19% from this same time last year. It was also mentioned that the Department is in the process of evaluating Request for Proposals (RFPs) for the next fiscal year.

#### V. **Special Business**

Update on Reciprocal Agreement(s) – Schultz stated Arkansas has approved the language as presented and is in agreement. Once DLI receives the agreement all signatures will be executed and the contract will be confirmed. Currently the Department has agreements on the journeyman level with AK, AR, CO, IA, MT, NE, ND, SD, WY, and at the master level IA, ND, SD, and NE.

#### VI. **Committee Reports**

Construction Codes Advisory Council – Schultz stated the next CCAC meeting has been postponed. The sub-committees are reviewing the recommended changes for the code adoption process. This can be tracked at <http://www.dli.mn.gov/RulemakingCCL.asp>.

Legislative Update – Schultz gave update on Senate File 2324 relating to occupational licensing; modifying electrical licenses. This relates to installation of satellite systems on residential dwellings. There was much discussion on this topic and the definition of a residential dwelling. A “residential dwelling” is a single dwelling unit that is contained in a one-family, two-family, or multifamily dwelling as defined in the National Electrical Code pursuant to section 326B.353 A residential dwelling includes a garage and accessory building that can only be used by the residents of the single dwelling unit.” The Department is neutral on this matter and believes it will pass and go into effect October 1, 2012.

Licensing – Schultz advised that the Department has expanded the licensing exams locations outstate. These locations and schedules can be found on the website at [http://www.dli.mn.gov/CCLD/exam\\_schedule.asp](http://www.dli.mn.gov/CCLD/exam_schedule.asp).

#### VII. **Complaints**

No complaints brought forth.

#### VIII. **Open Forum**

None.

#### IX. **Board Discussion**

The new board members, Mr. Novotny and Mr. Westberg were welcomed again. It was asked what the status of the Minor Label Installation was. Schultz stated it was set aside this year and will be focused on during next session. There was an inquiry on the approval process of examinations for technical schools. The Department has assigned this to position description.

X. **Announcements**

Next Regularly Scheduled Meeting (subject to change)

- i. Tuesday, July 10, 2012 – 9:00 a.m. – **Elections will be held.**
- ii. Tuesday, October 9, 2012 – 9:00 a.m.

XI. **Adjournment**

*A motion to adjourn was made by Hoskins, seconded by Friechels. The vote was unanimous, motion carried. The meeting adjourned at 9:55 a.m.*

Respectfully Submitted,

*Anthony Toft*

Anthony Toft  
Secretary